Occupational Exposure to Infectious & Environmental Hazards Protocol

IMMEDIATELY
1. **Decontamination**: Follow good first aid techniques including thorough flushing of mucous membranes and eyes, wound care if appropriate and thorough handwashing. There is no benefit from expressing blood at the site of the injury or application of caustic agents such as bleach.

2. **Notification and Medical Treatment**: It is the student’s responsibility to report all suspected exposure incidents and seek medical treatment.
   a. Immediately notify your faculty member or supervisor.
   b. Immediately notify Employee Health/Infection Control Personnel in the clinical site where the exposure occurred. If the clinical site does not provide post-exposure evaluation, you need to seek immediate treatment at the nearest ER.
   c. The Sanford Health 24/7 Exposure Hotline is available to advise students regardless of where the incident occurred. Between 6:30 am and 3:00 pm they can be reached at 605-366-5251. At other times call the Sanford operator at 605-333-1000 and ask to be connected to an Infection Control Nurse.
   d. If post-exposure prophylaxis is indicated, there is valuable information at the PEPline (The National Clinician’s Post-Exposure Prophylaxis Hotline) at http://nccc.ucsf.edu/clinician-consultation/post-exposure-prophylaxis-pep/

DOCUMENTATION
1. **Report to School Official**: After initial management, report the incident to your Campus Dean, or FARM Program director, or if not available, to the Dean of Medical Student Affairs.
2. **File the Report Form**: After initial management, complete the USD Health Affairs Occupational Exposure to Infectious & Environmental Hazards Report Form. This form is found in the medical school portal at http://myu.usd.edu then to “Academics” and then to “Medical School Policies, Procedures and Forms”. It is the student’s responsibility to complete the student section of the form (first page) and see that the medical professional doing the evaluation completes and signs the second page of the form and/or brings a copy of the post-exposure evaluation.
and follow-up written opinion from the facility where this occurred. The student is required to bring the form to his/her Education Coordinator as soon as possible. This form is in addition to any forms required by the facility where the incident occurred.
b. Refer to the Infection Control Manual found at the same link as the report form if you wish to read additional information about specific exposures.

FOLLOWUP

1. Questions:
   Contact your supervising faculty or program course director, your Campus Dean, or the Sanford Health Exposure Hotline.

2. Billing for Testing:
   USD SSOM pays for initial post-exposure testing and follow-up testing for SSOM Medical students involved in required clinical activities. Visiting Students assume the cost for any exposures that occur during a Visiting Student rotation.

CONTACTS

1. Information:
   a. Sanford Health 24/7 Exposure Hotline: 605-366-5251 during work hours; after hours 605-333-1000 and ask for Infection Control Nurse.

2. Reporting:
   a. Campus Dean:  
      Sioux Falls: Dr. Tim Ridgway  357-1360  
      Rapid City: Dr. Matthew Simmons  394-5105  
      Yankton: Dr. Lori Hansen  668-3065  
   FARM program: Dr. Susan Anderson  357-1500 or 360-7461  
   All Other: Dr. Paul Bunger  658-6300