



The **U**niversity of South Dakota.
Master of Science in Administrative Studies – Online
Interdisciplinary Specialization

This cross-disciplinary program provides the primary tools and organizational skills necessary to more effectively perform administrative roles. Course work focuses on the practical application of theory and developing an intellectual framework for analyzing and successfully addressing challenges associated with the administrative environment. This program values past work experience and benefits people from a variety of different backgrounds including health care, government, non-profit agencies, law enforcement, and social services.

The MSAS program is designed for people currently in full-time employment. Therefore, course schedules are created around normal working hours. Further, the program is generally designed to allow students to take six hours of course work per semester (including summer). This enables students to complete the program within a two to three year period.

MSAS Degree Core Requirements

The Master of Science in Administrative Studies program has a central “core” of at least 24 hours in coursework that must be taken by all students. The core requirements are supplemented by 12 hours of coursework in a particular area of emphasis called a “specialization.” Currently, the MSAS program offers specializations in Organizational Leadership, Human Resources, Health Services Administration, Long-Term Care Administration, Criminal Justice (Rapid City only), Alcohol & Drug Studies, and Interdisciplinary Studies.

Advising Information		
First Point of Contact	Advisor prior to and following acceptance to the program	
Pierre Area: Brad Henrich Brad.Henrich@usd.edu 800-874-7518 or 605-394-6720		
Rapid City Area: Brad Henrich Brad.Henrich@usd.edu 800-874-7518 or 605-394-6720		
Sioux City Area: Continuing Education ceinfo@usd.edu 800-233-7937 or 605-677-6240	Holli Novak Holli.Novak@usd.edu 605-677-6405 or 888-493-9256	Dr. Anthony Molina Tony.Molina@usd.edu 605-677-6405 or 888-493-9256
Sioux Falls Area: Continuing Education ceinfo@usd.edu 800-233-7937 or 605-677-6240		
Vermillion Area & Worldwide: Continuing Education ceinfo@usd.edu 800-233-7937 or 605-677-6240		

Key: S = Semester; F = Fall; SP = Spring; SU = Summer; E = Every; Odd = Odd Years; Even = Even Years; D=DDN

MSAS Required Core Courses: 21 credit hours required

Course/No.	Course Title	Site	Rotation
MSAS 763	Professional Writing for Administration (3 cr)	Online	EF
MSAS 764	Research in Administrative Practice (3 cr)	Online	ESU
MSAS 786	MSAS Capstone Project (3 cr)	Online	ES
POLS 722	Budgetary and Fiscal Management (3 cr)	Online	ESU
POLS 733	Administrative Law and Government (3 cr)	Online	EF, ESP
		Sioux Falls	F odd
POLS 769	Administrative Thought and Ethics (3 cr)	Online	ESP, ESU
		Sioux Falls	F even
SPCM 754	Managerial Communication (3 cr)	Online	ESP, F 09
		Rapid City	SU odd
		Sioux Falls	SP odd
	Advisor approved elective (3 cr)		ES

Please Note: The minimum hours required for a degree is 36 hours, half of which must be at the 600 level or above.

PROGRAM OF STUDY– MSAS Interdisciplinary Specialization

The Interdisciplinary Specialization is structured to allow students to craft an individual track suited to their specific needs.

The Interdisciplinary Specialization allows students to work with their advisor in designing a track to suit their specific interests from course work available in their area. Students must submit a proposal which describes the courses selected to satisfy the 12 hour requirement and indicates how this combination of courses assists the students in achieving their educational goals and other goals related to career and personal development.

Interdisciplinary Required Courses: 12 credit hours

An individual track suited to a student's specific needs.

The individual track requires students to work with their advisor to design a specialization consisting of 12 credit hours to suit the students' specific interest from course work available in the area.

Students are required to submit a list of proposed specialization courses along with an explanation of the appropriateness of the designed track in terms of career and personal development.

Interdisciplinary total program credit hours: 36 credits