

# GRADUATE CERTIFICATE

## IN LONG TERM CARE MANAGEMENT - ONLINE

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### CERTIFICATE OVERVIEW & PURPOSE

In this century, the rate of growth of the population 65 years and older has greatly exceeded the growth rate of the population of the country as a whole. Along with the increase in the number of persons who are over the age of 65 in the United States, the average life expectancy is also increasing.

The online Graduate Certificate in Long-Term Care Management is a 12 credit hour program designed to prepare participants to better meet the needs of the rapidly aging and long-lived population through online coursework.

Competencies gained through the coursework will strengthen your understanding of management, quality, finance, strategic management, and culture so that you are better positioned to facilitate transformational changes in order to achieve higher levels of quality within your organization.

### REQUIRED COURSES

#### HSAD 511: Financial Management of Long-Term Care

This course addresses the financial management of nursing homes, skilled nursing facilities, home health care agencies and other long-term care businesses. While narrow in its focus on long-term care, it is comprehensive in assembling the financial tools needed to quantify a strategic plan, develop a budget, implement and monitor budget performance, and merge clinical practice with reimbursement requirements. It is a specialty subset within the complex field of healthcare finance.

#### HSAD 515: Strategic Management of Long-Term Care

This course addresses the theories and practices required to project the need for long-term care services.

#### HSAD 560: Administration of Long-Term Care

This course examines the management implications of gerontology and administration of long-term care facilities and explores moral and political issues affecting health care delivery to individuals throughout the aging process.

#### BADM 561: Advanced Topics: Human Resource Management

This course focuses on managing human resources in long-term care and related services by understanding cultural sensitivity and practicing change management.

### ADMISSION REQUIREMENTS

Admission to a Graduate Certificate program requires **all of the following**:

1. Successful completion of a bachelor's degree as verified by official transcripts
2. Cumulative undergraduate GPA of 2.7 or higher (on a 4.0 scale)
3. Statement of Purpose

### GETTING STARTED

1. Visit <https://www.usd.edu/cde/certification-application> and select "Graduate Certificate Application." Download and complete the application and statement of purpose form.
2. Upload the completed application and select your method of payment.

**Please note:** It is also your responsibility to ensure that official transcripts be sent to The University of South Dakota, 414 E. Clark Street, Vermillion, SD 57069.

After your application has been processed, you will be contacted by an advisor who will guide you through the program by answering any questions you may have, and setting up a plan of study that fits your needs.

3. Register for courses using the online form found at <https://www.usd.edu/cde/registration>.

### DEGREE TRANSITION

Become a Master! The required coursework for the online Graduate Certificate in Long-Term Care Management can be applied toward a Master's degree in Administration or a Master's degree in Business Administration ... just ask us how!

### TUITION RATES

For the most up-to-date online course tuition information, please visit: [www.usd.edu/cde/tuition-rates.cfm](http://www.usd.edu/cde/tuition-rates.cfm)

### FOR MORE INFORMATION

For more information, please visit [www.usd.edu/cde/online-graduate-certificate-in-long-term-care-managment.cfm](http://www.usd.edu/cde/online-graduate-certificate-in-long-term-care-managment.cfm) or contact a higher education service site that is appropriate for you:

**Sioux Falls, Sioux City,  
Vermillion area & Worldwide**  
Division of Continuing Education  
1-800-233-7937  
605-677-6240  
cde@usd.edu

**Rapid City & Pierre area**  
University Center - Rapid City  
Contact: Kris-Tina Pieper  
605-718-4160  
UC-RC@usd.edu



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# PROGRAM REQUIREMENTS AND COURSE ROTATIONS

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Course/No.	Course Title	Site	Rotation
HSAD 511	Financial Management of Long-Term Care (3 cr)	Online	Every Fall
HSAD 515	Strategic Management of Long-Term Care (3 cr)	Online	Every Summer
HSAD 560	Administration of Long-Term Care (3 cr)	Online	Every Spring
BADM 561	Advanced Topics in Human Resource Management (3 cr)	Online	Every Spring

**Graduate Certificate in Long-Term Care Management Program Total: 12 credit hours**

**\*If you are a prospective student with a disability and need assistance or accommodations during the admission/application process, please contact the Director of Disability Services, 119B Service Center North, USD, Vermillion, SD 57069. Phone: 605-677-6389 Fax: 605-677-3172  
E-mail: [disabilityservices@usd.edu](mailto:disabilityservices@usd.edu)**

This document is available in alternative forms upon request. For assistance, call Disability Services at USD at 605-677-6839 or email [disabilityservices@usd.edu](mailto:disabilityservices@usd.edu). The University of South Dakota is an equal opportunity, affirmative action institution committed to increasing the diversity of its faculty, staff and students.



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