

Computer Science Internship Application

Applicant Information

Name:

Campus Address:

Home Phone:

Major/Minor:

Estimated Graduation Date:

Email Address:

Work Phone:

Total Credits:

Cumulative GPA:

To Dr. José Flores, Chair of Computer Science

I am writing to apply for an internship with _____ located in _____. My supervisor will be _____. I will be working _____ hours per week between and I would like to receive _____ credits for this internship.

My workload would mostly entail web-oriented programming. I would be expected to design, develop, and maintain many web applications. I would be primarily working with the Web Services Programming staff. This staff consists of five to six programmers. I would also be working a great deal with Marketing and other departments with their web work.

Through this internship work, I expect to:

- Continue developing an understanding of how a professional organization runs
- Gain more real world programming experience
- Develop a better understanding of how to plan and carry out projects
- Improve on interpersonal skills with co-workers and other university staff
- Become more familiar with the organization
- Learn and improve on time management skills and meeting deadlines

This internship will help to teach me many valuable work skills. Through this internship, I will most definitely become more attractive to future employers and become more confident in what I would like to do after my schooling.

If you have any questions or would like more information about my internship proposal, feel free to contact me. I look forward to discussing my proposal and taking on this internship.

Sincerely,