



**SOUTH DAKOTA BOARD OF REGENTS**  
**ACADEMIC AFFAIRS FORMS**  
**New Course Request**

<b>USD</b>	<b>Modern Languages and Linguistics</b>
<b>Institution</b>	<b>Division/Department</b>
<i>Elizabeth M. Freeburg</i>	5/9/2017
<b>Institutional Approval Signature</b>	<b>Date</b>

**Section 1. Course Title and Description**

Prefix & No.	Course Title	Credits
LING 508	Translation Practice and Ethics	1

<b>Course Description</b>	<p>This course provides the basic foundation in the professional ethics required for a translator of the 21<sup>st</sup> century. Also discussed are business practices and protocols that translators should follow. This is a required introductory course for the Graduate Certificate in Spanish Translation Program.</p>
---------------------------	---

**Pre-requisites or Co-requisites (add lines as needed): N/A**  
**Registration Restrictions N/A**

**Section 2. Review of Course**

**2.1. Was the course first offered as an experimental course?**  
 Yes (*if yes, provide the course information below*)       No

**2.2. Will this be a unique or common course?**

**Unique Course**

No comparable courses exist in the Common Course Catalog.
---

**Section 3. Other Course Information**

**3.1. Are there instructional staffing impacts?**

**Yes.** Specify: Please see Spanish Translation Certificate Staffing Plan, attached.

**3.2. Existing program(s) in which course will be offered:** The course is being proposed as part of a new Certificate in Spanish Translation graduate program.

**3.3. Proposed instructional method by university:** R - Lecture

**3.4. Proposed delivery method by university:** 001 - Face to Face Term Based Instruction

**3.5. Term change will be effective:** Fall 2017

**3.6. Can students repeat the course for additional credit?**

Yes, total credit limit: \_\_\_\_\_       No

**3.7. Will grade for this course be limited to S/U (pass/fail)?**

Yes       No

**3.8. Will section enrollment be capped?**

Yes, max per section: 15       No

**3.9. Will this course equate (i.e., be considered the same course for degree completion) with any other unique or common courses in the common course system database in Colleague and the [Course Inventory Report](#)?**

Yes

No

**3.10. Is this prefix approved for your university?**

Yes

No

**Section 4. Department and Course Codes (Completed by University Academic Affairs)**

**4.1. University Department Code:** UMFL

**4.2. Proposed [CIP Code](#):** 16.0103

*Is this a new CIP code for the university?*  Yes  No