



SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS
Substantive Program Modification Form

UNIVERSITY:	USD
CURRENT PROGRAM TITLE:	M.S. in Administration
CIP CODE:	52.0201
UNIVERSITY DEPARTMENT:	Political Science
UNIVERSITY DIVISION:	Arts and Sciences

University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

Elizabeth M. Freeburg 1/10/19
Vice President of Academic Affairs or Date
President of the University

1. This modification addresses a change in:

- | | |
|---|--|
| <input type="checkbox"/> Total credits required within the discipline | <input type="checkbox"/> Total credits of supportive course work |
| <input type="checkbox"/> Total credits of elective course work | <input type="checkbox"/> Total credits required for program |
| <input type="checkbox"/> Program name | <input checked="" type="checkbox"/> Existing specialization |
| <input type="checkbox"/> CIP Code | <input type="checkbox"/> Other (explain below) |

2. Effective date of change: 2019-2020 catalog

3. Program Degree Level:

Associate Bachelor's Master's Doctoral

4. Category:

Certificate Specialization Minor Major

5. If a name change is proposed, the change will occur:

- On the effective date for all students
- On the effective date for students new to the program (enrolled students will graduate from existing program)

Proposed new name: _____

Reminder: Name changes may require updating related articulation agreements, site approvals, etc.

6. Primary Aspects of the Modification (add lines or adjust cell size as needed):

Existing Curriculum

Proposed Curriculum (highlight changes)

M.S. in Administration

Prof.	Num	Title	Cr. Hrs.	Prof.	Num	Title	Cr. Hrs.
MSAS	763	Professional Writing for Administration	3	MSAS	763	Professional Writing for Administration	3
MSAS	764	Research in Administrative Practice	3	MSAS	764	Research in Administrative Practice	3
MSAS	786	Capstone	3	MSAS	786	Capstone	3
POLS OR EMPA	722	Budgetary and Fiscal Management	3	POLS OR EMPA	722	Budgetary and Fiscal Management	3
POLS OR EMPA	733	Administrative Law and Government	3	POLS OR EMPA	733	Administrative Law and Government	3
POLS OR EMPA	769	Administrative Thought and Ethics	3	POLS OR EMPA	769	Administrative Thought and Ethics	3
SPCM	754	Managerial Communication	3	SPCM	754	Managerial Communication	3
XXX	XXX	Advisor approved core elective	3	XXX	XXX	Advisor approved core elective	3
Long Term Care Administration specialization 12 cr hrs				Long Term Care Administration specialization 12 cr hrs			
HRM	569	Advanced Topics in Human Resource Management	3	Delete			
				HRM OR POLS OR EMPA	560 723 723	Human Resource Management Public Personnel Management Public Personnel Management	3
HSAD	511	Financial Management of Long-Term Care	3	Delete			
HSAD	515	Strategic Management of Long-Term Care	3	Delete			
				HSAD	559	Health Services for Long-Term Care	3
HSAD	560	Long-Term Care Administration	3	HSAD	560	Long-Term Care Administration	3
				HSAD OR XXX	594 XXX	Internship Advisor approved specialization elective	3
ORGANIZATIONAL LEADERSHIP SPECIALIZATION 12 cr hrs				ORGANIZATIONAL LEADERSHIP SPECIALIZATION 12 cr hrs			
LDR	501	Adv Leadership Theory and Practice (required)	3	LDR	501	Adv Leadership Theory and Practice (required)	3
Select 3 of the following courses (9cr. hrs.):				Select 3 of the following courses (9cr. hrs.):			
BADM	761	Leadership Development	3	BADM	761	Leadership Development	3
POLS Or EMPA	724	Organization and Management	3	POLS Or EMPA	724	Organization and Management	3
SPCM Or EMPA	585 704	Communication & Conflict Res Facilitation & Conflict Management	3	SPCM Or EMPA	585 704	Communication & Conflict Res Facilitation & Conflict Management	3
SPCM	587	Team Building and Group Decision Making	3	SPCM	587	Team Building and Group Decision Making	3
AHED Or TET	553	Personal and Organizational Transition and Change Management	3	AHED Or TET	553	Personal and Organizational Transition and Change Management	3
TET	780	Organizational Development	3	TET	780	Organizational Development	3
TET	805	Leading Organizational Change	3	TET	805	Leading Organizational Change	3
MAIS	710	Ethical Leadership	3	MAIS	710	Ethical Leadership	3
		Advisor approved elective	3			Advisor approved elective	3
Criminal Justice Specialization 12 cr hours				Criminal Justice Specialization 12 cr hours			
Select four (4) of the following:				Select four (4) of the following:			
CJUS	525	Police Administration	3	CJUS	525	Police Administration	3
CJUS	529	Courts and Judicial Politics	3	CJUS	529	Courts and Judicial Politics	3
CJUS	531	Criminal Law	3	CJUS	531	Criminal Law	3
CJUS	533	Criminal Procedure	3	CJUS	533	Criminal Procedure	3
CJUS	542	National Security Policy	3	CJUS	542	National Security Policy	3
		Advisor Approved Elective	3			Advisor Approved Elective	3
Addiction Studies Specialization 15 cr hours				Addiction Studies Specialization 15 cr hours			
ADS	520	Comprehensive Substance Use and Addiction Education	3	ADS	520	Comprehensive Substance Use and Addiction Education	3

ADS	522L	Substance Use and Addiction Treatment Continuum	3	ADS	522L	Substance Use and Addiction Treatment Continuum	3
ADS	524	Psychopharmacology of Addiction	3	ADS	524	Psychopharmacology of Addiction	3
ADS	552	Addiction and Substance Use Counseling Theories	3	ADS	552	Addiction and Substance Use Counseling Theories	3
ADS	700	Advanced Legal/Ethical Issues & The Addiction	3	ADS	700	Advanced Legal/Ethical Issues & The Addiction	3
*12 credit hours of ADS will apply toward specialization. 3 credit hours will apply to a core elective.				*12 credit hours of ADS will apply toward specialization. 3 credit hours will apply to a core elective.			
Health Services Administration specialization 12 cr hrs				Health Services Administration specialization 12 cr hrs			
HSAD	710	U.S. Health Services System	3	HSAD	710	U.S. Health Services System	3
HSAD	740	International Health Systems	3	HSAD	740	International Health Systems	3
HSAD	770	Managing Health Services Resources	3	HSAD	770	Managing Health Services Resources	3
HSAD OR XXX	595 XXX	Practicum Advisor approved specialization elective	3	Delete			
				HSAD OR XXX	594 XXX	Internship Advisor approved specialization elective	3
Human Resource Management specialization 12 cr hrs				Human Resource Management specialization 12 cr hrs			
Select 12 hours of the following:				Select 12 hours of the following:			
COUN	705	Career Development for Human Resource Professionals	3	COUN	705	Career Development for Human Resource Professionals	3
POLS OR EMPA	723 723	Public Personnel Management Public Personnel Management	3	POLS OR EMPA	723 723	Public Personnel Management Public Personnel Management	3
SPCM	575	Human Resource Training and Development	3	SPCM	575	Human Resource Training and Development	3
SPCM	587	Team Building and Group Decision Making	3	SPCM	587	Team Building and Group Decision Making	3
SPCM	744	Managing Cultural Diversity	3	SPCM	744	Managing Cultural Diversity	3
SPCM Or EMPA	585 704	Communication and Conflict Management Facilitation and Conflict Management	3	SPCM Or EMPA	585 704	Communication and Conflict Management Facilitation and Conflict Management	3
Advisor-approved elective				Advisor-approved elective			
Interdisciplinary Studies specialization 12 cr hrs				Interdisciplinary Studies specialization 12 cr hrs			
The interdisciplinary studies specialization requires students to work with their advisors to design a specialization consisting of twelve (12) credit hours to suit the students' specific interest from coursework available in the area. Students are required to submit a list of proposed specialization courses along with an explanation of the appropriateness of the designed specialization in terms of career and personal development. Selected coursework should be interdisciplinary in nature or come from different fields that integrate to represent a cohesive theme.				The interdisciplinary studies specialization requires students to work with their advisors to design a specialization consisting of twelve (12) credit hours to suit the students' specific interest from coursework available in the area. Students are required to submit a list of proposed specialization courses along with an explanation of the appropriateness of the designed specialization in terms of career and personal development. Selected coursework should be interdisciplinary in nature or come from different fields that integrate to represent a cohesive theme.			
Total number of hours required for specialization			12 or 15	Total number of hours required for specialization			12 or 15
Total number of hours required for degree			36	Total number of hours required for degree			36

7. Explanation of the Change:

The curriculum changes in the Long-Term Care Administration specialization in the M.S. in Administration program are caused by the modifications in the Long-Term Care Management graduate certificate and resulted in the removal of three courses (HRM 569, HSAD 511, and HSAD 515) and addition of two courses (HSAD 559 and HSAD 594). Since public personnel management is an important aspect of administering a long-term care facility, the M.S. in Administration program requires students to complete either HRM 560 (offered by the School of Business) or EMPA/POLS 723 (offered by the College of Arts & Sciences) courses as part of the Long-Term Care Administration specialization course work. Students will have an option to choose which course content will be more beneficial for them. Additionally, while

HSAD 594 Internship may be helpful to students who plan to obtain a certification/licensure in the Long-Term Care Management, the Internship course is optional for students in the MS in Administration program since, per the program admission requirements, the students are already working professionals and thus may work or have worked in a long-term care setting. Therefore, if students find HSAD 594 Internship to be not beneficial, students may choose an elective that would contribute to their educational and professional goals.