



UNIVERSITY OF  
SOUTH DAKOTA

# CREDIT BY EXAMINATION

Instructions: Complete Part A of this form. Have the instructor complete Part B. Obtain the approvals of the chair of the department in which the course is offered (Part C) and the dean of your college/school (Part D). In order for credit to be awarded, the form must then be filed with the Registrar's Office (Belbas Center 223) and the required fees paid.

## PART A: To be Completed by the Student

_____ Student Name (please print)	_____ ID Number	
Course for which you request credit by examination ( <i>ex: HLTH 250 First Aid</i> ):		
_____ Course Prefix	_____ Course Number	_____ Course Title
I request credit by examination for the above course.		
_____ Student's Signature	_____ Date	

## PART B: To be Completed by the Instructor

Check and complete either statement 1 or 2, and sign below.

\_\_\_\_ 1. This is to certify that the above named student was examined and is entitled to receive credit, with the grade of "EX," in the following course:

_____ Course Prefix	_____ Course Number	_____ Course Title	_____ Semester Hrs.
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\_\_\_\_ 2. The above named student did not earn credit by examination.

_____ Instructor's Signature	_____ Date
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## PART C: Approval of the Department Chair

_____ Chair's Signature	_____ Date
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## PART D: Approval of the Academic Dean

_____ Dean's Signature	_____ Date
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For office use only:  
Recorded \_\_\_\_\_