

Frequently Asked Questions for Current Graduate Students

I took courses at another institution. Can they apply to my current degree?

In order to transfer credits, your department must first approve that the courses will fit into your program of study. Please fill out the **Transfer Credit and Program of Study Forms**, found in the myU.portal (log in to myU.portal > Academics > Where Do I Go For Help? - Graduate School > Graduate School Forms). Please submit the completed and signed forms to the Graduate School for the Graduate Dean's approval.

I just graduated. When will my degree show on my transcript?

In general, all degrees will be posted about a month after graduation. If you need to have your degree posted sooner than the normal process time, please email the Graduate Registration Officer at grad@usd.edu.

When will I get my diploma? Where will it be sent?

Please contact the Registrar's Office for questions on diploma order forms and diplomas at 605-677-5339. In general, diplomas will arrive 2-3 months after graduation.

I am graduating this semester. What do I need to do?

Please refer to the Graduate Student Responsibilities & Deadlines in the myU.portal (log in to myU.portal > Academics > Where Do I Go For Help? - Graduate School > Graduate Student Responsibilities & Deadlines). You will need to complete the **Program of Study, Application for Degree, and Graduation Approval Forms** in conjunction with your department. If you are completing a thesis or dissertation, please refer to the Thesis & Dissertation Guide (log in to myU.portal > Academics > Where Do I Go For Help? - Graduate School > Thesis & Dissertation Guidelines). Please have all paperwork submitted by the deadlines listed in the myU.portal.

I have a graduate assistantship but it is not showing up on my tuition bill. What do I do?

Please send your name, student ID number, and department which you are working for to the Graduate Registration Officer at grad@usd.edu.