



SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS
Institutional Curriculum Requests

Institution: University of South Dakota **Date:** Revised submission 01/16/2018
Original submission 10/18/2017

Institutional representatives should provide direct links to PDF documents for each of the curriculum requests represented below. All requests should be posted on the campus Curriculum and Instruction website one week prior to the Academic Affairs Council meeting where the curriculum request is being considered.

<i>New Unique Course</i>			
<i>Prefix & Number</i>	<i>Course Title</i>		<i>Approval</i>
THEA 440	Business of the Performance Profession		PT
<i>Revised Course Requests</i>			
<i>Prefix & Number</i>	<i>Course Title</i>		<i>Approval</i>
CHEM 326/326L	Organic Chemistry I/Organic Chemistry I Lab		PT

Courses referenced above for approval have been reviewed by the Academic Affairs Council and the System Vice President for Academic Affairs and may be advanced forward for entry in Colleague. For those courses listed above that did not receive approval, additional clarification or justification will be necessary and should be re-routed through the curriculum review process on a separate "Institutional Curriculum Requests" form once all issues have been resolved.

Paul Turner
Signature: System Vice President for Academic Affairs

3/23/2018
Date



SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS
New Course Request

<u>USD</u>	<u>Theatre</u>
Institution	Division/Department
<u>Elizabeth M. Freeburg</u>	<u>10/2/2017</u>
Institutional Approval Signature	Date

Section 1. Course Title and Description

Prefix & No.	Course Title	Credits
THEA 440	Business of the Performance Profession	3

Course Description	This course will examine practical aspects of the business side of working as a professional actor. Materials covered include agents/managers, unions, self-marketing, and personal finances.
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Pre-requisites or Co-requisites (add lines as needed) N/A

Registration Restrictions

Permission of instructor.

Section 2. Review of Course

2.1. Was the course first offered as an experimental course (place an "X" in the appropriate box)?
 Yes (if yes, provide the course information below) No

2.2. Will this be a unique or common course (place an "X" in the appropriate box)?
If the request is for a unique course, verify that you have reviewed the common course catalog via Colleague and the system [Course Inventory Report](#) to determine if a comparable common course already exists. List the two closest course matches in the common course catalog and provide a brief narrative explaining why the proposed course differs from those listed. If a search of the common course catalog determines an existing common course exists, complete the Authority to Offer an Existing Course Form.

Unique Course

Prefix & No.	Course Title	Credits
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Provide explanation of differences between proposed course and existing system catalog courses below:

There are no similar courses in the BOR system.

Section 3. Other Course Information

3.1. Are there instructional staffing impacts?

No. Schedule Management, explain below: This course will be team taught, and it should fit within existing teaching load parameters for theatre department faculty.

3.2. Existing program(s) in which course will be offered: BFA Acting, BFA Musical Theatre, BFA Theatre.

3.3. Proposed instructional method by university: R-Lecture

3.4. Proposed delivery method by university: 001 – Face to Face, Term Based

3.5. Term change will be effective: 8/1/2018

3.6. Can students repeat the course for additional credit?

Yes, total credit limit: _____ No

3.7. Will grade for this course be limited to S/U (pass/fail)?

Yes No

3.8. Will section enrollment be capped?

Yes, max per section: 14 No

3.9. Will this course equate (i.e., be considered the same course for degree completion) with any other unique or common courses in the common course system database in Colleague and the [Course Inventory Report](#)?

Yes No

3.10. Is this prefix approved for your university?

Yes No

Section 4. Department and Course Codes (Completed by University Academic Affairs)

4.1. University Department Code: UTHEA

4.2. Proposed [CIP Code](#): 50.1004

Is this a new CIP code for the university? Yes No



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ACADEMIC AFFAIRS FORMS
 Revised Course Request: Common Course
(Substantive Modifications)

USD Institution	Dan Engebretson/ Andy Sykes Form Initiator	<i>Michael Kruger</i> Dean's Approval Signature	9/14/2017 Date
BHSU Institution	BNSCI Division/Department	<i>See attached 9/18/2017</i> Institutional Approval Signature	9/18/17 Date
DSU Institution	DSCI Division/Department	<i>See attached 9/18/2017</i> Institutional Approval Signature	9/18/17 Date
SDSM&T Institution	MCHEM Division/Department	<i>See attached 9/18/2017</i> Institutional Approval Signature	9/18/17 Date
NSU Institution	NCHPH Division/Department	<i>See attached 9/14/2017</i> Institutional Approval Signature	9/14/17 Date
SDSU Institution	SCHEM Division/Department	<i>See attached 9/15/2017</i> Institutional Approval Signature	9/15/17 Date
USD Institution	UCHEM Division/Department	<i>Elizabeth M. Freeburg</i> Institutional Approval Signature	10/2/2017 Date

Indicate universities that currently offer the common course:

- BHSU DSU NSU SDSMT SDSU USD

Section 1. Existing Course Title and Description

Prefix & No.	Course Title	Credits
CHEM 326	Organic Chemistry I	3-4
CHEM 326L	Organic Chemistry I Lab	1-2

Course Description
CHEM 326: A systematic treatment of the chemistry of carbon compounds, including nomenclature, structure-reactivity relationships, reaction mechanisms, synthesis, and spectroscopy. CHEM 326L: Laboratory designed to accompany CHEM 326.

Section 2. Modification(s) Requested

2.1. This modification will include:

	<u>Current</u>	to	<u>New</u>
<input checked="" type="checkbox"/> Pre-Requisites	CHEM 114 or CHEM 116		CHEM 114 or CHEM 116 or ISCI 153

If the addition of a lab/lecture component requires a change in pre-requisites or co-requisites:

Prefix & No.	Course Title	Pre-Req/Co-Req?
CHEM 326L	Organic Chemistry I lab	Pre-Req

<input checked="" type="checkbox"/> Pre-Requisites	CHEM 114L (SDSMT only)	to	CHEM 114L or CHEM 116L or ISCI 153L
<input checked="" type="checkbox"/> Co-requisites	CHEM 326		CHEM 326 (no change)

Effective term of the change: Spring 2018

2.2. Add justification for all changes noted above:

This update will accomplish two goals:

1. Allow ISCI 153 to be added to the approved pre-requisite list for CHEM 326.
2. Align all of the SDBOR schools with common pre-requisite on CHEM 326L. Currently only SDSMT has a pre-requisite. This request will align the common course.

Section 4. Department and Course Codes

<input type="checkbox"/> Change in University Department Code	<u>Current</u>	to	<u>New</u>
<input type="checkbox"/> Change in <u>CIP Code</u>		to	N/A

From: Lien, Joelle L

Sent: Thursday, September 14, 2017 10:00 AM

To: Freeburg, Beth M <Beth.Freeburg@usd.edu>; Crawford, Chris <Chris.Crawford@bhsu.edu>; Dittman, Judy <Judy.Dittman@dsu.edu>; McKay, Scott <Scott.McKay@dsu.edu>; Alley, Kate <Kate.Alley@sdsmt.edu>; Kouris, Demitris A. <Demitris.Kouris@sdsmt.edu>; Helling, Mary Kay <Mary.Helling@SDSTATE.EDU>; Hedge, Dennis <Dennis.Hedge@sdstate.edu>; LaFave, Alan <Alan.LaFave@northern.edu>

Cc: Moran, Jim D <Jim.Moran@usd.edu>; Perry, Jay <Jay.Perry@sdbor.edu>; Card, Michael <Michael.Card@usd.edu>; Leitru, Tammy R <Tammy.Litru@usd.edu>

Subject: Re: Addition of ISCI 153 to CHEM 326 pre-req

Good morning.

NSU supports this request.

Best regards,

Joelle

Dr. Joelle L. Lien

Associate Vice President for Academic Affairs

Director of Graduate Studies

Northern State University

205-B Spafford Hall

1200 South Jay Street

Aberdeen, South Dakota 57401

Phone: 605.626.7958

Email: Joelle.Lien@northern.edu

From: Helling, Mary Kay
Sent: Friday, September 15, 2017 2:50 PM
To: Freeburg, Beth M <Beth.Freeburg@usd.edu>; Crawford, Chris <Chris.Crawford@bhsu.edu>; Dittman, Judy <Judy.Dittman@dsu.edu>; McKay, Scott <Scott.McKay@dsu.edu>; Alley, Kate <Kate.Alley@sdsmt.edu>; Kouris, Demitris A. <Demitris.Kouris@sdsmt.edu>; Hedge, Dennis <Dennis.Hedge@sdstate.edu>; Lien, Joelle L <Joelle.Lien@northern.edu>; LaFave, Alan <Alan.LaFave@northern.edu>
Cc: Moran, Jim D <Jim.Moran@usd.edu>; Perry, Jay <Jay.Perry@sdbor.edu>; Card, Michael <Michael.Card@usd.edu>; Leitru, Tammy R <Tammy.Leitru@usd.edu>
Subject: RE: Addition of ISCI 153 to CHEM 326 pre-req

SDSU supports this request. Thanks. MK

Mary Kay Helling, PhD
Vice Provost and Interim Dean, University College
South Dakota State University
Brookings, South Dakota 57007
Offices:
Morrill Hall Room 230 (Academic Affairs)
West Hall Room 212 (University College)
Phone:
Office of Academic Affairs: 605.688.4173
University College: 605.688.4153
E-mail: mary.helling@sdstate.edu

From: Kouris, Demitris A.
Sent: Monday, September 18, 2017 9:46 AM
To: Freeburg, Beth M <Beth.Freeburg@usd.edu>
Subject: Re: Addition of ISCI 153 to CHEM 326 pre-req

Fine with us, Beth.

Demitris A. Kouris, Ph.D
Provost & VPAA - SD Mines

From: Dittman, Judy
Sent: Monday, September 18, 2017 9:53 AM
To: Freeburg, Beth M <Beth.Freeburg@usd.edu>
Subject: RE: Addition of ISCI 153 to CHEM 326 pre-req

DSU approves this request.

Thanks.
~Judy

From: Crawford, Chris <chris.crawford@bhsu.edu>
Sent: Monday, September 18, 2017 11:41 AM
To: Freeburg, Beth M <Beth.Freeburg@usd.edu>
Subject: RE: Addition of ISCI 153 to CHEM 326 pre-req

Yes. I emailed Paul.

From: Freeburg, Beth M
Sent: Monday, September 18, 2017 9:48 AM
To: Crawford, Chris <Chris.Crawford@bhsu.edu>
Subject: FW: Addition of ISCI 153 to CHEM 326 pre-req

Chris,
Are you ok with this? We have received approvals from SDSU, SDSMT, and NSU so far.
Thanks, Beth

From: Freeburg, Beth M [<mailto:Beth.Freeburg@usd.edu>]

Sent: Monday, September 11, 2017 2:26 PM

To: Crawford, Chris <chris.crawford@bhsu.edu>; Dittman, Judy <judy.dittman@dsu.edu>; McKay, Scott <scott.mckay@dsu.edu>; Alley, Kate <kate.alley@sdsmt.edu>; Kouris, Demitris A. <demitris.kouris@sdsmt.edu>; Helling, Mary Kay <Mary.Helling@SDSTATE.EDU>; Hedge, Dennis <Dennis.Hedge@sdstate.edu>; Lien, Joelle L <joelle.lien@northern.edu>; LaFave, Alan <alan.lafave@northern.edu>

Cc: Moran, Jim D <jim.moran@usd.edu>; Perry, Jay <jay.perry@sdbor.edu>; Card, Michael <michael.card@usd.edu>; Leitru, Tammy R <tammy.leitru@usd.edu>

Subject: Addition of ISCI 153 to CHEM 326 pre-req

Good afternoon,

USD would like to request the addition of ISCI 153 to be added to the approved pre-requisite list for CHEM 326. Attached is a revised common course form for your review.

Last year, USD was approved to offer an A.S. in Integrated Science at University Center. CHEM 326 is a required course for our new program. Dr. Dan Engebretson worked with both USD and SDSU's Chemistry Departments to design the ISCI 153 curriculum to prepare the student. All of the Integrated Science students will take CHEM 326 from SDSU at University Center. Additionally, CHEM 326 plus lab needs to align with common pre-requisites. This request would align them.

Do you support this request? See attached.

Elizabeth McKay Freeburg, Ed.S., Ph.D.
Assistant Provost
University of South Dakota
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Vermillion, SD 57069
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