Welcome!
Welcome to COUN 770: Clinical Supervision Training! My name is Dr. Olson and I will be your instructor this semester. As a counselor educator and a practicing mental health counselor this course topic is central to my professional experiences. I have worked in the mental health profession for over 15 years and have found that the topics discussed in this course are vital to facilitating success for individuals providing and even receiving supervision.

This seminar course provides learners the opportunity to:
1) Study clinical supervision models and techniques,
2) Explore dynamics of supervision,
3) Acquire pragmatic approaches to provide supervision in practice settings,
4) Understand ethics and standards related to supervision endeavors.

Learners, with and without prior experience or course work in this area, may find the approaches discussed useful in a variety of supervision settings and with diverse clients. This course is however, considered a basic level course in supervision training, as there is no field experience component.

Textbook & Materials
ISBN: 9780471233046

Technology Requirements
The University of South Dakota has established minimum technology requirements for participation in online courses. These are outlined under the “Technology Support and Requirements” section in the Online Student Handbook document in the Getting Started widget on the course homepage.

**IMPORTANT:** Students must have the ability to submit papers in a format compatible with Turnitin (Word: DOC or DOCX; OpenOffice: ODT; Other: RTF, TXT, PDF, WPS), as the instructor could use the GradeMark feature of Turnitin to provide feedback.
Additionally, live lectures/office hours could be used via a web-conferencing system called Collaborate. In order to fully engage in these lectures, it is recommended that you either purchase a USB multimedia headset—earphones with a microphone—or you have a phone available to conference into the session, so that you can ask questions instead of typing them. Headsets can be purchased online, or from your local retailer (Walmart, Best Buy, Radio Shack, etc.), for around $15-$30 depending on the brand and model (Logitech is recommended). The instructor will inform students in advance of the need for headsets.

**General Course Schedule**

In general, a student will engage a particular unit on a weekly basis throughout the semester. On a near weekly basis, students will need to submit one of the assignments outlined in the syllabus. Due dates are also noted in the D2L course calendar. At multiple times during the semester, a student will need to be working independently or with other students in the course to complete assignments.

**TIP:** The course is designed to be flexible enough to accommodate those students who want to work at a faster pace than outlined in the syllabus. Working ahead of pace will strengthen the student’s ability to provide reflective and detailed assignments. Completing assigned tasks near deadlines seems to rush the reflective process and inhibit group work.

**General Course Requirements and Expectations**

The South Dakota Board of Regents defines a credit hour as constituting one hour of classroom or direct faculty instruction, and two hours of out of class student work. This is a three credit-hour course, so students should expect to invest around nine hours per week in the course.

Active engagement in course readings, outlines, and videos is imperative to learner success. Missed assignments (e.g. submission deadlines and group discussions) will impact final grade. The instructor does monitor student activity online, subsequently, the instructor reserves the right to reduce the final grade if there is lack of activity.

Learners are responsible for addressing technological issues. The instructor can only provide minimal support. For technical assistance please contact ITS 605-677-5028. D2L also provides an orientation for first time users.

**IMPORTANT:** Learners need to maintain professional comportment with instructor and other learners during the class.

In terms of grading assessments, there will be mix of 5 assignments, which include short quizzes and projects. You will also be required to engage in 10 discussion topics with other students. Please see the syllabus for more details (dates, grading criteria, rubrics, expectations, etc.).
Getting Started

First, you will need to access the course in Desire2Learn (D2L). This can be done via the USD student portal, http://my.usd.edu, or directly via https://d2l.sdbor.edu. The course should be listed in under “My Courses.” Note: you will not be able to access the course until the official start date.

Next, you should familiarize yourself with the CDE Online Orientation, which can be found in the Getting Started widget on the course homepage. It contains important information on accessing USD’s resources online.

Once in the course, you should do the following:

1. Read through the items in the Getting Started section on the top, left-hand side of the course homepage.
2. Orient yourself to the other important areas (widgets) of the homepage:
   - **News**: course updates or current topics
   - **Need Help?**: if you are ever lost, refer to this widget
3. Familiarize yourself with the various tools that will be used throughout the semester:
   - **Content**: where all course materials reside
   - **Assessments**: where you will access your Grades, Quizzes (and exams), and the Dropbox (to submit papers)
   - **Communications**: where you will access the weekly Discussions
   - **Resources**: where you will find the Classlist (which you can use to contact me), the FAQ, etc.
   - **Course Mail**: this is located at the very top, right-hand side of the course, and will be used for all official correspondence in the course; when you have unread Course Mail, a red badge will appear on the email icon:

4. Lastly, there are directions for “First Day of Class Tasks,” which is found on the courses homepage in News Items. These tasks must be completed.

Contacting Me

My contact information is listed at the top of this document. A student can contact me via course mail, which can be access within the course. However, direct email to my university account listed above, can result in faster response times. I will do my utmost to respond to your messages within 48 hours. Note: please do not use the pager tool to contact me.