

## M.S. ADMINISTRATIVE STUDIES ORGANIZATIONAL LEADERSHIP

### Education for Today's Leaders

This cross-disciplinary program provides the primary tools and organizational skills necessary to more effectively perform administrative roles. Coursework focuses on the practical application of theory and developing an intellectual framework for analyzing and successfully addressing challenges associated with the administrative environment. This program values past work experience and benefits people from a variety of different backgrounds including health care, government, non-profit agencies, law enforcement, and social services.

The MSAS program is designed for people currently in full-time employment. Therefore, course schedules are created around normal working hours. Further, the program is generally designed to allow students to take six hours of course work per semester (including summer). This enables students to complete the program within a two to three year period.

The Organizational Leadership Specialization is designed to enhance the leadership skills of administrators in a variety of organizational settings. Coursework provides an overview of contemporary theories on the practice of leadership, and aids the student in developing their own personal perspective on leading organizations in the role of administrator.

### WHO TO CONTACT

Contact Dr. Sharlen Krause, Student Services Coordinator at University Center by mail, phone 605-367-5640 or 1-866-220-7085, or [www.SDUniversityCenter.org](http://www.SDUniversityCenter.org) and click on "Request Information" or use Live Chat.



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The information in this brochure is accurate at the time of publication, but program and curriculum changes may occur before the next publication cycle. For the most current information, please check the University's catalog or website at <http://www.usd.edu>.



The University of South Dakota



### SOUTH DAKOTA PUBLIC UNIVERSITIES & RESEARCH CENTER

University Center makes getting an affordable, high-quality education easy. Choose from over 50 degrees offered right here in Sioux Falls. With convenient day, evening and weekend class times, you can pick a schedule that fits around your life. We also have on-site advisors and financial aid available to those who qualify.

### HOW TO APPLY

Call or make an appointment with Dr. Sharlen Krause, Coordinator of Student Services, to receive information and an application. Or, go to [www.SDUniversityCenter.org](http://www.SDUniversityCenter.org) and click on "Request Information."

Public Administrator  
Program Director  
Manager  
Consultant  
Non-profit Administrator

### WHAT OUR STUDENTS & GRADUATES SAY

The MSAS degree with an Organizational Leadership Specialization is an exciting new program introduced in Fall 2007.

The Master of Science in Administrative Studies program has a central "core" of at least 24 hours in coursework that must be taken by all students. The core requirements are supplemented by 12 hours of coursework in a particular area of emphasis called a "specialization."

Core Requirements	24 credit hours minimum:	
MSAS 763	Professional Writing for Administration	3
MSAS 764	Research in Administrative Practice	3
POLS 722	Budgetary and Fiscal Management	3
POLS 733	Administrative Law and Government	3
POLS 769	Administrative Thought and Ethics	3
SPCM 754	Managerial Communication	3
	Approved Elective	3
<i>Plus one of the following:</i>		
MSAS 786	MSAS Capstone	3
POLS 788	Professional Report	3
POLS 798	Thesis in Political Science	6

Organizational Leadership Specialization Requirements	12 credit hours:	
LDR 501	Advanced Leadership Theory and Practice	3
<i>Plus three of the following:</i>		
BADM 761	Leadership Development	3
POLS 724	Organization and Management	3
SPCM 585	Communication and Conflict Resolution	3
SPCM 587	Team Building and Group Decision Making	3
TET 553*	Personal & Organizational Transition & Change Mgmt.	2
TET 780	Contemporary Views of Organizational Development	3
TET 805	Leading Organizational Change	3

\* Students who complete TET 553 will need an additional 1 credit hour elective approved by the program director.

**Please Note:** *The minimum hours required for a degree is 36 hours, half of which must be at the 700 level or above. Students with six hours of "B" level or better of undergraduate accounting from a regionally accredited school may take an elective rather than ACCT 520 with permission of MSAS Director.*

