

2011-2012 Verification Form

South Dakota Public Higher Education

Black Hills State University ♦ Dakota State University ♦ Northern State University
 South Dakota School of Mines & Technology ♦ South Dakota State University ♦ The University of South Dakota

<p style="text-align: center;">Why is verification important?</p> <p>The U.S. Department of Education chose your application for review in a process called <i>Verification</i>. In this process, information from your Free Application for Federal Student Aid (FAFSA) will be compared to this form and tax information. Federal regulations require that we obtain this information before awarding Federal aid. If there are differences between your application information and your financial documents, corrections may need to be made. We will make the needed corrections electronically based on the results of this verification.</p>	<p style="text-align: center;">What you should do.</p> <ol style="list-style-type: none"> 1. Submit this form and a copy of your (and your spouse's or parents') signed 2010 Federal tax return if required. 2. Complete and sign this verification form. (At least one parent must sign the form if you are a dependent student.) 3. Send all paperwork to: <div style="text-align: center;"> Enrollment Service Center (ESC) SDU 317 ♦ 414 East Clark St Vermillion, SD 57069-2390 FAX (605) 677-6828 ♦ Phone (605) 677-6948 or (800) 404-1547 </div>
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Instructions

- **MAKE SURE FORM IS COMPLETED IN FULL OR IT WILL DELAY THE FINANCIAL AID PROCESS.**
- **PLEASE USE BLACK INK. BE SURE ALL DOCUMENTS ARE SIGNED.**
- **DEPENDENT STUDENTS (required to include parent information on the FAFSA)** must complete ALL SECTIONS of this form.
- **INDEPENDENT STUDENTS** must complete all sections EXCEPT Section 4 and the parent information in Sections 5 & 6.

1. Student Information:

Last Name	First Name	M.I.	Student ID Number or Social Security Number ()
Address (include Apt. No.)			Phone Number (include area code)
City	State	ZIP	E-mail

2. Family Information:

◆ **Independent Students:** List the people that you (and your spouse) will support between July 1, 2011 and June 30, 2012. **Include yourself and, if applicable, your spouse, your children if you provide more than one half of their support,** and other people if they live with you and receive more than half of their support from you and will continue to do so between July 1, 2011 and June 30, 2012.

◆ **Dependent Students:** List the people your parent(s) will support between July 1, 2011 and June 30, 2012. **Include yourself, your parent(s), and your parents' other children (if your parent(s) provide more than one half of their support OR the children would be required to provide your parents' information when applying for Federal Student Aid).** Include other people as part of the family if your parent(s) provide more than half of their support and will continue to support them between July 1, 2011 and June 30, 2012.

In addition to listing your family members below, if any of the members will be attending college at least half-time between July 1, 2011 and June 30, 2012, and will be in a degree or certificate program, include the name of their college/postsecondary school. Always list yourself (the student) first. If you need more space, attach a separate page.

Name	Age	Relationship	College/Postsecondary School attending in 2011/2012
		STUDENT/SELF	

3. Student's (and Spouse's) income information: Place a check mark before the appropriate statement.

- Attached is a copy of my (and my spouse's) **signed** 2010 Federal Tax Return.
- I used the FAFSA's Link to the IRS to transfer my 2010 tax information when completing my FAFSA and **have not made any changes** to the data. If this line is checked a 2010 federal tax return is not required to be submitted for this section.
- I did not file and am not required to file a 2010 Federal Tax Return. I have listed the amounts from box 1 of my W-2's. (If you did not receive a W-2 for all or any part of your income for 2010, list the source and amount here as well.)

Non-Fileers are required to complete the following; if no work income was earned – enter a \$0.

STUDENT/SPOUSE: Source of income	Amount

COMPLETE AND SIGN THE BACK OF THIS FORM

4. Parents' income information: Place a check mark before the appropriate statement.

- _____ Attached is a copy of my parents' **signed** 2010 Federal Tax Return.
- _____ My parent(s) used FAFSA's Link to the IRS to transfer their 2010 tax information when completing their portion of my FAFSA and **have not made any changes** to the data. If this line is checked a 2010 federal tax return is not required to be submitted for this section.
- _____ My parents did not file and are not required to file a 2010 Federal Tax Return. Listed below are the amounts from box 1 of their W-2's. (If they did not receive a W-2 for all or any part of their income for 2010, list the source and amount here as well. If married, split out the appropriate amounts for your father and mother (this includes step-parents).)

Non-Fileers are required to complete the following; if no work income was earned – enter a \$0.

PARENT(S): Source of income	Amount

Please answer all questions below. Failure to provide an answer for each question will delay processing.

5. Additional Financial Information: Enter all of the following for you (and your spouse) on the left and for your parent(s) on the right. Please put in a \$0 if the question does not apply to you or if the amount is \$0. Report 2010 annual amounts.

STUDENT/SPOUSE

PARENT(S)

\$	Total child support paid in 2010 because of divorce or separation or as a result of a legal requirement. Don't include support for children included in your (or your parents') household, as reported in section 2 on the reverse side of this form.	\$
	Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships. NAME OF COLLEGE EARNED AT: _____	
	Taxable student grant and scholarship aid reported to the IRS in your (or your parents') adjusted gross income. Includes AmeriCorps benefits (awards, living allowances and interest accrual payments), as well as grant or scholarship portions of fellowships and assistantships. This only applies if a federal tax return was filed.	
	Combat or special combat pay. Only enter the amount that was taxable and included in your adjusted gross income. Do not enter untaxed combat pay.	
	Earnings from work under a cooperative education program offered by a college. NAME OF COLLEGE ATTENDING WHEN AMOUNT WAS EARNED: _____	

6. Untaxed Income: Enter all of the following for you (and your spouse) on the left and for your parent(s) on the right. Please put in a \$0 if the question does not apply to you or if the amount is \$0. Report 2010 annual amounts.

STUDENT /SPOUSE

PARENT(S)

\$	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in Box 12a through 12d, codes D, E, F, G, H, and S.	\$
	Total Child support received in 2010 for any of your children. Don't include foster care or adoption payments.	
	Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits). Don't include the value of on-base military housing or the value of basic military allowance for housing.	
	Veterans' non-education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.	
	Other untaxed income or benefits not reported, such as workers' compensation, disability, etc. Also include the first-time home buyer tax credit from IRS Form 1040-line 67. Don't include student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, on-base or a military housing allowance, combat pay, benefits from flexible spending arrangements, e.g., cafeteria plans, foreign income exclusion or credit for federal tax on special fuels.	
	Money received , or paid on your behalf (e.g. bills), not reported elsewhere on this form.	XXXXXXXXXX XXXXXXXXXX

7. Certification of signatures: SENDING WITHOUT SIGNATURES WILL DELAY FINANCIAL AID PROCESS.

By signing this worksheet, I (we) certify that all information reported on this form to qualify for Federal aid is complete and correct.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Student

Date

Parent (if dependent)

Date