

Dear Correspondence Student:

It is very important that you fill out the first assignment immediately and return it to the Correspondence Department at The Division of Continuing Education via one of the following ways:

Email: cdecorrespondence@usd.edu

Fax: (605) 677-6118

Mail:

Correspondence Department
CE/USD
414 East Clark St.
Vermillion, SD 57069

This form serves several purposes:

1. It fulfills the student's intent to complete the course for Continuing Education records.
2. It introduces the student to the instructor of the course so that the instructor is able to have a more "personal touch" with his/her distance education students.

Thank you,

Correspondence Department
Continuing Education Division

First Assignment

COURSE: _____

Student Name: _____

Student ID # _____

1) Please briefly describe your interest in taking this course. How will it tie into your life and career?

2) Describe your current work and school status.

3) What are the 3 most important things you wish to get from this course?

4) How did you hear about this course?

Student Signature

Date

Please return this form to The University of South Dakota Division of Continuing Education via one of the following ways:

Email: ceinfo@usd.edu

Fax: (605) 677-6118

Mail:

Correspondence Department

CE/USD

414 East Clark St.

Vermillion, SD 57069

*Please continue with course lessons per your course guide, this first assignment will not be returned.