USD GLOBAL LEARNING

National Student Exchange (NSE) Application Instructions

DEADLINES & NOTIFICATION

DEADLINES Late applications will only be considered on a case-by-case basis, but are rarely accepted. Approval to participate in a Global Learning program is not guaranteed.
- Fall, Spring & Academic Year Programs: **February 18**

Note: Student may submit applications after Feb. 18 for a ‘Post-conference’ NSE placement. Limited placement options may be available after the February deadline. Contact Global Learning for details about post-conference placements.

NOTIFICATION You will be notified within a week after completing the ‘Pre-Decision’ portion of the online application if you have been approved to study away through USD.

This approval is not a guarantee to participate in study away, but rather verifies you have met the minimum eligibility requirements set forth by USD and NSE. Participation in NSE depends on your completion of all application material and attendance at all mandatory workshops.

APPLICATION MATERIALS

ALL of the application materials and forms in the ‘Pre-Decision’ and ‘Post-Decision’ phases must be completed and submitted by **5:00 p.m. on February 18**.

‘Pre-Decision’: Application Forms
- Personal Statement
- Disciplinary History Form
- Unofficial Transcript
- NSE Recommendation #1
- NSE Recommendation #2
- NSE Agreement

‘Post-Decision’: Enrollment Forms*
- FERPA
- Photo Release
- Release & Waiver of Liability
- Degree Audit
- Dietary and Allergy Restrictions
- NSE Placement Detail
- Course Approval Form

GENERAL INFORMATION

$200 NSE Placement Charge This charge will be applied to your student account by March 1. Students who apply to NSE after February 18 will be billed the NSE Placement Charge once their placement is complete. Students applying for a ‘Post-conference placement’ (i.e. after February 18) are not subject to a refund of the NSE Placement Charge. Refund and withdrawal policies are stated in the Study Abroad Agreement form and are available on request.

Placement Acceptance Form (PAF) Every student must complete the Placement Acceptance Form, or PAF. Among other things, the PAF confirms the student’s placement at the host university and the program plan choice (A or B). It also outlines the rules governing participation in NSE, to which the student must agree before the placement is guaranteed.

PRE-DEPARTURE WORKSHOP: You are REQUIRED to attend the Post-placement Workshop. Failure to attend may jeopardize your Global Learning eligibility. Dates and times will be made available approximately one month prior to the workshop.

STEP 3: Workshop & final paperwork
- Post-placement Workshop
- Transcript Release Form (completed online)
- NSE Behavioral Agreement (completed online)

*Students attending universities outside of the US and its territories will be required to submit international travel documents and to accept USD’s mandated international insurance coverage.