### DEADLINES & NOTIFICATION

#### DEADLINES
Late applications will be considered on a case-by-case basis, but are rarely accepted. Approval to participate in a Global Learning program is not guaranteed.

- Summer, Fall & Academic Year Programs: **March 15**
- Spring Programs: **October 15**

Students attending programs offered by a USD-affiliated provider must complete the affiliate program’s application in addition to the USD Study Abroad application.

#### NOTIFICATION
You will be notified within a week after completing the 'Pre-Decision' portion of the online application if you have been approved to study abroad through USD.

This approval is not a guarantee to participate in study abroad, but rather verifies you have met the minimum eligibility requirements as set forth by USD. Participation in a study abroad program depends on your completion of all application material and attendance at all mandatory workshops.

### GENERAL INFORMATION

#### PASSPORT & VISA:
Allow at least 3 months to obtain your passport and the necessary student visas. You are personally responsible for obtaining your passport and student visa, if necessary, for the country in which you plan to study. Passport applications are available at: [travel.state.gov/passport/passport_1738.html](http://travel.state.gov/passport/passport_1738.html). Visa information can be obtained from the embassy website for the country where you plan to study.

#### INSURANCE REQUIREMENT:
You are required to purchase the South Dakota Board of Regents mandated international insurance coverage through CISI for the duration of your study abroad program. The cost is approximately $37 per 30-day period of coverage.

### APPLICATION MATERIALS

#### ALL of the application materials and forms in the ‘Pre-Decision’ and ‘Post-Decision’ phases must be completed by 5:00 p.m. on the appropriate deadline.

#### ‘Pre-Decision’ Application Forms
- Personal Statement
- Disciplinary History Form
- Unofficial Transcript
- Recommendation #1
- Recommendation #2
- Study Abroad Agreement

#### STEP 2: Enrollment Forms
- FERPA
- Photo Release
- Release & Waiver of Liability
- Degree Audit
- Global Learning Travel Physical
- Dietary and Allergy Restrictions
- Course Approval Form
- Photocopy of passport
- Passport-sized photos

#### PRE-DEPARTURE WORKSHOPS:
You are REQUIRED to attend two (2) pre-departure workshops. Failure to attend may jeopardize your Global Learning eligibility. Dates and times will be made available approximately one month prior to their occurrence.

#### STEP 3: Workshops & final paperwork
- Health & Safety Workshop (HSW)
- Pre-departure Orientation (PDO)
- Transcript Release Form (completed online)
- Study Abroad Behavioral Agreement (completed online)

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**USD GLOBAL LEARNING**

**Study Abroad Application Instructions**

**$175 GLOBAL LEARNING CHARGE**
Once you’re approved to study abroad, this charge will be billed to your student account. Declared International Studies Majors will receive a one-time waiver of this charge. Refund and withdrawal policies are stated in the Study Abroad Agreement form and are available on request.