

Operations and Maintenance

Baseline Service Standards



UNIVERSITY OF
SOUTH DAKOTA

Room Features, Fixtures, Furnishings

ITEM	DESCRIPTION	Who Pays for Operational/ Maintenance Support?	Who Pays to Replace Existing?	Who Pays for New or Upgrades?
1	Portable Classroom Furniture	FM	Additional Funds	Additional Funds
2	Fixed Classroom/Auditorium Seating	Additional Funds	Additional Funds	Additional Funds
3	Instructional Lab Furniture - appliances	Department	Department	Department
4	Instructional Lab Furniture - casework	FM	Department	Department
5	Classrooms Furnishings & Fixtures	FM	Additional Funds	Additional Funds
6	Research Lab Furnishings & Fixtures	Department	Department	Department
7	Office Furnishings & Fixtures	FM	Department	Department
8	Wall Repair - small cosmetic requests, patching nail holes	FM	Department	Department
9	Hard Surface Flooring	FM	FM	Department
10	Floor Tile Abatement	FM	FM	Department
11	Ceiling Materials/Tiles	FM	FM	FM
12	Picture hanging - approximately 6 per room	FM	FM	FM
13	Removing/Adding keyboard lap trays	FM	Department	Department
14	Coat Racks - classroom, permanent	FM	FM	Department
15	Doors/Mechanical Locks	Department	Department	Department
16	Specialty Locks	Department	Department	Department
17	Keys/Locks	Department	Department	Department
18	Clock/Alarms - Building Standard	FM	FM	Department
19	Dropping lines for computers	FM	FM	Department
20	Outlets	FM	FM	Department
21	Installation of TVs, projectors, screens	FM	FM	Department
22	Install power cables for ceiling projectors	FM	FM	Department
23	Painting - Color Change	Department	Department	Department
24	Painting - Routine*	FM	FM	Department(unless on FM schedule)
25	Window Blinds - standard	FM	Department	Department

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26	Window Screens	FM	FM	FM
27	Window Glass	FM	FM	FM
28	White Boards	Department	Department	Department
29	Bulletin Boards	Department	Department	Department
30	Washers and dryers***	Laundry Services	Laundry Services	Laundry Services
31	Office Kitchenettes**	FM	Department	Department
32	Sinks	FM	Dept	Dept
33	Garbage Disposals	Department	Department	Department
34	Water Filters	FM	Dept	Dept
35	Cage Washers	FM	Dept	Dept
36	Microwaves	Dept	Dept	Dept
37	Ovens	Dept	Dept	Dept
38	Refrigerators	Dept	Dept	Dept
39	Freezers - non walk-ins	Dept	Dept	Dept
40	Ice Machines	Dept	Dept	Dept
41	Autoclaves	Dept	Dept	Dept
42	Centrifuges	Dept	Dept	Dept
43	Elevated Growing Beds	Dept	Dept	Dept
44	Glass Dryers	Dept	Dept	Dept
45	Glass Washers	Dept	Dept	Dept
46	Growth Chambers	Dept	Dept	Dept
47	Incubators	Dept	Dept	Dept
48	Shakers	Dept	Dept	Dept
49	Sterilizers	Dept	Dept	Dept
50	Stills	Dept	Dept	Dept
51	Emergency Showers	Dept	Dept	Dept

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52	Eye Washes	Dept	Dept	Dept

* Painting is done for Academic buildings on a schedule based on necessity, if department requests the painting the department pays for it
**refrigerators, microwaves, and other appliances are not included
***This does not include washers and dryers for specific departmental use