

Fall Semester 2009

ADS 420/520 CADE Comprehensive Alcohol and Drug Education

My name is Mary Rogers and I am your instructor for this course. I have an undergraduate and graduate degree in Criminal Justice, and I am licensed in ND as an addictions counselor. My doctoral program was completed at the University of North Dakota. I began teaching in higher education in 1995 and have taught criminal justice and drug and alcohol counseling courses in ND, CA and SD. Additionally, I have over eight years of law enforcement experience, with five of those years spent as a crisis intervention specialist working in the juvenile system. I am certain that my experiences will add to the quality of this course and look forward to working with each of you for the next several months.

Classes held via D2L mean no face-to-face classroom time and for this course, there will be no scheduled meeting times. Please make sure that you carefully read the syllabus to ensure your understanding of the course expectations and requirements. Throughout the course, I will be available by D2L course email and will respond Monday through Friday within 48 hours, unless otherwise noted within the course announcements. All assignments and exams will be graded within one week of submission-all grades and feedback will be conveyed to you via this course.

In order to be registered for the course you must have a valid USD ID and password. If you have a USD email account, you have a valid USD ID and can access D2L anytime. If not, Continuing Education will require and provide you with instructions for obtaining a valid USD ID. Once the USD ID is established you will be able to access **Welcome to ADS 420/520 CADE Comprehensive Alcohol and Drug Group Education** on the first day of class and for the rest of the semester.

The ADS 420/520 course homepage will coordinate the work for this course. First step-please carefully read the syllabus. Next step is to read the Online Registration Packet found at www.usd.edu/ce/Orientation.pdf The Online Registration packet also provides important information on Etiquette/Netiquette. Please pay close attention to this information. Students will be expected to be respectful and courteous in all posted discussions. Remember that nothing is absolute in this course, meaning we all can make mistakes, including the instructor. A final note: this course is not to be considered as a treatment program, AA meeting or self-help session. Information that is posted that requires a licensed professional to follow mandatory reporting will be considered just that-my license requires this of me.

Technology questions and problems....please don't ask me! To have all of your questions and problems addressed access <http://www.usd.edu/technology/>.

Attendance for this online course will be monitored for weekly participation. This course is no different than a face-to-face class-you have to attend to successfully complete the

course. Login to the course is expected the first day of the semester/first day of class. During the first week, you are also expected to post your introduction to the class.

Academic Honesty

Academic honesty is considered as highest priority to preserve the integrity of the educational process. The College of Arts and Science considers the following as infractions:

*“Cheating is defined as **intentionally** using or **attempting** to use unauthorized material, information, or study aids in any academic exercise. Plagiarism is defined as intentionally or knowingly representing the words or ideas of another as one’s own in any academic exercise” (from Student Conduct Code)*

At the discretion of the instructor, a student caught cheating or plagiarizing may be:

- Given a zero for the assignment or exam;
- Allowed to rewrite and resubmit the assignment or exam for reduced credit;
- Assigned a reduced grade for the course;
- Dropped from the course;
- Failed in the course.

Disability Services

Any student who feels s/he may need academic accommodations or access accommodations based on the impact of a documented disability should contact and register with Disabilities Services during the first week of class. Disability Services is the official office to assist students through the process of disability verification and coordination of appropriate and reasonable accommodations. Students currently registered with Disability Services must obtain a new accommodation memo each semester. For more information contact: Ernetta L. Fox, Director Disability Services, Room 119 Service Center, (605) 677-6389, www.usd.edu/ds; dservices@usd.edu

Welcome to class –

Mary