



UNIVERSITY OF
SOUTH DAKOTA

USD DUAL CREDIT BASICS

This document is available in alternative formats upon request, please contact Disability Services at USD at 605-658-3745 or email disabilityservices@usd.edu.

● Admission Eligibility for Dual Credit

Before registering for your class, ensure you are eligible. The admission requirements are as follows:

- High school junior eligible to enroll in a high school in South Dakota who meets one of the following requirements:
 - earn an ACT composite score of 24 reflective of the 70% percentile; or
 - rank in upper one-third of their graduating class; or
 - earn a cumulative GPA of at least 3.50 on a 4.0 scale
- High school senior eligible to enroll in a high school in South Dakota who meets one of the following requirements:
 - earn an ACT composite score of 21 reflective of the 50% percentile; or
 - rank in the upper one-half of their graduating class; or
 - earn a cumulative GPA of at least 3.25 on a 4.0 scale

Note: If a student doesn't meet the general dual credit eligibility for juniors or seniors, there are alternative ways to qualify. Please contact us for details.

● How to Apply

Choose one of the following applications to apply for dual credit. More information and both applications may be found online at usd.edu/admissions/dual-credit/apply.

Online Application: Use the online application if you've never applied for dual credit, if you have not been continually enrolled in dual credit or if you have had a gap in enrollment. During the process, you will need to list the course(s) you wish to take. The signature page will appear after the completion of the application.

Continuing Registration: Dual credit students who have been continually enrolled in previous semesters for dual credit courses may use the Continuing Registration Form, which is now digitized through DocuSign.



Tip: Section numbers matter! Section numbers differentiate schools, locations, instructors and course times. For example, a course section number that starts with "U" will be a USD course. Please note that section numbers change each semester.

● English Placement

The English placement procedure at USD helps place you in the highest-level English course based on your English ACT subscore, SAT reading and writing scores or Smarter Balanced English score. If you do not have any valid scores in these areas, you will need to take a placement test (ACCUPLACER).

If you want to take:	ACT English Subscore	Smarter Balanced	ACCUPLACER Next Generation
ENGL 101	18-36	2583+	Writing 263+

● Math Placement

Registration into a math course will require placement via ACT/Math index, Accuplacer and/or Smarter Balanced Assessment. If you do not meet the score requirements listed below, you will either need to complete the Accuplacer or complete a remedial course prior to the coursework listed below. Remedial courses are not available to take through dual credit.

If you want to take:	Math Index (MI)	Challenge Index (CI)	Smarter Balanced	ACCUPLACER Next Generation
MATH 103 w/093	950+	950+	2543 - 2627	QAS 224-254
MATH 114: College Algebra, MATH 103: Quantitative Literacy MATH 104: Finite Mathematics	1150+	1150+	2628+	QAS 255-300 OR AAF 200-249
MATH 115: Precalculus MATH 120: Trigonometry MATH 121: Survey of Calculus	1300+	1300+	N/A	AAF 250-300 OR Calculus Readiness 1-15
MATH 123: Calculus I	1300+ AND Calculus Readiness 16+	1300+ AND Calculus Readiness 16+	N/A	(MI/CI) 1300+ AND Calculus Readiness 16+

MI = (250*GPA) + (17*MATH ACT) | CI = 290*GPA + AAF + 20 | QAS = Quantitative Analysis, Algebra and Statistics | AAF = Advanced Algebra and Functions



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● How to Check Grades

1. Instructors will add assignment, quiz and test scores in D2L for the students to track their progress during the semester. In D2L, select your course > Assessments > Grades. Faculty are also asked to raise alerts on students with whom they have concerns throughout the semester:

- a. Early alert after four weeks
- b. Midterm deficiency after eight weeks
- c. Alert for withdrawal after 10 weeks

If instructors flag students during these alert periods, the USD dual credit advisor will notify those students and their high school counselors.

2. To view final grades, students should log into the MyUSD portal and click the red button, REG Registration Self-Service. Next, click View Registration Information (you may be asked to log in again). Then in the upper left-hand corner, click the four-square icon > Banner > Student Links > My Academic Information > Grades - Final.

3. School counselors will receive a copy of the students' final, official grades in the mail.

● Add/Drop Form

The add/drop form is for dual credit students who are currently enrolled at a Regental institution. Completed forms to add, drop and/or withdraw from courses should be reviewed by the USD dual credit advisor, who will help you submit your forms to the appropriate campus office. Specific deadlines for adding, dropping and/or withdrawing from courses can be found on USD's academic calendar.

● Continuing Eligibility

1. Students must meet satisfactory academic progress in all HSDC or concurrent coursework credit to maintain eligibility in the program.

- a. A student with a cumulative grade point average of 2.0 or better is considered to be in good academic standing.
- b. If a student's cumulative grade point average for all earned credit in HSDC or concurrent credit coursework falls below 2.0, the student will be placed on suspension and unable to register for or remain enrolled in any HSDC or concurrent credit coursework for the following term (reflecting Fall and Spring semesters only).

2. Any student who earns an "F" in any given term shall be denied any future enrollment unless one of the following criteria are met:

- a. Have a minimum, cumulative GPA of 2.5 in all prior HSDC coursework. OR
- b. The student has not enrolled in any HSDC credit for one term (reflecting Fall and Spring semesters only) and agrees to repeat the failed course upon re-entry into the HSDC program. Under these conditions, the student may not enroll in more than 10 credit hours. Waivers for not repeating a failed course can be approved by the System Vice President for Academic Affairs when good cause is shown.

Visit link.usd.edu/dual-credit-guidelines for more detailed information. All of the provided information is subject to change to be in accordance with the SDBOR policies for dual credit.



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