



UNIVERSITY OF  
SOUTH DAKOTA

**AUTHORIZATION TO PAY FEDERAL STUDENT AID FOR EXPENSES**

Federal student aid regulations allow USD to credit (pay) federal student aid to the student's USD statement of account for South Dakota public university tuition, fees, contracted housing/food and other direct educational expenses.

However, the regulations require the completion of a written authorization to approve or not approve using federal student aid credit balances to pay all other institutional charges, including Coyote Cash, trip fees, library fines, parking expenses, minor prior-year school charges, and other educationally-related expenses that are billed to your account.

Check below to indicate your choice:

       Yes, I approve using my federal student aid credit balance to pay all other institutional charges that may be assessed to my account. I understand that all charges to my account are a direct result of my enrollment with USD. Any remaining credit balance after all institutional charges are paid will be refunded to me.

       No, I do not approve using my federal student aid credit balance to pay all other institutional charges that may be assessed to my account. I understand that I am responsible to pay these other charges. I further understand that USD may, as applicable, use non-federal student aid (scholarships, loans, etc) to pay these other charges. Failure on my part to pay these other charges timely, may incur late fees on unpaid charges, registration holds, and/or transcripts holds. I understand if I have a credit balance, my refund may be delayed (4-7 days).

This authorization will be used for all periods for which I am enrolled with USD.

I understand I must contact the USD Financial Aid Office if I choose to change my authorization and I must complete a new authorization form.

---

PRINTED NAME

USD ID or LAST 4 DIGITS of SSN

---

SIGNATURE

DATE

PHONE NUMBER

Please complete and return the form to the USD Financial Aid Office along with your signed award letter. If this is a second request, please return the signed form ASAP. Please keep a copy for your records. Failure to return this form will result in delay of your financial aid and refund.

Sign and return this form with the enclosed award letter.