



SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS
New Site Request

UNIVERSITY:	USD
DEGREE(S) AND PROGRAM:	Forensic Anthropology Undergraduate Certificate [UCERTU.FAN]
NEW SITE(S): <i>Delivery methods are defined in AAC Guideline 5.5.</i>	Online
INTENDED DATE OF IMPLEMENTATION:	Fall 2021
CIP CODE:	43.0106
UNIVERSITY DEPARTMENT:	Anthropology and Sociology [UANT]
UNIVERSITY DIVISION:	Arts & Sciences [2A]

Please check this box to confirm that:

- The individual preparing this request has read [AAC Guideline 2:11](#), which pertains to new site requests, and that this request meets the requirements outlined in the guidelines.
- This request will not be posted to the university website for review of the Academic Affairs Committee until it is approved by the Executive Director and Chief Academic Officer.

University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

 President of the University

 Date

1. What is the need for offering the program at the new physical site or through distance delivery?

Adding the online delivery modality provides greater flexibility for students and working professionals to earn this credential. The Forensic Anthropology Certificate program was approved to be offered at USD for Fall 2018 with between 50% and 100% of the courses offered online. Two of the four certificate courses have been offered online and have had enrollments equaling and exceeding those of the face-to-face offerings, suggesting that students appreciate the flexibility of the online offerings. Moreover, as USD offers related degrees in Criminal Justice and Sociology both online and at the Community College for Sioux Falls location, having the Forensic Anthropology Certificate available fully online will make it possible for those online and Sioux Falls majors to acquire the enhanced credentials of the certificate.

2. Are any other Regental universities authorized to offer a similar program at the proposed site(s) or through distance delivery? If “yes,” identify the institutions and programs and explain why authorization is requested.

No. Northern State University offers an online certificate in Behavioral Forensic Sciences, which includes courses focused on the psychological and social aspects of criminal justice and victim counseling; none of the courses relate to the scientific examination of physical evidence as does the USD Forensic Anthropology Certificate. No other certificate programs in the Regental System directly reference forensic science or forensic anthropology.

NSU’s AA degree in Criminal Justice offers online courses that include crime scene investigation and examination of evidence, but no courses in forensic anthropology itself. Similarly, SDSU offers online minors in Criminal Justice and Sociology, but neither of these includes forensic science or forensic anthropology courses

3. Are students enrolling in the program expected to be new to the university or redirected from other existing programs at the university? Complete the table below and explain the methodology used in developing the estimates (replace “XX” in the table with the appropriate year).

These numbers are based on the numbers of students who have completed and are currently working for the certificate on campus since its approval in FA 2018 (estimated at 12) and the numbers of non-USD students enrolling in the existing online Forensic Anthropology course (5-6 the past two years it was offered.)

	Fiscal Years*			
	1 st	2 nd	3 rd	4 th
<i>Estimates</i>	FY 22	FY 23	FY 24	FY 25
Students new to the university	3	4	5	5
Students from other university programs	3	4	4	5
=Total students in the program at the site	5	14	17	19
Program credit hours (major courses) **	30	84	102	114
Graduates		6	8	9

*Do not include current fiscal year.

**This is the total number of credit hours generated by students in the program in the required or elective program courses. Use the same numbers in Appendix B – Budget.

4. What is the perceived impact of this request on existing programs in the Regental system?

Addition of online delivery to this certificate will enhance existing programs in the Regental system. There is no comparable certificate, online or face-to-face in the system, so we would not be drawing students away from other programs. However, addition of this online certification would provide addition credential opportunities for students currently enrolled in online or face-to-face programs throughout the system. It should be particularly attractive to students in programs related to law enforcement, such as Criminal Justice majors, for which USD already offers online and Sioux Falls (CCSF) options.

5. Complete the table and explain any special circumstances. Attach a copy of the program as it appears in the current catalog. If there are corresponding program modifications requested, please attach the associated form. Explain the delivery of the new courses and attach any associated new course request forms.

Forensic Anthropology Undergraduate Certificate [UCERTU.FAN]	Credit hours	Credit hours currently available from this university at this site	Credit hours currently available from other universities available at this site	Credit hours currently available via distance	Credit hours new to this university
System General Education Requirements					
<i>Subtotal, Degree Requirements</i>					
Required Support Courses					
Certificate Requirements	12	6	0	6	0

*If the major will be available in more than one degree (e.g., BA, BS, BS Ed) at the new site(s) and the number or distribution of credits will vary with the degree, provide a separate table for each degree.

**Credit hours currently available at this site and available by distance are equal since we are requesting online delivery of the full certificate. ‘This site’ is taken to mean online delivery in this instance.

6. How will the university provide student services comparable to those available for students on the main campus?

Student services will be provided by the Department of Anthropology and Sociology as well as Academic Affairs. Services will be similar to those provided for other online programs. The Department of Anthropology and Sociology has been offering online coursework for over 10 years and is accustomed to working with students from a distance. We also have available the expertise of the I.D. Weeks library, the CTL, and ITS to assist online students (and faculty serving students) in accessing and using resources to further their education.

7. Is this program accredited by a specialized accrediting body? If so, address any program accreditation issues and costs related to offering the program at the new site(s).

No, the certificate is not accredited.

8. Does the university request any exceptions to Board policy for delivery at the new site(s)? Explain requests for exceptions to Board policy.

No exceptions are requested for delivery at the new site (online).

9. Cost, Budget, and Resources related to new courses at the site: Explain the amount and source(s) of any one-time and continuing investments in personnel, professional development, release time, time redirected from other assignments, instructional technology & software, other operations and maintenance, facilities, etc., needed to implement the proposed minor. Complete Appendix B – Budget using the system form.

All courses in this certificate program are already offered on campus at USD and two are already online. Addition of the other two courses to our online offerings requires no additional costs.

CERTIFICATE REQUEST
Supporting Justification for On-Campus Review

<u>Karen Koster</u> Request Originator	<u>Karen L. Koster</u> Signature	<u>Oct. 5, 2020</u> Date
<u>Karen L. Koster</u> Department Chair	<u>Karen L. Koster</u> Signature	<u>Oct. 5, 2020</u> Date
<u>Michael Kruger</u> School/College Dean	<u>Michael Kruger</u> Signature	<u>10/26/20</u> Date

1. Is the certificate program being offered solely at a location(s) approved by the Higher Learning Commission?
 Yes No
2. Is the certificate program Title IV (financial aid) eligible?
 Yes No
3. Are the courses in the certificate program credit bearing?
 Yes No
4. Does the certificate program consist of 50% or more of new courses developed specifically for the requested program (i.e. the certificate is NOT a subset of courses from an existing degree program)?
[See item 5 on certificate document]
 Yes No
5. Does the certificate program have appropriate and completed approval from internal sources (i.e. department, curriculum committees, etc.) and external sources (i.e. the state coordinating board, etc.)?
 Yes No
6. Add any additional comments that will aid in the evaluation of this request.