



## The University of South Dakota.

Beacom School of Business · Master of Business Administration - Express  
University Center – Sioux Falls  
2205 Career Avenue  
Sioux Falls, SD 57107

---

The School of Business is a professional school granting both the Bachelor's and Master's degrees. Over 700 junior and seniors are enrolled in the Baccalaureate programs, while 200 graduate students attend on a full-time or part-time basis. The School of Business is accredited by the AACSB – International – The Association to Advance Collegiate Schools of Business for both the Baccalaureate and Master's degrees.

The MBA program is designed to meet the needs of modern businesses for broadly educated management personnel who possess a generalized point of view, adaptability to changing environments and a high degree of analytical skills. The program requires 33 semester hours of master level classes. Students studying in Sioux Falls have two delivery options for the MBA. The MBA Express program is a part-time, evening, face-to-face program offered at the University Center. Cohort Program students earn a general MBA in as little as 22 months by taking classes one evening per week. USD also offers the online MBA program. The general MBA and Health Services Administration Specialization are both available in the online MBA program.

The purpose of the MBA program is twofold: (1) to develop future executive leaders for business, industry, and government; (2) to encourage those students who have an interest in college teaching and an aptitude for an academic career to continue their work at the doctoral level. The emphases in this program are on decision making, problem solving, understanding the role of business in society, and to develop the leadership ability and social responsibility to progress to positions of executive responsibility.

### Requirements for Admission

- Baccalaureate degree or an equivalent degree from an institution with full regional accreditation.
- A minimum undergraduate grade point average of 2.7.
- USD requires a minimum score of 450 on the GMAT, and students with an undergraduate GPA below 3.25 are required to achieve a higher score on the GMAT to demonstrate ability to pursue graduate work.  
Note: Applications will not be processed until GMAT scores are received.

Provisional admission may be granted to an applicant who does not meet the conditions for full admission but who provides evidence that he or she may be capable of graduate level work. A provisional admission does not guarantee a full admission. A provisional admission will generally only be granted to students who have taken the GMAT.

Advising Information		
First Point of Contact at the University Center	Advisor prior to and following acceptance to the program	
Jennifer Schelske <a href="mailto:Jennifer.Schelske@sduniversitycenter.org">Jennifer.Schelske@sduniversitycenter.org</a> 605-367-8465 or 866-220-7085	Karen McDowell <a href="mailto:Karen.McDowell@usd.edu">Karen.McDowell@usd.edu</a> 605-677-5232 or 866-890-1622	Dr. Angeline Lavin <a href="mailto:Angeline.Lavin@usd.edu">Angeline.Lavin@usd.edu</a> 605-677-5232 or 866-890-1622

## Master of Business Administration Tentative Schedule of Classes

Last updated: 10/08

One must apply and be accepted to the MBA Program before registering for the core courses below. Complete the USD application at <http://www.usd.edu/gradsch/gradapp.cfm>. Students must have an earned undergraduate degree.

**CHECKLIST FOR ADMISSION REQUIREMENTS** (Please work with your advisor to ensure you have met the necessary requirements.)

- \_\_\_\_\_ Complete graduate application form. **Review of application will not commence until ALL materials (including official GMAT scores) are received.**
- \_\_\_\_\_ Two official transcripts of all prior course work showing undergraduate degree earned
- \_\_\_\_\_ Two letters of recommendation (placed in sealed and signed envelopes)
- \_\_\_\_\_ Non-refundable application fee of \$35.00 made payable to USD
- \_\_\_\_\_ International students must submit a financial statement.
- \_\_\_\_\_ Official copy of GMAT scores if scores were not originally sent to USD. GMAT registration at MBA.com.
- \_\_\_\_\_ International students must submit a TOEFL score or IELTS score and have transcript evaluated by ECE or WES.
- \_\_\_\_\_ Resume
- \_\_\_\_\_ Statement of Purpose

An acceptable score on the GMAT is a requirement for acceptance into the program. Individuals may register for the GMAT at [www.mba.com](http://www.mba.com).

**Key: S = Semester; F = Fall; SP = Spring; SU = Summer; E = Every; Odd = Odd Years; Even = Even Years; D = DDN**

### **Prerequisite Foundation Courses:**

**Graduate Foundation Courses:** Must have a Bachelor's Degree to enroll. Individuals who possess an undergraduate degree may challenge the above courses AND comparable courses taken from an accredited college or university may transfer to The University of South Dakota. THE MBA department will review your academic history.

Prefix	Number	Course Title	Credits	Semester(s) Offered
ACCT	520	Foundations of Accounting (Principles of Accounting I and II)	3	Online EF
ACCT	523	Foundations of Computer Analysis	3	Online ESP
BADM	505	Foundations of Finance	3	Online ESU
BADM	520	Foundations of Math/Statistics (Statistics and Calculus)	3	Online EF
BADM	523	Foundations of Production & Operations Management	3	Online ESP
BADM	580	Foundations of Management/Marketing (Organizational Theory and Marketing)	3	Online ESU
ECON	580	Foundations of Economics (Principles of Micro and Macro Economics)	3	Online EF

**Undergraduate Prerequisite Courses:** Students who do not have a Bachelor's degree must enroll in undergraduate courses to fulfill prerequisite requirements.

Prefix	Number	Course Title	Credits	Semester(s) Offered
ACCT	210	Principles of Accounting I	3	University Center (ES)
ACCT	211	Principles of Accounting II	3	University Center (ES)
BADM	220	Business Statistics	3	University Center (EF, ESP – DSU)
BADM	310	Finance	3	University Center (ES)
BADM	323	Computer Analysis – Business	3	University Center (SU Even)
BADM	350	Legal Environment of Business*	3	University Center (ES – DSU)
BADM	369	Organizational Behavior and Theory	3	University Center (F odd)
BADM	370	Marketing	3	University Center (ES)
BADM	425	Production & Operations Management	3	University Center (EF, ESP)
ECON	201	Principles of Microeconomics	3	University Center (ES) - DSU
ECON	202	Principles of Macroeconomics	3	University Center (EF, ESP) - DSU
MATH	121	Survey of Calculus	4	University Center (EF, ESP – DSU)
POLS	100	American Government *	3	Online - ES

\*Students may take either BADM 350 or POLS 100 to fulfill the BADM 762 course prerequisite.

MBA Express – Schedule of Courses  
 In Sioux Falls  
 New Cohort Begins Every odd Spring  
 Last updated: 10/08

Prerequisites may be fulfilled in one of three ways:

- 1) Completion of the required undergraduate courses in a face-to-face or online format;
- 2) Studying for and passing a subject or “challenge” exam; or
- 3) Taking foundation courses, which are available to students with an earned Bachelor’s degree and are offered through USD according to the rotating schedule available at [http: www.usd.edu/business/mba](http://www.usd.edu/business/mba).

Students study one course at a time, one night per week.

<b>Year 1</b>	<b>Spring Semester</b>	<b>January – May</b>	
	BADM 761 – Leadership Development		3
	BADM 760 – Production & Operations Management		3
	<b>Summer Semester</b>	<b>May – August</b>	
	ACCT 781 – Managerial Accounting		3
	ECON 782 – Managerial Economics		3
	<b>Fall Semester</b>	<b>August – December</b>	
	BADM 762 – Business and Its Environment		3
	BADM 720 – Quantitative Analysis		3
<b>Year 2</b>	<b>Spring Semester</b>	<b>January – May</b>	
	BADM 710 – Managerial Finance		3
	BADM 770 – Managerial Marketing		3
	<b>Summer Semester</b>	<b>May – August</b>	
	BADM Elective		3
	BADM Elective		3
	<b>Fall Semester</b>	<b>August – December</b>	
	BADM 780 – Strategic Management		<u>3</u>
	Total credit hours		33