Attention!
This online course requires that you either take your exams at one of the approved testing centers in the state of South Dakota, or have a third-party approved by the USD Testing Center to administer the exams to you. Contact the USD Testing Center (testingcenter@usd.edu) to find out which testing center to go to or how to go about getting a proctor approved.

I: Course and Instructor Information
Instructor Name: Mr. Mark Madsen
Course title: Western Civilization II
Course number: HIST-122-U820T-2017FA
Course Prerequisites: None
Student Support: Netiquette and Minimum Technology Requirements
For information on Netiquette expectations, with regard to discussions and email communication, please refer to the CDE Online Orientation Guide. There is a link to this document in the "Getting Started" section on the course D2L page. This document also indicates the minimum technology requirements, and minimum student skills.

II: Communication with the Instructor
Please contact me through the D2L system at mmmadsen5460@d2l.sdbor.edu, or by clicking on my name in the "classList". Monday through Friday I check my e-mail several times daily. Students may expect to receive a response to their e-mails within 24 hours. E-mails received late on Friday will be answered within 24 - 48 hours, or by Monday noon at the latest.

ALL OFFICIAL COURSE CORRESPONDENCE WILL COME TO YOUR D2L EMAIL ACCOUNT, SO MAKE SURE YOU ARE MONITORING IT.

III: Course Description and Objectives
This course begins with developments in Europe in the Early Modern period (c. 1650 CE) and proceeds up to the beginning of the 21st century. When discussing aspects of this time-span, we will emphasize political, economic, cultural, and intellectual events, trends, and institutions.

#1) Students will gain a basic knowledge of broad historical events in Western Civilization from the Early Modern Period to the present. The course will expose students to factual, historical information through reading assignments and forum discussions. Course exams and quizzes will measure student retention of historical information.

#2) Students will understand the process by which historians evaluate historical sources and use evidence/primary documents to formulate interpretations. The course will introduce students to the basic processes of historical inquiry and interpretation. Participation in course discussion forums will measure student progress toward this objective.
#3) Students will gain experience presenting persuasive analysis. Students will learn to present their ideas and arguments clearly and concisely. Participation in course discussion forums will measure student progress toward this objective.

IV: Textbooks
It is the student’s responsibility to acquire texts BEFORE the start of the course. Textbooks should be ordered as early as possible in the semester so that you are prepared to jump right into the discussions in the first week. The course begins August 21, 2017.

Required: Western Civilizations: Their History and Their Culture (Brief Third Edition) (Vol. 2), by Joshua Cole, et. al. (ISBN: 978-0393934892). (Hereafter referred to as Cole.)

V: Note on Insufficient Student Participation
It is the student’s responsibility to keep up with the assignments and to participate in and contribute to the forum discussions in a substantive and thoughtful manner.

This is a very intense course with a lot of required reading and participation. Students who fail to login to the course within the first week and complete the necessary assignments will be automatically dropped from the course per CDE guidelines. After the first week, insufficient student progress will be dealt with as follows:

<table>
<thead>
<tr>
<th>Student Inactions</th>
<th>Consequence</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nonparticipation in one week worth of discussions</td>
<td>Student will receive an initial warning from the instructor.</td>
</tr>
<tr>
<td>Nonparticipation in two weeks worth of discussions</td>
<td>Student will receive a final warning from the instructor.</td>
</tr>
<tr>
<td>Nonparticipation in three weeks worth of discussions</td>
<td>Student will be dropped from the course.</td>
</tr>
</tbody>
</table>

If you are having personal, family, or any other type of issues that will prevent you from completing an assignment or participating in a forum on time, please try to notify me of the issue BEFORE the assignment is due, or as soon as possible, as to avoid any of the consequences for nonparticipation listed above.

Please note that the last day to drop this class with a "W" is November 3, 2017.

VI: Semester Grading
Semester grades (based on a total of 305 points) will be determined as follows:
Exams: 2 X 50 points each = 100 points (34%)
Quizzes: 15 quizzes X 5 points each = 75 points (25%)
Forum Discussions: 12 X 10 points each = 120 points (41%)

Grading Scale:
<table>
<thead>
<tr>
<th>Points</th>
<th>Percentage</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>295-265 pts.</td>
<td>100-90%</td>
<td>A</td>
</tr>
<tr>
<td>264-236 pts.</td>
<td>89-80%</td>
<td>B</td>
</tr>
<tr>
<td>235-206 pts.</td>
<td>79-70%</td>
<td>C</td>
</tr>
<tr>
<td>205-177 pts.</td>
<td>69-60%</td>
<td>D</td>
</tr>
<tr>
<td>176-0 pts.</td>
<td>below 60%</td>
<td>F</td>
</tr>
</tbody>
</table>
**VII: Quizzes**

The questions on the quizzes are the same ones you will see on the exams, so frequent retaking of quizzes in order to practice for the exams is highly encouraged.

There are 15 online quizzes over the readings in Cole covering one chapter per quiz. Each quiz is worth a maximum of 5 points towards the semester grade. Quizzes 15-21 cover chapters 15-21 in the Cole text, and should be used to study for the Midterm Exam. Quizzes 22-29 cover chapters 22-29 in Cole, and should be used to study for the Final Exam. Students should take each quiz as frequently as possible in order to practice for the exams. D2L keeps track of the highest score for each online quiz. Should a score on a retaken quiz be lower than an earlier score, there is no penalty; the highest score will be kept by D2L. **Your score will be instantly available at the end of the quiz.**

**VIII: Exams**

It is the student's responsibility to acquire a proctor for their exams. Follow this link to get the Proctor Approval Form, [http://www.usd.edu/~media/files/USD-online/proctor-form.ashx](http://www.usd.edu/~media/files/USD-online/proctor-form.ashx). Please refer all your questions about proctors to the USD Testing Center at testingcenter@usd.edu, or 605-658-6143. The proctor form must be filled out and submitted to the USD Testing Center no later than 5PM August 25, 2017.

There are two online tests, each with 50 multiple-choice questions. **The best way to study for the exams is to repeatedly retake the quizzes.** You will have 60 minutes to take each exam. No coaching or notes are allowed during the exams. Tests cover chapters 15-21, and 22-29. **The tests are not cumulative.** Instructors are to have no contact with your proctor, so if you have any issues or concerns about proctors please refer your questions to the Testing Center at USD via email (testingcenter@usd.edu) or by phone (605-658-6143). **Your score will be instantly available at the end of the exam.**

**IX: Discussion Forums**

Answer the topic question each week using complete and substantive sentences; **please do this by 11:59 pm Wednesday each week or points will be taken off the total.**

Next, post a response to one of your classmates' answers or responses; **please do this by 11:59 pm Sunday each week or points will be taken off the total.**

Responses to peers need to be made in complete and substantive sentences. For example, "Yes!", "I agree", "Well said", "Thank you for your post", and others of like ilk will not be given full points. Be professional and academic, and be prepared to have your arguments/assertions challenged.

Use evidence to support your assertions. **All** student posts, whether they are initial responses to topic questions or replies to another student's response, must include cited evidence. This evidence must come from either the Cole textbook, or the documents and other content in the Content Area.

You must also properly cite your evidence. When citing evidence from the text in Cole, your citations should look like this (Cole, 132). When citing a table, chart, or map from Cole, your citations should look like this (Cole, Table 1.1). When citing a document from the Content Area, your citations should look like this (Document 1-1). When citing any of the other content in the Content Area, your citations should look like this (Content 1-1). Improperly formatted citations, citations from the textbook glossary, or citations for unapproved outside sources will result in points being taken off the total grade.

Student posts must average at least 120 words per post every week (# of words/# of posts), and proper spelling and grammar are required. See the Discussion Forum Participation Feedback Form for further details, or contact the instructor if you have any questions.
In certain cases, a student's forum grade will only be counted for half credit. Those cases are: 1) If the student posts no responses to their classmates' posts; and 2) If the student 'copies and pastes' the majority of their original topic question answer to use as their response to their classmates' posts. Response posts need to do exactly that - respond specifically to what the individual classmate has written.

**Students can expect forum feedback by the Wednesday after the close of each forum.**

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**X: USD Student Policies**

In addition to the policies approved by the University Senate, faculty must include the following four statements in all course syllabi:

**Academic Integrity**
The College of Arts and Sciences considers plagiarism, cheating, and other forms of academic dishonesty inimical to the objectives of higher education. The College supports the imposition of penalties on students who engage in academic dishonesty, as defined in the “Conduct” section of the University of South Dakota Student Handbook.

No credit can be given for a dishonest assignment. A student found to have engaged in any form of academic dishonesty may, at the discretion of the instructor, be:

- Given a zero for that assignment.
- Allowed to rewrite and resubmit the assignment for credit.
- Assigned a reduced grade for the course.
- Dropped from the course.
- Failed in the course.

**Freedom in Learning**
Under Board of Regents and University policy student academic performance may be evaluated solely on an academic basis, not on opinions or conduct in matters unrelated to academic standards. Students should be free to take reasoned exception to the data or views offered in any course of study and to reserve judgment about matters of opinion, but they are responsible for learning the content of any course of study for which they are enrolled. Students who believe that an academic evaluation reflects prejudiced or capricious consideration of student opinions or conduct unrelated to academic standards should contact the dean of the college or school that offers the class to initiate a review of the evaluation.

**Disability Accommodation**
Any student who feels s/he may need academic accommodations or access accommodations based on the impact of a documented disability should contact and register with Disability Services during the first week of class or as soon as possible after the diagnosis of a disability. Disability Services is the official office to assist students through the process of disability verification and coordination of appropriate and reasonable accommodations. Students currently registered with Disability Services must obtain a new accommodation memo each semester.

Please note: if your home institution is not the University of South Dakota but one of the other South Dakota Board of Regents institutions (e.g., SDSU, SDSMT, BHSU, NSU, DSU), you should work with the disability services coordinator at your home institution.

Ernetta L. Fox, Director
Disability Services, Room 119 Service Center
Diversity and Inclusive Excellence
The University of South Dakota strives to foster a globally inclusive learning environment where opportunities are provided for diversity to be recognized and respected.

SGR #4, Humanities/Fine Arts: Students will understand the diversity and complexity of the human experience through study of the arts and humanities. As a result of taking courses meeting this goal, students will:

<table>
<thead>
<tr>
<th>Student Learning Outcome</th>
<th>Assessment(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Demonstrate knowledge of the diversity of values, beliefs, and ideas embodied in the human experience;</td>
<td>Student participation in online discussions will measure this learning outcome.</td>
</tr>
<tr>
<td>2. Identify and explain basic concepts of the selected disciplines within the arts and humanities.</td>
<td>Student participation in online discussions will measure this learning outcome.</td>
</tr>
</tbody>
</table>

In addition, as a result of taking courses meeting this goal, students will be able to do at least one of the following:

<table>
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</tr>
</thead>
<tbody>
<tr>
<td>3. Identify and explain the contributions of other cultures from the perspective of the selected disciplines within the arts and humanities;</td>
<td>Student participation in online discussions will measure this learning outcome.</td>
</tr>
<tr>
<td>4. Demonstrate creative and aesthetic understanding;</td>
<td>Student participation in online discussions will measure this learning outcome.</td>
</tr>
<tr>
<td>5. Explain and interpret formal and stylistic elements of the literary or fine arts;</td>
<td>Student participation in online discussions will measure this learning outcome.</td>
</tr>
<tr>
<td>6. Demonstrate foundational competency in reading, writing, and speaking a non-English language.</td>
<td>Student participation in online discussions will measure this learning outcome.</td>
</tr>
</tbody>
</table>