Welcome!
Welcome to A&S 101: Career Exploration online! My name is Gina Mairose, your instructor for this course. I am looking forward to a great semester!

Course Description
This course is designed for students who want to explore various academic majors and/or occupations. Through self-assessment, students will be provided with a greater understanding of how their personal characteristics, interests, values, and skills influence career development, and will have the opportunity to explore a variety of options. In addition, students will gain an increased understanding of how to use a variety of career resources, will explore the link between liberal learning and employer needs, and will establish career goals and develop a plan for achieving them.

Required Textbook

IMPORTANT: The textbook is required for this course. There will be weekly quizzes based on the chapters assigned for that week. The book can be found at Barnes & Noble at USD or through a number of online bookstores.

Technology Requirements
The University of South Dakota has established minimum technology requirements for participation in online courses. These are outlined under the “Technology Support and Requirements” section in the CDE Online Orientation document in the Getting Started widget on the course homepage.

General Course Schedule
In general, a typical week in this course will be sequenced as follows:

<table>
<thead>
<tr>
<th>Day</th>
<th>Task</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>Start of the week; new materials and weekly assessments available  Open for independent work and discussions</td>
</tr>
<tr>
<td>Tuesday</td>
<td>Open for independent work and discussions</td>
</tr>
<tr>
<td>Wednesday</td>
<td>Open for independent work and discussions</td>
</tr>
<tr>
<td>Thursday</td>
<td>Open for independent work and discussions</td>
</tr>
<tr>
<td>Friday</td>
<td>Initial discussion postings due by 11:59 PM CT</td>
</tr>
<tr>
<td>Saturday</td>
<td>Open for independent work and discussions</td>
</tr>
<tr>
<td>Sunday</td>
<td>All weekly assessments, discussions and assignments due by 11:59 PM CT on Sunday night.</td>
</tr>
</tbody>
</table>

General Course Requirements and Expectations
The South Dakota Board of Regents defines a credit hour as constituting one hour of classroom or direct faculty instruction, and two hours of out of class student work. To that end, as this is a one credit-hour course, students should expect to invest around three hours per week in the course.
As this is an online course, we will not be meeting face-to-face, so this engagement requirement will be reproduced by the following activities, all of which will be due by the end of the week posting in the weekly discussions, taking the weekly reading quizzes, completing the weekly activities, and connecting with the instructor.

**IMPORTANT:** This will not be a self-paced or correspondence-like course. You will be required—and given points based upon your performance—on the weekly requirements.

In terms of other assessments, there will seven weekly discussions, activities, and reading quizzes. Please see the syllabus for more details (dates, expectations, etc.).

**Getting Started**

First, you will want to access the course in Desire2Learn (D2L). This can be done via the USD student portal, [http://myu.usd.edu](http://myu.usd.edu), or directly via [https://d2l.sdbor.edu](https://d2l.sdbor.edu). The course should be listed under *My Courses*.

**IMPORTANT:** You will not be able to access the course until the start date listed in WebAdvisor.

Next, you should familiarize yourself with the CDE Online Orientation, which can be found in the *Getting Started* widget on the course homepage. It contains important information on accessing USD’s resources online.

Once in the course, you should do the following:

1. Read through the items in the *Getting Started* section on the top, left-hand side of the course homepage.
2. Orient yourself to the course components: *News, Content* (where all course materials reside), *Discussions, Assessments, Communications, Resources*, etc.
3. Read all of the items found in the *Week 1 Content* section, complete the activities and post your introduction in the first week’s discussion topic under *Discuss*.
4. Take the *Syllabus Quiz* found under the Assessments tab under *Quizzes*.

**Contacting Me**

My contact information is listed at the top of this document. The best way to contact me is my official USD email at *Gina.Mairose@usd.edu* I will do my utmost to respond to your requests within twenty-four (24) hours during the weekdays, or forty-eight (48) hours on the weekends. Note: **please do not use the D2L email function to contact me.**