

THE UNIVERSITY OF SOUTH DAKOTA GRADUATE SCHOOL

Application for Graduate Assistantship - First Time

For **on-campus resident and non-resident students**, an assistantship provides funding for 2/3 of in state tuition (not fees) and a stipend. Graduate Assistants also become eligible for a special reduced tuition rate for the remaining 1/3 tuition. **Online resident and non-resident students** awarded assistantships become eligible for a special reduced online tuition rate (not fees) and a stipend.

An application is required to attain an assistantship at USD.

Acceptance for a Graduate Assistantship requires successful completion of the USD graduate admission process. Students who are provisionally admitted do not qualify for an assistantship. Admission to a USD academic program does not necessarily guarantee receipt of an assistantship. Applicants who were not accepted for assistantships in the Fall semester may be considered the following Spring semester. Graduate assistantship applications are accepted at the following times; however, please know funding may be exhausted before the application deadline of each term.

Fall Term: Beginning February 1st prior to the Fall term up to the 100% refund deadline for the Fall Term.

Spring Term: Beginning October 1st prior to the Spring term up to the 100% refund deadline for the Spring term.

Summer Term: Beginning March 1st prior to Summer Session I up to the 100% refund deadline for Summer Session I.

Last Name	First Name	Middle	
-----------	------------	--------	--

Date of Birth: (mm/dd/yyyy)	USD Student ID # (if assigned)	Sex: Male	Female
-----------------------------	--------------------------------	-----------	--------

Residing Address	City	State	Zip Code
------------------	------	-------	----------

Mailing Address (if different)	City	State	Zip Code
--------------------------------	------	-------	----------

Daytime Telephone	Evening Telephone	E-Mail Address	
-------------------	-------------------	----------------	--

Are you eligible to work in the United States? Yes No If yes, Legal State/Country of Residency _____ / _____ How long? _____
State Country

PLEASE CHOOSE ONE:

I will be new to USD and I have applied to a USD Academic Program.

Please identify your academic program of interest: _____ Date accepted to Program: _____
List Degree - Academic Area

If not yet accepted, please indicate your anticipated acceptance date: _____

I am a returning graduate student at USD.

The term I last completed graduate coursework was (check one): Fall Spring Summer Year: _____

The term of my last USD assistantship, if any, was (check one): Fall Spring Summer Year: _____

In which term do you wish to begin or continue your assistantship? (choose one): Fall Spring Summer Year: _____

THE UNIVERSITY OF SOUTH DAKOTA GRADUATE SCHOOL

Application for Graduate Assistantship

The assistantship will be for (please choose one):

One Term
Which Term? Fall Spring Summer Year: _____

Full Academic Year (Fall/Spring Terms) Year: _____

Full Academic Year (Fall/Spring/Summer Terms) Year: _____

Assistantship Interests: (CHECK ALL THAT APPLY)

I wish to be assigned to my academic area of interest.
Please identify Academic Unit: _____

I am interested in a Teaching Assistantship.
Please identify the Academic Unit (ex. English): _____

I am interested in a Research Assistantship.
Please identify the Academic Unit: _____

I am interested in an Administrative Assistantship. (check all administrative offices below that interest you)

The following administrative offices and areas often hire students from various academic programs. Please indicate all areas of interest. Please note that not every area has openings each year since students typically remain in an assistantship for multiple years. Interviews are conducted by offices based on the needs of those offices.

- | | |
|---|--|
| <input type="checkbox"/> Any administrative office that has an available assistantship | <input type="checkbox"/> USD Undergraduate Honors Program |
| <input type="checkbox"/> Academic Advising | <input type="checkbox"/> Financial Aid Office |
| <input type="checkbox"/> Academic Affairs | <input type="checkbox"/> Graduate School / Division of Continuing & Distance Education |
| <input type="checkbox"/> Admissions | <input type="checkbox"/> Head Start |
| <input type="checkbox"/> Alumni Affairs | <input type="checkbox"/> ID Weeks Library |
| <input type="checkbox"/> Athletics / Recreational Sports | <input type="checkbox"/> Information Technology Services |
| <input type="checkbox"/> Career Development Center | <input type="checkbox"/> Marketing |
| <input type="checkbox"/> Center for Academic Engagement (Study Abroad, Service-Learning, Undergraduate Research, Nationally Competitive Scholarships) | <input type="checkbox"/> Office of Research |
| <input type="checkbox"/> Center for Disabilities | <input type="checkbox"/> Student Services (Barnes & Noble University Bookstore, Dean Offices, Muenster University Center, International Student Services, Native American Student Services, Student Activities, Student Counseling Center, Student Health Services, Student Rights and Responsibilities, U.Dining, University Housing) |
| <input type="checkbox"/> Center for Teaching and Learning | |
| <input type="checkbox"/> Diversity Office | |

THE UNIVERSITY OF SOUTH DAKOTA GRADUATE SCHOOL

Application for Graduate Assistantship

Previous Degrees Earned (please list chronologically):

Institution	Dates Attended (mo/yr)	Degree Conferred	GPA
-------------	------------------------	------------------	-----

Institution	Dates Attended (mo/yr)	Degree Conferred	GPA
-------------	------------------------	------------------	-----

Extracurricular activities and scholastic honors:

Experience (business, teaching, etc.):

Other skills:

Graduate School Admission Test:

Did you complete a Graduate School Admissions Test? Yes No Date Completed: _____

If yes, which test did you complete? GRE GMAT MAT LSAT MCAT

What was your overall score? _____

TOEFL Score (if applicable): _____

References:

1. Name	Position	E-Mail	Telephone
2. Name	Position	E-Mail	Telephone
3. Name	Position	E-Mail	Telephone

THE UNIVERSITY OF SOUTH DAKOTA GRADUATE SCHOOL

Application for Graduate Assistantship

By typing my name in the signature line below (which will serve as an electronic signature), I am indicating that all information on my application is complete, factually correct, and honestly presented and that I have read and understand the information provided to me in this application. In addition, I understand that it is my responsibility to provide all materials necessary to complete my application. If I no longer wish to be considered for a graduate assistantship, I will notify the Graduate School in a timely manner via e-mail (grad@usd.edu) or by telephone (605-677-6240).

Signature

Date

Submitting your graduate assistantship application:

Please forward an electronic copy of this application to grad@usd.edu. While electronic versions of the application are highly preferred, application materials may be faxed to 605-677-6118 or hard copies sent to the attention of the Graduate School at:

The University of South Dakota
Attn: Graduate School - Registration Officer
McKusick Technology Center, 211
414 East Clark Street
Vermillion, SD 57069

All students will be formally notified by the Graduate School if accepted or denied.

For **on-campus resident and non-resident students**, an assistantship provides funding for 2/3 of in state tuition (not fees) and a stipend. Graduate Assistants also become eligible for a special reduced tuition rate for the remaining 1/3 tuition. **Online resident and non-resident students** awarded assistantships become eligible for a special reduced online tuition rate (not fees) and a stipend.

The University of South Dakota is an Equal Opportunity Employer and Educational Institution. The University prohibits discrimination in employment and in its educational programs and activities on the basis of race, color, creed, national origin, ancestry, citizenship, gender, sexual orientation, religion, age or disability. For additional information on equal opportunity policies, contact:

Office of Equal Opportunity and Diversity
414 East Clark Street
Vermillion, SD 57069
Phone: 605-677-5651