

## Proxy Authorization

*(Approval to borrow or renew library materials on behalf of another borrower)*

Fall Semester  Spring Semester  Year \_\_\_\_\_

The Proxy borrower presents a completed version of this form, with original signatures, once each semester, which will be kept on file in the Circulation Department.

- Each time the proxy borrows on behalf of another patron, he/she must present his/her own identification AND the actual borrower's USD I.D. card.
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**Date:**

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*The individual who needs the materials (on whose behalf they will be borrowed or renewed) completes this section:*

I agree to be responsible for materials borrowed for me, with my USD I.D. card, by the proxy below:

**Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Department or Campus Address:** \_\_\_\_\_

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*The proxy (individual representing the borrower) completes this section:*

**Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Department or Campus Address:** \_\_\_\_\_

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