

I. D. WEEKS LIBRARY
ARCHIVES AND SPECIAL COLLECTIONS

UNIVERSITY OF SOUTH DAKOTA

**ARMY SPECIALIZED TRAINING PROGRAM (ASTP),
UNIVERSITY OF SOUTH DAKOTA**

PAPERS, 1943-1945
(bulk dates, 1943-1944)
Quantity: 2 linear feet

ACQUISITION: Unknown

ACCESS: This collection is open for research with the exception of Box 4, which is restricted because it contains information about students that may violate the Family Educational Rights and Privacy Act (FERPA).

This finding aid is the public version. It does not show detailed information about the restricted material.

PRINTED MATERIAL: Printed material is located in boxes 1 - 4.

COPYRIGHT: Copyright is held by the University of South Dakota. Permission to reprint material from the papers must be obtained from the Archives and Special Collections of the University of South Dakota.

PROCESSED BY: James C. Margadant, March 2008.

ACCESSION NO: USD2006.11

History

In 1942, two events led to the creation of the Army Specialized Training Program (ASTP). First, the age at which men became eligible for the draft was lowered to eighteen. This change had the potential to adversely affect college enrollment. Second, the War Manpower Commission concluded that the Army and the Navy were responsible for the future educational needs of drafted young men. As a result, the War Department in conjunction with the Army created the ASTP to educate and train soldiers on college and university campuses in place of the usual basic training. The Army rented college and university facilities where civilian faculty supplied academic instruction and military personnel provided discipline, military training, and troop control. This arrangement subsidized colleges and universities financially, allowing them to retain staff and to continue their programs.

The University of South Dakota established its Army Specialized Training Program in the fall of 1943. Arthur M. Pardee, dean of the College of Arts and Sciences, was the coordinator, and G.L. Abernethy was the assistant coordinator. Colonel Joseph Church, the head of the ROTC, was the military commander until he was replaced by Major Fred E. Sims in 1944. I.D. Weeks was the president of the university while ASTP was active. The curriculum was divided into the basic phase which focused on general knowledge and the advanced phase which focused on engineering or medical training. Approximately 600 cadets participated. The program existed at the University of South Dakota for three terms, and was discontinued on 4 March 1944.

Scope and Content Note

The Army Specialized Training Program (ASTP) papers contain material pertaining to the ASTP on the campus of the University of South Dakota. The papers are divided into nine series: **Correspondence, Conferences, Memorandums, Miscellaneous, Publications, Orders, Basic Phase, Advanced Phase, Reports, and Records**. Most of the material has dates.

The **Correspondence** series is divided into eight sub-series: I.D. Weeks, Arthur M. Pardee, Colonel Joseph Church, Major Fred E. Sims, G.L. Abernethy, and Faculty and Registrar. These are further divided into incoming and outgoing correspondences.

The **Conferences** series contains information about the ASTP Advisory Committee Conference in Omaha Nebraska on 6 August 1943.

The **Memorandums** series is divided into 3 sub-series based on the memos' place of origin: from the War Department in Washington, DC, from the Seventh Service Command in Omaha, Nebraska, and from the University of South Dakota.

The **Miscellaneous** series contains manuscript notes from Arthur M. Pardee.

The **Publications** series is divided into two sub-series: Manuals and Bulletins. Manuals introduced prospective cadets to the ASTP. In addition, the Army Service Forces manual M105 provided faculty with a comprehensive overview of the ASTP. The Army Specialized Training Bulletin was a program-wide periodical that focused on the ASTP and accepted contributions from civilian and military personnel associated with the program.

The **Orders** series is divided into two sub-series: Special Orders and Transfer Orders. Special Orders were from either Colonel Joseph Church or Major Fred E. Sims

and affected the Army Specialized Training Program on the campus of the University of South Dakota. Transfer Orders were orders transferring cadets into active service and letters in reference to those transfers.

The **Basic Phase** series is divided into eleven sub-series: Check Lists and Departmental Information, Curriculum, Chemistry Curriculum, Engineer Drawing Curriculum, English Curriculum, Geography Curriculum, History Curriculum, Mathematics Curriculum, Physics Curriculum, Study Hall, and Testing.

The **Advanced Phase** series contains the Civil, Electrical, Mechanical, and Chemical Engineering Curriculums.

The **Reports** series contains inspection reports for classes within the Army Specialized Training Program. It is divided into six sub-series: Chemistry, English, Geography, History, Mathematics, and Physics.

The **Records series** is divided into seven sub-series: Rosters, Schedules, Requisitions, Books and Supplies, Financial Records, Faculty Records, and Salary Lists.

Box 4 of this collection is RESTRICTED because its contents may violate the Family Educational Rights and Privacy Act (FERPA).

Additional Resources

Cummins, Cedric. *The University of South Dakota, 1862-1966*. Vermillion: Dakota Press, 1975. (USD Achieves/ Main Collection/ Reference Collection LD 5073 .C85x)

Cummins, Cedric, Robert C. Hilderbrand, and Stephen R. Ward. *The College of Arts and Science 1882 – 1982. A History*. Vermillion: Dakota Press. (USD Achieves/ Main Collection/ Reference Collection LD 5079.5 .A78x C85)

Craf, John R. "ASTP." *The Journal of Higher Education*. 14. (November 1943): 399-403.

"The Army Specialized Training Program: A Brief Survey of the Essential Facts." *Journal of Educational Sociology*. 16. (May 1943): 543-550.

Box No. Description

Box 1

CORRESPONDENCE

I.D. Weeks incoming

- From general (1 folder)
- 1943, July 19
 - From Thomas Odell
- 1944, March 17
 - From H.L. Goodspeed [?]

I.D. Weeks outgoing

- To general (1 folder)
- 1943, July 21
 - To Thomas Odell

I.D. Weeks incoming

- From Seventh Service Command (1 folder)
- 1943, June 30
 - Colonel Raymond W. Briggs
- 1943, July 24 (with enclosure)
 - Colonel Malcolm E. Craig
- 1943, November 1
 - Colonel Malcolm E. Craig
- 1944, January 11
 - Lieutenant Colonel Gordon Britton
- 1944, January 27
 - Colonel Malcolm E. Craig

I.D. Weeks outgoing

- To Seventh Service Command (1 folder)
- 1943, July 2
 - Colonel Raymond W. Brigg
- 1944, January 5 (with enclosure)
 - Colonel Malcolm E. Craig
- 1944, January 14 (2 copies)
 - Lieutenant Colonel Gordon Britton
- Undated
 - Colonel Lewis A. Park [?]

Arthur M. Pardee incoming

- From general (1 folder)
- 1943, May 19
 - J.C. Elliott
- 1943, May 31
 - Virgil M. Hancher
- 1943, June 1
 - Dudley Meek [?]
- 1943, August 11
 - Kathryn Bollinger
- 1943, August 20
 - Carl E. Friedland
- 1943, September 9
 - H. F. Schermerhorn
- 1943, September 20
 - Dorothy Orley [?]

Box No. Description

Box 1

CORRESPONDENCE, cont.

Arthur M. Pardee incoming, cont.

From general, cont.

1943, September 25

Aitkin W. Darnell (2 copies, with enclosure)

1943, November 10

E. C. Ehrensperger (2 copies)

1943, November 12

William Randal

1943, November 12

Stuart Gerry Brown

1943, November 18

George L. Barnes

1943, November 20

M. M. McLaughlin

1943, December 10

James L. Wright

1943, December 18

C. J. Lapp

1944, March 24

Stephen M. Crabtree

1944, April 16

Fred Meier

1944, June 2

Colonel A. W. Chilton

1945, April 29

Gordon N. Davison

Undated

Val M. Barta

Arthur M. Pardee outgoing

To general (1 folder)

1943, June 4

Hancher

1943, June 15

Sergeant Dixon

1943, August 16

AST Supervisors

1943, August 19

ASTP Supervisors (2 copies)

1943, August 23

W. E. Ekman

1943, August 24

ASTP Supervisors

1943, August 27

Carl E. Friendland

1943, August 27

Frank G. Schultz

1943, September 15

N. J. Hoboken

1943, September 16

S. W. Edwards

Box No.	Description
---------	-------------

Box 1, cont.

CORRESPONDENCE, cont.

Arthur M. Pardee outgoing, cont.

To general, cont.

1943, September 17

Supervisors of the AST Program

1943, September 18

McMillen Publishing Company

1943, September 18

D.C. Heath & Company

1943, September 21

Coordinator AST Program, Indiana

1943, September 21

Coordinator AST Program, Maryland

1943, September 27

ASTP Supervisors

1943, October 7

P. F. Loewen

1943, October 25

C. S. Ball

1943, November 9

Coordinator of Denver University

1943, November 15

Dean Newburn

1943, November 15

Coordinator of Denver University

1943, November 29

M. McLaughlin

1943, December 7

Macmillan Company

1943, December 28

C. J. Lapp

1943, December 29

James F. Wright

1944, February 7

ASTP Supervisors

1944, February 15

ASTP Supervisors

1944, February 11

T. E. Gump

1944, March 23

C. S. Ball

1944, March 30

Stephen M. Crabtree

1944, March 31

Val M. Barta

1944, March 31

C. S. Ball

1944, April 20

Fred G. Meier

1944, June 12

Colonel A. W. Chilton

1945, May 9

Gordon N. Davison

Box No. Description

Box 1, cont.

CORRESPONDENCE, cont.

Arthur M. Pardee outgoing, cont.

To general, cont.

Undated

Supervisors of the AST Program

Arthur M. Pardee incoming

From I.D. Weeks (1 folder)

1943, April 14

1943, October 4 (with enclosure)

1943, October 14

1944, February 9

Arthur M. Pardee outgoing

To I.D. Weeks (1 folder)

1943, May 21

1943, August 10

1943, August 30 (2 copies)

1943, August 30

1943, August 31

1943, September 7

Arthur M. Pardee incoming

From Colonel Joseph Church (1 folder)

1943, June 19

1943, July 8

1943, July 27

1943, September 15 (2 copies)

1943, September 16

1943, September 18

1943, September 21

1943, September 23 (2 copies)

1943, October 1 (2 copies)

1943, October 1

1943, October 2 (2 copies)

1943, October 29

1943, November 9

1943, November 19 (2 copies)

1943, November 22 (2 copies)

1943, November 24 (2 copies)

1943, December 18

Arthur M. Pardee outgoing

To Colonel Joseph Church (1 folder)

1943, June 14

1943, June 14

1943, June 15

1943, June 17

1943, July 28

1943, July 30

1943, September 1

1943, September 21

1943, September 22 (with enclosure)

Box No. Description

Box 1, cont.

CORRESPONDENCE, cont.

Arthur M. Pardee outgoing, cont.

To Colonel Joseph Church, cont.

1943, September 23
 1943, September 23
 1943, September 28 (with enclosure)
 1943, September 29 (with enclosure)
 1943, October 1
 1943, October 1
 1943, October 4
 1943, October 7
 1943, October 14
 1943, October 14
 1943, October 14
 1943, October 15
 1943, October 22
 1943, October 28
 1943, November 3
 1943, November 9
 1943, November 23
 1943, November 24
 1943, November 29
 1943, November 30
 1943, December 1
 1943, December 31

Arthur M. Pardee incoming

From Major Fred E. Sims (1 folder)

1943, July 27
 1944, January 1 (2 copies)
 1944, January 8 (2 copies; with enclosure)
 1944, January 13
 1944, January 27 (2 copies)
 1944, February 2 (with enclosure)
 1944, February 18
 1944, April 17

Arthur M. Pardee outgoing

To Major Fred E. Sims (1 folder)

1944, January 5
 1944, January 15 (with enclosure)
 1944, January 17
 1944, January 29
 1944, January 31
 1944, January 31
 1944, February 2
 1944, February 5
 1944, February 5
 1944, February 10
 1944, February 12
 1944, February 17
 1944, February 25
 1944, March 2

Box No. Description

Box 1, cont.

CORRESPONDENCE, cont.

Arthur M. Pardee outgoing, cont.

To Major Fred E. Sims, cont.

1944, March 4

1944, June 10

Arthur M. Pardee incoming

From Seventh Service Command (1 folder)

1943, July 21

Colonel Raymond W. Briggs

1943, July 30

Colonel Raymond W. Briggs

1943, November 6

Colonel Malcolm E. Craig

1943, November 6

Colonel Malcolm E. Craig

1943, December 28

Colonel Malcolm E. Craig

1944, February 11

Lieutenant Colonel George Britton

1944, February 27

Lieutenant Colonel George Britton

1944, March 7

Colonel Malcolm E. Craig

1944, May 27

Colonel Malcolm E. Craig

Arthur M. Pardee outgoing

To Seventh Service Command (1 folder)

1943, July 19

Colonel Raymond W. Briggs

1943, July 24

Colonel Raymond W. Briggs

1943, July 26

Seventh Service Command

1943, August 2

Colonel Raymond W. Briggs

1943, August 10

Colonel Raymond W. Briggs

1943, October 15

Colonel H. H. Slaughter

1943, October 20

Colonel Malcolm E. Craig

1943, November 3

Colonel Malcolm E. Craig

1943, November 4 (2 copies)

Colonel Malcolm E. Craig

1943, November 8

Lieutenant Colonel Bernard A. Brown

1943, November 13 (with enclosure)

Colonel Malcolm E. Craig

1943, November 26

Major Elverson E. Baker

Box No. Description

Box 1, cont.

CORRESPONDENCE, cont.

Arthur M. Pardee outgoing, cont.,
 To Seventh Service Command, cont.
 1944, February 8
 Lieutenant Colonel Gordon Britton
 1944, February 17
 Lieutenant Colonel Gordon Britton
 1944, February 28 (2 copies)
 Colonel Malcolm E. Craig
 1944, May 24
 Colonel Malcolm E. Craig

Arthur M. Pardee incoming

From Faculty (1 folder)
 1943, May 15
 Herbert Schell
 1943, June 4
 M.W. Davidson
 1943, June 15
 H. W. Frankenfeld
 1943, June 28
 E. P. Rothrock
 1943, July 7
 J. P. Jones
 1943, August 3
 William E. Ekman
 1943, August 25
 G. L. Abernethy
 1943, September 13
 R. F. Patterson
 1943, September 23
 G. Nordquist
 1943, September 27
 G. Nordquist
 1943, October 14
 William E. Ekman
 1943, October 15
 G. Nordquist
 1943, October 20
 W. B. Thrall
 1943, October 22
 G. Nordquist
 1943, November 2
 E. P. Rothrock
 1943, November 16
 E. P. Rothrock
 1943, December 9
 E. P. Rothrock
 1943, December 24
 G. Nordquist
 1944, January 5
 G. Nordquist

Box No.	Description
---------	-------------

Box 1, cont.

CORRESPONDENCE, cont.

Arthur M. Pardee incoming, cont.

From Faculty, cont.

1944, February 4

G. Nordquist

1944, February 16

G. Nordquist

1944, February 26

Otto Hasik

1944, March 2

G. Nordquist

1944, March 23

Otto Hasik

Arthur M. Pardee outgoing

To Faculty (1 folder)

1943, June 7

M. W. Davidson

1943, June 23

Members of the ASTP Faculty

1943, July 23

Fellow Instructor in the ASTP

1943, September 27

ASTP Supervisors

1943, October 12

Faculty

1943, October 19

W. B. Thrall

1943, October 21

W. B. Thrall

1943, October 25

S. W. Howell

1943, October 25

P. F. Loewen

1943, October 25

Berniece Stier

1943, October 25

H. C. Eyster

1943, October 25

Griswold

1943, October 25

Howard Connors

1943, October 25

Warren Lee

1943, October 25

C. E. Sealander

1943, October 25

M. W. Davidson

1943, October 28

Instructors in ASTP

1943, November 8 (2 copies)

Faculty Member of ASTP

Box No. Description

Box 1, cont.

CORRESPONDENCE, cont.

Arthur M. Pardee outgoing, cont.

To Faculty, cont.

1943, November 24 (2 copies)

ASTP Colleague

1943, November 26

Hermit Schmitt

1943, December 30 (2 copies)

ASTP Colleague

1944, January 12

C. S. Ball

1944, January 14 (2 copies)

ASTP Instructors

1944, January 18

Fellow Instructor in ASTP

1944, February 7

ASTP Supervisor

1944, February 10

C.S. Ball

1944, February 15

ASTP Supervisor

1944, February 23 (2 copies)

Members of University of South Dakota AST Unit

1944, March 1

Instructors in the AST Program

1944, March 23

C. S. Ball

1944, December 15

C. S. Ball

Undated

Faculty

Undated

Faculty

Undated

C. S. Ball

Undated

Rothrock

Arthur M. Pardee incoming

From Engineer Drawing Program (1 folder)

1943, August 2

H. E. Brookman

1943, August 6

H. E. Brookman

1943, October 14

H. P. Gerber

1943, October 18

C. O. Gottschalk

1943, December 4

Homer L. Gammill

1943, December 6

Samuel R. Harding

Box No. Description

Box 1, cont.

CORRESPONDENCE, cont.

Arthur M. Pardee outgoing
 To Engineer Drawing Program(1 folder)
 1943, October 12
 C. O. Gottschalk
 1943, October 12
 H. P. Gerber
 1943, December 7
 Samuel R. Harding

Colonel Joseph Church incoming
 From G. L. Abernethy (1 folder)
 1943, August 24
 1943, August 28
 1943, October 23 (with enclosure)
 19434, November 26

Colonel Joseph Church outgoing
 To M. W. Davidson (1 folder)
 1943, October 14

Major Fred E. Sims incoming
 From general (1 folder)
 1943, September 1
 Washington D. C.
 1944, February 24
 G. L. Abernethy

Major Fred E. Sims outgoing
 To general(1 folder)
 1943, August 27
 All Trainees
 1943, November 10
 Trainees Concerned
 1944, January 6
 President of University of South Dakota
 1944, February 7
 Seventh Service Command
 1944, March 9
 Report of Curriculum

G.L. Abernethy incoming
 From Faculty (1 folder)
 1943, July 6
 John T. Barstow [?]

G. L. Abernethy outgoing
 To Faculty (1 folder)
 1943, August 16
 AST Supervisors
 1943, August 19
 Supervisors of the ASTP (2 copies)

Box No. Description

Box 1, cont.

CORRESPONDENCE, cont.

G. L. Abernethy outgoing, cont.

To Faculty, cont.

1943, August 23

George Nordquist

[1943], August 24

Supervisor

1943, August 25

All Instructors in ASTP (2 copies)

1943, August 31

Colonel Joseph Church

1943, August 31

Colonel Joseph Church

1943, November 24

R.F. Patterson

1943, November 24

M.W. Davidson

1943, November 26

Barbara Pitkin (2 copies)

1943, November 27

Colonel Joseph Church

1943, November 27

Ralph Fulghum (2 copies)

1943, November 30

Colonel Joseph Church (2 copies)

1944, February 17

M.W. Davidson (2 copies)

1944, February 17

ASTP Colleague (2 copies)

1944, February 17

Supervisor (2 copies)

1944, February 22

Schell, Ehrensperger, and Nordquist

Faculty and Registrar incoming (1 folder)

From general

1943, August 10

Frank G. Schultz

1943, August 17

I.D. Weeks

1943, November 6

Bernard A. Brown

Faculty and Registrar outgoing(1 folder)

To general

1943, August 12

Frank G. Schultz

1943, October 15

W. B. Thrall

Box No. Description

Box 1, cont.

CONFERENCES

- ASTP Advisory Committee Conference, 1943, August 6 (1 folder)
 - Arthur M. Pardee. "Advisability of Sectioning Trainees for Ability" 1943, August 6
 - Conference attendees 1943, August 6 (2 copies)
 - Conference Schedule 1943, August 6

MEMORANDUMS

- From War Department, various offices, in Washington, DC (1 folder)
 - 1943, June 15
 - Memorandum No. W350-165-43(2 copies)
 - 1943, June 18
 - Memorandum No. W350-168-43
 - 1943, July 12
 - Memorandum SPX 353 OB-D-SPASC
 - 1943, July 19
 - Information Bulletin
 - 1943, August 9
 - Memorandum SPASF 462
 - 1943, September 15
 - Memorandum SPX 430.2 OB-S-SPASO
 - 1943, September 28
 - Memorandum Physics Instructors SPASC/350 Physics (2 copies)
 - 1943, October 4
 - Memorandum Presidents of Institutions Participating in the ASTP (2 copies)
 - 1943, October 22
 - Memorandum SPDC
 - 1943, October 30
 - Memorandum SPX 353 OC-N-SPTRO-MB-A (2 copies)
 - 1944, February 19
 - Each ASTP Trainee

From Seventh Service Command in Omaha, Nebraska (1 folder)

- 1943, June 28
 - Memorandum SPKGO 062.2 (2 copies)
- 1943, July 22
 - Memorandum SPKGO 353 ASTP
- 1943, October 19
 - Memorandum SPKPA 220.456 (2 copies)
- 1943, October 21
 - Memorandum SPKPA 353
- 1943, November 8
 - Memorandum SPKPA 353
- 1943, December 2
 - Memorandum SPKPA 711
- 1943, December 16
 - Memorandum SPKPA 006 AST (Arthur M. Pardee note on back)
- 1943, December 20
 - Memorandum SPKPA 352.01
- 1944, January 20
 - Memorandum SPKTA 352.12 (2 copies)

Box No. Description

Box 1, cont.

MEMORANDUMS, cont.

From Seventh Service Command in Omaha, Nebraska, cont.

1944, February 4

Memorandum SPKTA 319.1 (2 copies)

1944, February 5

Memorandum SPKTA 352.01

From University of South Dakota (1 folder)

1943, August 12

William E. Ekman

1943, August 19

All ASTP Instructors (2 copies)

1943, August 19

Unsigned

1943, August 20

William E. Ekman

1943, August 23

Howell, Jones, Connors, and Schell

1943, September 2

All ASTP Instructors

1943, September 20

Memorandum No. 1 (2 copies)

1943, October 16

Memorandum No. 2 (2 copies)

1943, November 27

Supplementary Proctors in Chemistry (2 copies)

1943, November 27

Supplementary Proctors in Geography (2 copies)

1943, November 27

Supplementary Proctors in History (2 copies)

1943, November 27

Supplementary Proctors in Mathematics (2 copies)

1943, November 27

Supplementary Proctors in Physics (2 copies)

1944, January 17

AST Physics

1944, February 17

Administration

Undated

Mathematics & Physics Instructors (2 copies)

MISCELLANEOUS

Arthur M. Pardee (1 folder)

Military Hours

Change in Schedule Saturday June 15

Madeline Chaussey [?] English Secretary

Courses and Course Numbers

Section break downs

Box No. Description

Box 2

PUBLICATIONS

Manuals (1 folder)

“An Open Letter from the Director, Army Specialized Training Division, to Soldiers under Consideration for the Army Specialized Training Program.”

Tyler, Ralph W. “Appraisal of Education Achievement Gained in the Armed Forces.”

War Department. *Essential Facts about Pre-Induction Training*. (with enclosure)

War Department. “Questions and Answers on the Army Specialized Training Reserve Program.” 1944, September 5.

Army Service Forces Manual M105. *Army Specialized Training Program*. 1944, September 5. (with enclosure)

“Seventh Service Command Missions.” 1942, July 22.

Bulletins, Army Specialized Training (1 folder)

No. 3 1943, October

No. 5 1943, December

No. 6 1944, January

No. 9 1944, December 29

ORDERS

Special (1 folder)

No. 14, 1943, July 28

No. 38, 1943, October 28

No. 40, 1943, November 6

No. 46, 1943, December 1

No. 48, 1943, December 4 (2 copies)

No. 49, 1943, December 5 (2 copies)

No. 50, 1943, December 6 (2 copies)

No. 56, 1943, December 14

No. 58, 1943, December 16 (2 copies)

No. 3, 1944, January 19

No. 4, 1944, January 4

No. 5, 1944, January 26

No. 8, 1944, January 31 (2 copies)

No. 11, 1944, February 5

No. 12, 1944, February 7

No. 13, 1944, February 14

No. 16, 1944, February 21

No. 17, 1944, February 22

No. 21, 1944, March 7

No. 23, 1944, March 9

No. 24, 1944, March 11

Transfer (1 folder)

No. 9583, 1943, July 9

No. 3-9958, 1943, July 10

No. 5-9976, 1943, July 10

No. 10,051, 1943, July 12

No. 5-10,052, 1943, July 12

No. 10,105, 1943, July 13

No. 3-10,160, 1943, July 14

Box No. Description

Box 2, cont.

ORDERS, cont.

Transfer cont.

No. 6-10,136, 1943, July 14

No. 5-10,137, 1943, July 14

No. 6-10,924, 1943, August 2

No. 6-11,422, 1943, August 13

1943, October 23

Arthur M. Pardee incoming from Colonel Joseph Church
1943, October 25

Arthur M. Pardee outgoing to Instructors
1943, November 1

Arthur M. Pardee outgoing to H.W. Frankenfeld
1944, January 22

Arthur M. Pardee outgoing to Instructors
1944, January 27

Arthur M. Pardee outgoing to Instructors
1944, February 11

Arthur M. Pardee outgoing to E.L. Ellmaker
1944, February 19

Arthur M. Pardee incoming from E.L. Ellmaker

BASIC PHASE

Check Lists and Departmental Information (1 folder)

1943, November 13 (2 copies)

1943, December 31

Curriculum (2 folders)

University of Iowa Third Term 1943, November 8
Section BP 1

University of Iowa Third Term 1943, November 8
Section BP 2

University of Iowa Third Term 1943, November 8
Section BP 3

University of Iowa Third Term 1943, November 8
Section BP 4

University of Iowa Third Term 1943, November 8
Section BP 5

University of Iowa Third Term 1943, November 8
Section BP 6

University of Iowa Third Term 1943, November 8
Section BP 7

University of Iowa Third Term 1943, November 8
Section BP 8

University of Iowa Third Term 1943, November 8
Section BP 9

University of Iowa Third Term 1943, November 8
Section BP 10

University of Iowa Third Term 1943, November 8
Section BP 11

University of Iowa Third Term 1943, November 8
Section BP 12

University of Iowa Third Term 1943, November 8
Section BP 13

Box No. Description

Box 2, cont.

BASIC PHASE, cont.

Curriculum, cont.

University of Iowa Third Term 1943, November 8
Section BP 14

University of Iowa Third Term 1943, November 8
Section BP 15

Army Specialized Training Program Basic Phase Curriculum for the
University of South Dakota. (2 copies)

Army Specialized Training Program Basic Phase Curriculum Issued
By Army Specialized Training Division Washington D.C. 1944,
February 1.

Army Specialized Training Form blank

Chemistry Curriculum (1 folder)

Chemistry AST-205 Syllabus (7 copies)

Chemistry AST-206 Syllabus (7 copies)

Chemistry AST-205 & 206 Semester Schedule

Engineering Drawing Curriculum (1 folder)

Winter Term Instructors 1943-1944

Engineering Drawing AST-001 Syllabus (6 copies)

Engineering Drawing AST-001 Semester Schedule

English Curriculum (1 folder)

English AST Syllabus (3 copies)

Geography Curriculum (1 folder)

Course in Geography Interim Statement (3 copies)

Geography AST 163 Term 1

Geography AST 163 Term 3

Geography Term I Assignments

AST Geography (Physical) second week

History Curriculum (1 folder)

Course in American History Syllabus (4 copies)

History Course Terms 1-3

Mathematics Curriculum (1 folder)

Mathematic AST 406 (6 copies)

Mathematic AST 407 (6 copies)

Mathematic AST 408 (6 copies)

ASTP Mathematic description

ASTP Mathematics teaching load 1st term

Survey Test Elementary Algebra Form A (2 copies)

Math Books

Physics Curriculum (2 folders)

1943, September 4 Final Exam Physics Mechanics 304 Average
scores

Physics AST 304 (7 copies)

Physics AST 305 (6 copies)

Physics AST 306 (6 copies)

Physics Mechanics Test Form D

Box No.	Description
---------	-------------

Box 2, cont.

BASIC PHASE, cont.

Physics Curriculum, cont.

Distribution of Score for Mid-Term Test ASTP 304 (2 copies)

ASTP 304 Physics Assignments (2 copies)

Laboratory Experiments ASTP Physics 304 (2 copies)

1943, July 24 STP Physics Assignments (2 copies)

1943 October 2 Physics Tests Schedule

Study Hall (1 folder)

1943, October 2

Arthur M. Pardee incoming from G.L. Abernethy

1943, October 4

Arthur M. Pardee incoming from G.L. Abernethy

1944, January 11

Arthur M. Pardee outgoing to Major Fred E. Sims

1944, January 12

Arthur M. Pardee outgoing to Major Fred E. Sims

1943, July 19 (3 copies)

Study Hall Schedule

Room Schedule for Study Periods (3 copies)

Study Period 9:00 AM Sect. 1,2,3,4 Room 200 (2 copies)

Study Period 9:00 AM Sect. 5,6 Room 300 (2 copies)

Study Period 10:00 AM Sect. 7,8 Room 300 (2 copies)

Study Period 10:00 AM Sect. 9,10 Room 213 and 313 (2 copies)

Study Period 10:00 AM Sect. 11,12 Room U-14 (2 copies)

Study Period 11:00 AM Sect. 13,14 Room 213 and 313 (2 copies)

Study Periods Hours for Supervision in Geography

Testing (1 folder)

1943, July

U.S. Office of Education Washington D.C. Memorandum to
Colleges of Arts and Sciences and other Institutions of Higher
Education offering Instruction in Physics

1943, July 23 (with enclosure)

Arthur M. Pardee outgoing to Faculty

1943, August 7

Adjutant Generals Office, Washington D.C. outgoing to ASTP
Directors

1943, August 16

Abernethy outgoing to Faculty

1943, August 19

G.L. Abernethy outgoing to Arthur M. Pardee

1943, September 1

G.L. Abernethy outgoing to Colonel Joseph Church

1943, November 2

Headquarters Army Service Forces Washington D.C. outgoing to
Army Specialized Training Units

1943, November 8

Headquarters Army Service Forces Washington D.C. outgoing to
Presidents of Institutions

1944, January 24

Headquarters Army Service Forces Washington D.C. outgoing to
Army Specialized Training Units

Box No. Description

Box 2, cont.

BASIC PHASE, cont.

Testing, cont.

1944, February 22

Army Service Forces Headquarters Memorandum No. 1

1944, March 6

Major Fred E. Sims outgoing to Arthur M. Pardee (2 copies, with enclosure)

School Placement and Progress Reports (7 copies)

Reconstruction Finance Corporation Office of Surplus Property –
Aircraft Division – Educational Disposal Section Washington
D.C.

American Council on Education announces the publication of
Civilian Forms of the United States Armed Forces Institute Tests

ADVANCED PHASE

Civil, Electrical, Mechanical, and Chemical Engineering Curriculum (1 folder)

Curriculum No. 4A-1 and No. 4A-2

Chemical Engineering Curriculum (1 folder)

Curriculum ChE1

Civil Engineering Curriculum (1 folder)

Curriculum CE1

Electrical Engineering Curriculum (1 folder)

Curriculum EE1

Mechanical Engineering Curriculum (1 folder)

ME1 Curriculum

REPORTS

Chemistry Inspection (1 folder)

1943, July 28

Inspection of Chemistry Class by G.L. Abernethy

Chemistry 205, Term 1

Chemistry 206, Term 3,

English Inspection (1 folder)

Comments on English Examination

1943, October 14 (2 copies)

Inspection of Stiers English Class

1943, November 4 (2 copies)

Inspection of Beede English Class

1944, January 27 (2 copies)

Inspection of Loewen English Class

Geography Inspection (1 folder)

Geography 163, Term 1

1943, July 22

Grade Distribution and Criticism of our own tests

1943, August 3 (2 copies)

Inspection of J.P. Jones Geography Class

1943, August 30

Jones outgoing to Colonel Joseph Church

Box No. Description

Box 2, cont.

REPORTS, cont.

Geography Inspection, cont.

1943

Criticism of the Government Tests in Geography

Criticism of the ASTP to Geography 163

List of Criticisms

History Inspection (1 folder)

1943, July 13

Inspection of Christol history class

1944, January 22 (2 copies)

Inspection of Fulgham history class

1944, February 11 (2 copies)

Inspection of Trotzic history class

Mathematics Inspection (1 folder)

1943, July 15

Inspection of Connor Math Class

1943, July 26

Inspection of Pitkin Math Class

1944, January 13 (2 copies)

Inspection of Sealander Math Class

1944, January 20 (2 copies)

Inspection of Bauer Math Class

Physics Inspection (1 folder)

1943, July 14 (2 copies)

Inspection of Barstow Physic Class.

1943, October 25 (2 copies)

Inspection of Davidson Physic Class

1944, January 29 (2 copies)

Inspection of Bedwell and Kvick Physic Class

1944, February 16 (2 copies)

Inspection of Howell Physic Class

Comments and Criticism of Achievement Tests

Inspection of Barstow Physic Class

Box 3

RECORDS, cont.

Rosters (1 folder)

1943, September 13

Section No. 13

1943-44 ASTP Roster Fall Term

1943-44 ASTP Roster Spring Term

1943, June 14 – 1943, September 4

1st Term Registration

1943-44 2nd Term

Winter Term 1943-1944

Schedules 1st Term 1943 (1 folder)

Schedule cards

Section 1

Section 2

Box No. Description

Box 3, cont.

RECORDS, cont.

Schedules 1st Term 1943, cont.

Section 3

Section 4

Section 5

Section 6

Section 7

Section 8

Section 9

Section 10

Section 11

Section 12

Section 13

Section 14

Army Class Schedule

Class Sections and Instructors Schedules

Physics, Nordquist

Chemistry, Griswold

Geography, Rothrock (5 copies)

English, Ehrensperger

History, Schell

Mathematics, Ekman

Military Science, Colonel Joseph Church (10 copies)

Physical Training, Hoy (10 copies)

Room Schedule for Study Periods

Geography Instructors and Rooms

Instructors in Mathematics

Location of Math Department

Schedules 2nd Term 1943-1944 (1 folder)

Schedule cards

Section 1

Section 2

Section 3

Section 4

Section 5

Section 6

Section 7

Section 8

Section 9

Section 10

Section 11

Section 12

Section 13

Section 14

1943, September 18 (manuscript)

History Roster for Instructors

Courses and faculty listing (manuscript)

Schedule for Faculty study assistance

ASTP Physics Instructor's Schedule

ASTP Math Schedule – 2nd Term

Study Hall Consolation Periods in Chemistry

Math Dept. ASTP Study Schedule

Box No. Description

Box 3, cont.

RECORDS, cont.

Schedules 2nd Term 1943-1944, cont.

Load distribution in Chemistry
 ASTP Geography Schedule Fall Quarter
 Schedule of Available Faculty Study Assistance
 2nd term study hall at night (manuscript)
 1943, December 2nd term (manuscript)
 ASTP English Schedule 2nd Term (manuscript)

Schedules 3rd Term 1943-1944 (1 folder)

Physics Recommendations

Schedule cards

Section 1
 Section 2
 Section 3
 Section 4
 Section 5
 Section 6
 Section 7
 Section 8
 Section 9
 Section 10
 Section 11
 Section 12
 Section 13
 Section 14
 Section 15

Winter Term Night Study Hall Schedule

Lab Instructors Physics (manuscript)

Total hours per Instructor

Physics Program December to March Term

Engineer Drawing Schedule (manuscript)

History 133 Instructor assignment (manuscript)

Mathematics Schedule 3rd Term

Chemistry Schedule Winter Quarter

Instructors for Chemistry (manuscript)

Geography 163 1st Term Winter Term

Geography 163 2nd Term

Army Winter Term Room Schedule (manuscript)

Notes (manuscript)

Term break down (manuscript)

Requisitions (1 folder)

1943, May 12 ASTP Books
 1943, May 17 Basic Phase Books
 1943, May 24 Geology
 1943, May 27 Geography Books
 1943, May 27 Geometry Books
 1943, June ASTP Books
 1943, June 9 Chemistry Books
 1943, June 9 Algebra Books
 1943, June 14 Physics Books
 1943, June 14 Supplies

Box No.	Description
---------	-------------

Box 3, cont.

RECORDS, cont.

Requisitions, cont.

1943, June 16 Physics Books
 1943, July 9 Statement with University Cooperative Store
 1943, July 21 ASTP Speech
 1943, July 31 ASTP Supplies
 1943, August 9 ASTP Supplies
 1943, August 14 Engineer Drawing Book (with enclosure)
 1943, August 30 Physics Books
 1943, September 10 ASTP Order (manuscript)
 1943, September 16 Reading Test
 1943, October 20 ASTP Books
 1943, October 25 Pricing for Drawing Supplies
 1943, October 28 Memorandum Receipt
 1943, November 2 Drawing Boards
 1943, November 2 ASTP Supplies
 1943, November 9 Physics
 1943, November 20 History Books
 1943, November 26 Engineer Drawing Supplies
 1943, November 30 ASTP Supplies
 1943, November 30 ASTP Supplies
 1943, November 30 Books
 1943, December 10 Lab Manuals
 1943, December 13 ASTP Books
 1943, December 17 ASTP Supplies
 1943, December 17 Engineer Drawing
 1943, December 21 Engineer Drawing
 1943, December 28 ASTP Drawing (with enclosure)
 1943, December 28 ASTP Drawing (with enclosure)
 1944, January 7 Reading Tests
 1944, January 27 Memorandum Receipt
 1944, January 31 ASTP Maps
 1944, May 26 Order of Books to be purchased (2 copies)
 1944, June Estimated Cost of Books
 Text Books
 Laboratory Costs
 Department Costs (manuscript)
 Physics costs (manuscript)

Books and Supplies (1 folder)

"Officer Practice" Pamphlet
 "New 150 Visual Units for War Training" Bulletin
 1943, October 1 Motion Picture Training Bulletin
 "1944 Training Aids" Bulletin
 ASTP Text Books
 Slide Rules

Financial Records (1 folder)

Actual Lab Costs
 Addenda to ASTP Basic Contractual Application (2 copies)
 Semester Credit Hours Biochem (2 copies)
 Average Enrollment Chemistry
 Instructional Salaries

Box No.	Description
---------	-------------

Box 3, cont.

RECORDS, cont.

Financial Records, cont.

Supervisory Salaries

Army Training Unit, Standard Negotiation Form

Instructor Lists (manuscript)

Department Yearly Salaries (manuscript)

Instructor and Supervisory Salaries (manuscript)

Instructional Supplies

Instructional Salaries Monthly

Supervisory Salaries Monthly

Text Book cost summary

Supplies cost summary

Laboratory cost summary

Detail of Instructional Salaries

Note on agreed form of payment (2 copies)

Appointment form

Department Cost Break Down (manuscript)

Supplies and Repair costs (manuscript)

6 Weeks ASTP Costs (manuscript)

\$8.00 x 4 (manuscript)

June, July, and August for Patterson (manuscript)

Payment of \$200.00 (manuscript)

Faculty Records (1 folder)

ASTP Faculty 2nd Term

History Staff Roster

Tentative ASP Program (3 copies)

Administration of Instruction

Comparison of Regular Salary

Salaries for Contract

Contractual Arrangements at University of Iowa

Report of Schedule Ottis Hasik

Physic Laboratories H. Eyster

Salary Lists 1943 Summer (1 folder)

1st Term ASTP 1943 (manuscript)

Summer Session 1944-43 (2 copies)

Salary Schedule (2 copies, with 3 enclosures)

Instructor Salaries (manuscript)

Corrected ASTP Allocations for June, July, August

Contracts in Summer Session Only

Salary Lists 1943 Fall (1 folder)

1943, September 23 Variations during Year

1943, October 12 (manuscript)

ASTP Monthly Payroll Fall Term (3copies)

Payroll Form Blank

Monthly Allocations September – December 1943

Approximate Load

Faculty Employment Exclusive in ASTP (2 copies)

Monthly Allocations of Regular Employed Faculty (2 copies)

ASTP Department Student Assistance (2 copies)

ASTP Contract Blank (2 copies)

Box No. Description

Box 3, cont.

RECORDS, cont.

Salary Lists 1944 Winter (1 folder)

ASTP Monthly Payroll Winter Term (3copies)

Salary Break Down (manuscript)

Joy Schoep Daily Time Sheets

1944, January 3

1944, January 5

1944, January 7

1944, January 10

1944, January 12

1944, January 14

1944, January 17

1944, January 18

1944, January 19

1944, January 20

1944, January 21

1944, January 22

1944, January 24

1944, January 26

1944, January 28

1944, January 29

Box No. Description

RESTRICTED

Box 4

CORRESPONDENCE (1 folder)

MISCELLANEOUS
Grading (1 folder)

ORDERS
Removal (1943-1944) (1 folder)

BASIC PHASE
Extra Curricular Activities (1 folder)

ADVANCED PHASE
Medical/Premedical Program (1 folder)

REPORTS
Student Evaluations (1 folder)

Review Board (1 folder)

Recommendation for Separation

Thor Mork Personnel File (1 folder)

Daily Absentee (June 1943) (1 folder)

Daily Absentee (July 1943) (1 folder)

Daily Absentee (August 1943) (1 folder)

Daily Absentee (September 1943) (1 folder)

Daily Absentee (October 1943) (1 folder)

Daily Absentee (November 1943) (1 folder)

Daily Absentee (December 1943) (1 folder)

Daily Absentee (January 1944) (1 folder)

Daily Absentee (February 1944) (1 folder)

RECORDS
Student (2 folders)