



UNIVERSITY OF  
SOUTH DAKOTA

## Request to Audit a Course

**POLICY:** Students who wish to audit a course may do so with the approval of the instructor and the dean of the school/college in which the course is offered, providing that there is space in the classroom after all registered students have been accommodated. Participation in class as an auditor is at the discretion of the instructors. No USD credit is granted for courses that are audited. All students must submit a "Request for Audit" form to the Registrar's Office. Regular tuition and fees are charged for audited courses. Any student wishing to change registration from audit to credit must do so during the regular drop/add period. The tuition is non-refundable.

Student's Name: \_\_\_\_\_

Student's ID Number: \_\_\_\_\_

Course for which audit is requested:

\_\_\_\_\_  
Prefix (Ex: MATH)    Number (Ex: 101)    Section (Ex: U015)    CRN (Ex: 24874)

Course Title: \_\_\_\_\_

Semester for which audit is requested: \_\_\_\_\_

### Required Signatures

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Instructor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Academic Dean's Signature: \_\_\_\_\_ Date: \_\_\_\_\_