How to upload documents to GoArmyEd:

SOCAD Student Agreement/Documented Degree Plan
Cost Verification
Class Schedule
Statement of Understanding (SOU)
Go to WebAdvisor
Log In

User name and password are case sensitive.

If you do not successfully log in after 3 attempts, please use What's My Username and Reset My Password to confirm your correct username or reset your password.

Your WebAdvisor and your Desire2Learn (D2L) logins have been integrated into one username and password.

** If you have ever logged on to D2L, then your D2L username and password will be valid for both D2L and WebAdvisor. You will no longer use your WebAdvisor password.

** If you have never logged on to D2L, then you will continue to use your WebAdvisor ID and password.

Username
Password
Hint

Submit
Soldiers will upload a Degree Plan the first time they use GoArmyEd or if they change degrees.
Choose your program & then click the Submit button
06/15/10

Black Hills State University
Academic Evaluation

Student: [Blank]
Program: BS in Mass Communications (B.BS.MCOM)
Catalog: [Blank]
Ant Completion Date: 04/14
E-Mail Address: [Blank]

* THIS DEGREE AUDIT IS NOT AN OFFICIAL DOCUMENT. It is provided as an advising tool for students and advisors.
* Students must apply for graduation 2 semesters prior to completion of program requirements at the Registrar's office.

Your advisor is: Gina Gibson

NOTICE FOR STUDENTS TRANSFERRING TO BH: To receive a degree from Black Hills State University, 50% of the major and minor requirements MUST be credit/courses earned from BH.

<table>
<thead>
<tr>
<th>Current</th>
<th>Anticipated(*)</th>
<th>Required</th>
<th>Earned</th>
<th>Remaining</th>
<th>Additional Remaining</th>
</tr>
</thead>
<tbody>
<tr>
<td>Credits: 125.00</td>
<td>25.00</td>
<td>103.00</td>
<td>21.00</td>
<td>$2.00</td>
<td></td>
</tr>
<tr>
<td>GPA....: 2.000</td>
<td>2.857</td>
<td>Met</td>
<td></td>
<td></td>
<td></td>
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</table>

(*) Anticipates completion of in-progress and registered courses

Statuses: W=Waived, C=Complete, I=In progress, N=Not started
P=Pending completion of unfinished activity

I) 1: Pre-Gen Ed Requirements
   Credits: 15
   Complete both subrequirements:
   I) A: GenEd-1st 18 hours
      > * The following Gen Eds must be completed within the first
      > * 48 credit hours attempted.
      > *
      Credits: 15
      C) 3 HOURS OF COMPOSITION
         ENGL-101 Composition I............. 2010SP B 3
      C) 3 HOURS OF ORAL COMMUNICATION
         SPCH-101 Fundamentals of Speech.... 2010SP C 3
      C) 3 HOURS OF SOCIAL SCIENCE ELECTIVES
         HIST-151 United States History I... 2010SP B 3
      C) 3 HOURS OF ARTS & HUMANITIES ELECTIVES
         HIST-121 Western Civilization I... 2009FA C 3
      P) 3 HOURS OF MATH
         MATH-102 College Algebra............. 2010FA (3) *FR
      N) 3 HOURS OF NATURAL SCIENCE WITH CORRESPONDING LAB
         1 course needed
Internet Explorer 9 should not be used for WebAdvisor. The following links may display confidential information.

Main campus classes starting at 4:00 p.m. or later meet January 11, 2012.
Sioux Falls University Center classes meet all day January 11, 2012.
Contact your home university for details.
Students must access their tuition bills online through SDePay/View Accounts. Paper bills will NOT be sent.

To change your contact info, click here: Change Contact Info

Buy your USD books online at Barnes & Noble at USD

To purchase a parking permit or pay a parking ticket online, click here.

To access the National Student Clearinghouse site, login to WebAdvisor and then click here: Enrollment Verification Request

Log in and then click here for the 2012 Spring Attendance Confirmation.
Save a copy of your Bill/Cost verification
Soldiers will upload a Schedule for their classes EVERY semester
Schedule

Main campus classes start at 4:00 p.m. on Registration/Orientation/Term Start Date.
Sioux Falls University Center classes meet all day on Registration Day.
Contact your home university for details.

Save a copy of your Schedule

<table>
<thead>
<tr>
<th>Term</th>
<th>2012 Spring</th>
</tr>
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<tbody>
<tr>
<td>Total Registered Credits</td>
<td>3.00</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Name and Title</th>
<th>Status</th>
<th>Meeting Information</th>
<th>Start/End Dates</th>
<th>Creds</th>
<th>Pass Aud</th>
<th>Univ/Loc</th>
</tr>
</thead>
<tbody>
<tr>
<td>POLS-769-U821T (26132) Administrative Thought/Ethics</td>
<td>New</td>
<td>01/11/2012-05/04/2012 Discussion/Recitation TBA, TBA, Off Campus, Room INTERNET This section will be delivered via the internet. After registering please go to: <a href="http://www.usd.edu/cde">www.usd.edu/cde</a> to access the syllabus, welcome letter and book information.</td>
<td>01/11/2012 - 05/04/2012</td>
<td>3.00</td>
<td></td>
<td>The University of South Dakota - Internet/On-Line</td>
</tr>
</tbody>
</table>

OK
Statement of Understanding (SOU)

• GoArmyEd requires that a SOU be signed annually (every 12 months)

• You will need to either scan an upload the signed/completed SOU into your GoArmyEd account under the eFile tab, or fax a completed copy to (605) 737-6668, or have your unit email the completed SOU to esosd@sd.ngb.army.mil

• The next 3 pages are the SOU
Statement of Understanding for Use with Army Tuition Assistance (TA) For use of this form, see AR 621-5, the proponent agency is DCS, G-1
DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY
10 U.S.C. 3013, Secretary of the Army; 10 U.S.C. 2605, Advanced education assistance; active duty agreement, reimbursement requirements; 10 U.S.C. 4302, Enlisted members of Army; schools, AR 621-1.
Army Continuing Education System, and E.O. 9397, (SGN).

PRINCIPAL PURPOSES
To provide a record for soldiers that agree to the terms and conditions of the Army Tuition Assistance program. This statement becomes part of the Soldier's military education records used to document Army Education management actions.

ROUTINE USES
The DoD "Blanket Routine Uses" that appear at the beginning of the Army's compilation of systems of records apply to this system.

DISCLOSURE
Voluntary. However, failure to agree with the terms of the Army Tuition Assistance Statement of Understanding will prevent enrollment and financial assistance.

1. BASIC TUITION ASSISTANCE: I understand
   a. The Army will pay a specified percentage of the total tuition and fee charges IAW AR 621-5 of an educational institution if I am authorized Army Tuition Assistance (TA). The total educational TA received will not exceed the Department of Defense established fiscal year (FY) tuition ceiling and caps, unless I have signed DA Form 7596 eArmyU Participation Agreement exempting me from one of these conditions. I agree to pay the remaining amount of tuition and other costs and fees associated with my attendance at any educational institution.
   b. TA is authorized on a course-by-course basis, or until I have completed the terms of my DA Form 7596 eArmyU Participation Agreement, and no changes will be made in the courses or dollar amounts for which TA is approved without the approval of Headquarters (HQ) Army Continuing Education System (ACES). Any additional agreements between the educational institution and me are not binding on the Army and if TA is not authorized, I agree to pay the cost of tuition to the Army and/or school.
   c. The use of TA is for a course or courses required for the completion of my approved educational plan.
   d. I will obtain an approved education plan from my academic institution within the stipulated timeframe or completion of 9 semester hours (SHs), whichever is less, before requesting additional TA.

2. ELIGIBILITY:
   a. All active duty Soldiers.
   b. All Soldiers in AGR status, pursuant to Title 10 and Title 32.
   c. All Reserve Component personnel in an active drilling status who are coded as 'satisfactory participant.'
   d. TA is authorized for courses leading to completion of a documented educational plan for one credential each at the certificate, associate, bachelor, and master level. I understand I am not eligible to pursue courses leading to a lower or lateral postsecondary credential (except as noted for certification or licensure and for state education credential as described in AR 621-5).
   e. I understand I am not eligible to pursue a lower or lateral credential.
   f. I am not attending schooling under provisions of AR 621-1 (Fully Funded Officer Education Program (excluding Training with Industry), Expanded Graduate Education Program, Degree Completion Program, Cooperative Degree Program, Advanced Degree Program and Short Courses Training) or under the Reserve Officers Training Corps (ROTC) or Green to Gold Program.
   g. TA will only be issued to work on one credential at a time.
   h. I am not flagged under provisions of paragraph 1-12, or 1-13 AR 600-8-2.
   i. I have not received approval for voluntary separation under VSI or SSB programs.
   j. If I am participating in eArmyU program as a laptop enrollee, I have a completed DA Form 7596 eArmyU Participation Agreement.
   k. I must achieve and maintain a grade point average (GPA) of 2.0 upon completion of 15 SHs (or equivalent) of college credit funded by TA.
1. I understand I am not eligible for TA if I am assigned to the Individual Ready Reserve (IRR).

2. If flagged for any reason, I understand that I am not eligible for TA.

3. TIME CONDITIONS:
   a. Enlisted Soldiers must have sufficient time at current duty station to complete classroom courses and sufficient time in-service to complete all other courses.
   b. All Soldiers must request TA through www.goarmyed.com prior to the start date of the course or no later than the institutions late registration period.
   c. All Soldiers must withdraw through www.goarmyed.com.
   d. For eArmyU participation I agree to successfully complete the required semester hours within the specified time on my DA Form 7596 eArmyU Participation Agreement.
   e. Officers and Commissioned Warrant Officers see section six.

4. WITHDRAWAL/RECOUPMENT OF TUITION ASSISTANCE (TA):
   a. I will reimburse the Army any TA received if I withdraw from or fail to complete a course for academic or personal reasons to include: receipt of "F" for nonattendance, failure to remove an "I" for an incomplete grade within the time stipulated by the school, or 120 days, whichever comes first; or required withdrawal is due to official separation, confinement, or similar administrative action by my Commander for disciplinary or fraudulent causes. I authorize the amount of TA to be withdrawn from my pay if I withdraw or receive an incomplete grade. I understand I will be informed 30 days in advance of a pending collection action and by signing below, I consent to the salary offset to reimburse TA. During the 30 day advance warning period I understand I have the opportunity to provide information to dispute the debt.
   b. I understand I will not have to reimburse the Army if I withdraw for military reasons such as: unanticipated military mission, emergency leave, death of a family member, or illness/hospitalization as endorsed by my Battalion Commander or first LTC in the chain of command, or by my Unit Commander if in the Reserve Component for each class. I understand that providing false information could subject me to disciplinary action or criminal charges under the Uniform Code of Military Justice (UCMJ) or other punitive actions.
   c. I will advise the education center of any intent to withdraw from a class for which I am receiving TA and will follow the established GoArmyEd withdrawal procedures.

5. DUPLICATION OF BENEFITS:
   a. When combining TA with Veterans Affairs (VA) educational benefits under MGIB Chapter 30 or Chapter 1606, in no case will combined (TA and MGIB) amount exceed the total costs of the course. The limitation applies only to active duty Soldiers (including mobilized Army Reserve and mobilized National Guard on Title 10 orders).
   b. Army Tuition Assistance can be used in conjunction with MGIB-SR Chapter 1606 or REAP Chapter 1607 for eligible Reserve Component Soldiers attending school at least half-time.
   c. When using Federal financial aid (PELL Grant), the Army TA will be applied first and the Federal aid will be applied to the remaining balance of financial need as determined by the academic institution.
   d. I have been counseled and understand TA cannot be authorized for courses that will repeat courses previously taken. Courses which must be repeated, because college credits are not transferable, (e.g. course taken by a non-regionally accredited school which are not accepted by a regionally accredited school) must be funded through means other than TA.

6. ACTIVE DUTY/RESERVE DUTY SERVICE OBLIGATION (ADSO)/(RDSO): If I am an Active Duty Commissioned Officer or Commissioned Warrant Officer, I understand I incur an ADSO of two years, or if I am an officer in the Army Reserve (including mobilized officers) I incur a RDSO of four years after completion of the last course for which TA is provided unless involuntarily separated by the Army. I understand if the Army discharges me for misconduct before I complete the ADSO/RDSO, I must reimburse the Army the amount of TA that represents the unserved portion of the ADSO/RDSO. If approved for voluntary separation by the appropriate
Officer Personnel Management Directorate (OPMD) Functional Area Division, I will be required to reimburse the amount of TA representing the unsevered portion of the ADSO/RDSO. The ADSO reimbursement of TA will not take place prior to OPMD Functional Area Division approval of request for voluntary separation.

7. REQUESTING TUITION ASSISTANCE: I understand that I will be required to provide course and cost verification data to the Army and provide a copy of the TA Request Form to my school to complete the enrollment process for schools that do not upload their courses in GoArmyEd. Failure to request Tuition Assistance via the GoArmyEd portal prior to the start of the class or the school’s late registration period will result in the denial of TA IAW AR 621-5. It is my responsibility to process class enrollments, drops and withdrawals both with my school and in the GoArmyEd portal.

8. I AGREE TO THE ABOVE CONDITIONS FOR THE USE OF TUITION ASSISTANCE AS VERIFIED BY MY SIGNATURE BELOW.

9. ________________________ 10. ________________________
   Soldier’s Last Name, First Name, Grade.       SSN-Last 4

11a. ________________________ 11b. __________
    Signature                     Date

12. COMMANDER’S AUTHORIZATION/VERIFICATION is required on a yearly basis. Soldiers in the rank of E7 or above may sign for themselves and their Commander in blocks 11a and 14a. However, by signing this document they agree to the terms of this TA SOU. Soldiers in the rank of E6 or below must have their Commander’s signature.

   This form serves to apprise the Commander of the requirements of Army Tuition Assistance as stipulated in AR 621-5 and the conditions that support successful completion of the Soldier’s educational goals to include the Soldier’s understanding of duty requirements which may prohibit class attendance. By signing this form Commander is agreeing that Soldier is aware of the conditions governing the use of Army Tuition Assistance and agrees to support and monitor the Soldier’s educational pursuits in coordination with the local Education Center. Army incurs the financial obligation for tuition/fee payment to academic institutions when Commander verifies waiver for recoupment of fees for withdrawal/incomplete due to military reasons.

13. ________________________ 14a. ________________ 14b. __________
    Commander’s Name, Rank & Branch        Signature        Date
Click on My Education Record
Click on the Efile tab to upload all of the needed documents.
Our contact information

South Dakota Army National Guard
Education Services Office
esosd@sd.ngb.army.mil
www.facebook.com/SDNGEducation
(605) 737-6621