



UNIVERSITY OF SOUTH DAKOTA

Letter of Recommendation Authorization Form

Letters of recommendation which are made from the recommender's personal observation or knowledge do not require a written release from the student who is the subject of the recommendation. However, if the student wishes the recommender to include personally identifiable information from a student's education record (such as grades, GPA, etc.), the student must provide a signed release.

I hereby give _____ (recommender) authorization to access the following items in my education record for the purpose of writing a letter of recommendation:

- _____ Grades for all classes
- _____ Grade(s) for the following classes: _____
- _____ GPA
- _____ Class rank
- _____ Other: _____
- _____
- _____
- _____

Date: _____ Student signature: _____