

COVID-19 - Agency Guidance - Quick Reference Table

Agencies with Published Guidelines

Agency Name	Proposal Submission Dates	Expenditure for Salaries and other Program Costs	Expenditures for Trainees & Fellows	Travel Expenses due to Cancellations	No-cost Extensions	Progress or Financial Reporting Deadlines	Pre-award & Other Expenses	Prior Approval Requirements	Website
National Science Foundation (NSF)	NSF has extended the deadline dates for specific funding opportunities. A listing of these extensions is available on the Foundation's <a href="https://www.nsf.gov/bfa/dias/policy/covid19/covid19_deadlines.pdf">https://www.nsf.gov/bfa/dias/policy/covid19/covid19_deadlines.pdf</a>	Recipients are authorized to continue to charge salaries, stipends, and benefits to currently active NSF awards consistent with the recipients' policy of paying salaries (under unexpected or extraordinary circumstances) from all funding sources, Federal and non-Federal. Recipients must not assume that supplemental funding will be available should the charging of such costs or other fees result in a shortage of funds to eventually carry out the project.  If a shortfall is anticipated, recipients must contact the cognizant NSF Program Officer to discuss the situation.	No guidance	Recipients who incur costs related to the cancellation of events, travel, or other activities necessary and reasonable for the performance of the award, or the pausing and restarting of grant funded activities due to the public health emergency, are authorized to charge these costs to their award without regard to 2 CFR § 200.403, Factors affecting allowability of costs, 2 CFR § 200.404, Reasonable costs, and 2 CFR § 200.405, Allocable costs...  If a shortfall is anticipated, recipients must contact the cognizant NSF Program Officer to discuss the situation.	Recipients must follow standard policies and procedures specified in the NSF Proposal and Award Policies and Procedures Guide (PAPPG) Chapter VI.D.3, and applicable award conditions regarding submission of grantee and NSF-approved no-cost extensions.	NSF, however, has automatically extended the due date for submission of all annual project reports due between March 1 and April 30, 2020, by 30 days. These project reports must continue to be submitted via Research.gov.  Recipients are reminded that NSF cannot make any new award or supplement any existing award, if the principal investigator (PI) or any co-PI(s) has an overdue annual project report; therefore, it is vital that annual reports are submitted by the revised due date.	The recipient also is authorized to charge other costs to NSF awards that are necessary to resume activities supported by the award, consistent with applicable Federal cost principles and the benefit to the project. Recipients must not assume that supplemental funding will be available should the charging of such costs or other fees result in a shortage of funds to eventually carry out the project.	Recipients are required to obtain the prior approvals specified in 2 CFR § 200.308 (c) (i-viii) which must be submitted via Research.gov. All other prior approvals specified in the applicable Prior Approval Matrix are waived. Recipients are reminded that they are to ensure that all costs charged to Federal awards must be consistent with Federal cost policy guidelines and the terms of the award, except as specified in this guidance.	<a href="https://www.nsf.gov/news/special_reports/coronavirus/">https://www.nsf.gov/news/special_reports/coronavirus/</a>
National Institutes of Health (NIH)	When delays occur because the applicant or recipient organization is officially closed or unable to submit grant applications due to the effects of COVID-19, the NIH will consider accepting applications late, on a case-by-case basis. <a href="https://grants.nih.gov/grants/guide/notice-files/NOT-OD-20-082.html">https://grants.nih.gov/grants/guide/notice-files/NOT-OD-20-082.html</a>	If a recipient organization's policy allows for the charging of salaries and benefits during periods when no work is performed due to the effect of COVID-19, regardless of the funding source, including Federal and non-Federal, then such charges to NIH grant awards will be allowable.  Non-refundable registration fees for conferences, symposiums or seminars that have been cancelled due to COVID19 may be charged to the NIH award if they would have otherwise been allowable (e.g. necessary to accomplish program objectives).	Institutions affected by COVID-19 may continue to provide stipend payments to fellows and trainees who may be unable to work as a result of or related to COVID-19. Recipients should notify the assigned grants management official, and provide documentation demonstrating the effect of COVID-19, and how long the institution will be affected.	Non-refundable costs associated with grant-related travel that has been cancelled due to COVID-19 may be charged to the NIH award if they would have otherwise been allowable.  See NIH GPS 7.9.1 for detailed information on the allowability of travel expenses.	One 12 month no cost extension.	If your institution is unable to complete and submit financial and Research Progress Reports (RPPR) by the scheduled due date, due to the effects of COVID-19, please be sure to contact the assigned grants management and/or program official to let them know the reports will be late. NIH will accept these late reports but will delay issuing grant awards until the reports are received and accepted by the appropriate Institute or Center (IC).	NIH is allowing pre-award costs to be incurred from January 20, 2020 through the public health emergency period and prior to the date of a federal award for all applicants and recipients that have been affected by COVID-19	NIH prior approval is not required to rebudget funds for any direct cost item that the applicable cost principles identify as requiring the Federal awarding agency's prior approval, unless the incurrence of costs is associated with or is considered to be a change in scope."	<a href="https://grants.nih.gov/grants/natural_disasters/corona-virus.htm">https://grants.nih.gov/grants/natural_disasters/corona-virus.htm</a>
Department of Defense (DOD)	The DOD recommends that program offices provide flexibility with upcoming proposal deadlines to the extent allowable by funding authorities and by the need to have enough time for merit review of submitted proposals. Please contact the program officer and grants manager for the funding opportunity in question to seek an application deadline extension. Proposers are encouraged to monitor grants.gov to see if an extension has been posted.	Based on OMB Memorandum M-20-17 and the uniform guidance (2 CFR 200.403, 2 CFR 200.404, 2 CFR 200.405), the DOD will allow recipients to continue to charge salaries and benefits to currently-active awards consistent with the recipients' policy of paying salaries (under unexpected or extraordinary circumstances) from all funding sources, federal and non-federal. DOD components may allow other costs to be charged to federal awards necessary to continue work on a project even if in a period where primary research activities are limited or curtailed. To the maximum extent practicable, recipients will be expected to invoke or institute any and all reasonable mitigation actions and practices to lessen the cost to the government during the crisis period. Such actions may be part of an existing program created by the recipient or may be created to respond to this crisis. Appropriate records and cost documentation must continue to be updated and maintained as required by 2 CFR 200.302 - Financial management and 2 CFR 200.333 - Retention requirement of records.	No guidance	The DOD will allow nonrefundable travel expenses incurred for travel canceled due to COVID-19 to be charged to active awards in agreement with OMB Memorandum M-20-17. Grantees must follow applicable institution policy on allowable expenses for travel.	It is DOD policy that no-cost extensions must be supported in all possible cases. However, please be aware that funding expiration statutes may prohibit extensions. Please contact the DOD grants manager for award-specific guidance.	Consistent with OMB Memorandum M-20-17, the DOD will allow grantees to delay submission of financial, performance and other reports on currently-active award accounts up to three months beyond the normal due date. For any other deliverables related to research awards, please contact the DOD grants manager and/or program manager for award specific guidance.	No guidance	No guidance	<a href="https://basicresearch.defense.gov/COVID-19/Frequently-Asked-Questions/">https://basicresearch.defense.gov/COVID-19/Frequently-Asked-Questions/</a>
Department of Energy (DOE)	Check Funding Opportunity Announcement or DOE Laboratory Announcement for most up-to-date information.			If institutional policy permits travelers to purchase nonrefundable items (airfare, lodging, or other) and does not require travelers to reimburse the institution for change or cancellation fees, such fees may be charged to an award.	Include official confirmation of the closure, quarantine, or other incident that makes timely submission impossible. Telework, in and of itself, will not warrant a deadline extension. Requests to extend a deadline must be made before the deadline.	If lead PI or institution are subject to quarantine or closure, progress reports for grants, cooperative agreements, and interagency awards may be submitted through the PAMS website as soon as practicable. Note that delays in submitting progress reports may cause unavoidable delays in continuation funding.			<a href="https://www.purdue.edu/business/sps/pdf/DOE_SC_Accommodating_Interruptions_to_Applicants-Awardees_due_to_COVID-19.pdf">https://www.purdue.edu/business/sps/pdf/DOE_SC_Accommodating_Interruptions_to_Applicants-Awardees_due_to_COVID-19.pdf</a>
United States Department of Agriculture (USDA)	AFRI Deadline: <a href="https://nifa.usda.gov/program/agriculture-and-food-research-initiative-afri">https://nifa.usda.gov/program/agriculture-and-food-research-initiative-afri</a>								<a href="https://www.energy.gov/coronavirus-hub">https://www.energy.gov/coronavirus-hub</a>

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United States Agency for International Development (USAID)		USAID recognizes that if the outbreak of COVID-19 results in staff being temporarily unable to report to work, it could be prudent to maintain readiness—that is, continue to incur operating costs—to be able to restart activities immediately if circumstances or instructions change.  Before incurring any additional costs, partners must contact their AOR/COR and AO/CO for approval.		COs/AOs will consider all justifications for expenses: ● They will be particularly inclined to view as prudent, and thus reasonable and allowable, those expenses incurred based on U.S. Government actions or directives.			Implementing partners should not undertake any new work or change approved work plans without consulting their COR(s)/AOR(s) and CO(s)/AO(s) and receiving written authorization to do so.		<a href="https://www.purdue.edu/business/sps/pdf/COVID-19_Guidance_to_Implementing_Partners_3.12.2020.pdf">https://www.purdue.edu/business/sps/pdf/COVID-19_Guidance_to_Implementing_Partners_3.12.2020.pdf</a>
Department of Justice (DOJ)	Due dates between March 16th and March 31st will have a 2-week extension.	OJP will allow recipients to continue to charge salaries and benefits to their awards consistent with the recipients' policy of paying salaries and benefits under unexpected or extraordinary circumstances from all funding sources (Federal and non-Federal). As outlined in 2 C.F.R. § 200.431 (a) and (b), benefits may include the costs of leave ("regular compensation paid to employees during periods of authorized absences from the job, such as for annual leave, family-related leave, sick leave ... administrative leave, and other similar benefits"), as long as they are provided under written leave policies.		OJP will allow recipients who incur costs related to the cancellation of events, travel, or other activities necessary and reasonable for the performance of the award (e.g., the costs of providing telework equipment to employees who are working on the award), or the pausing and restarting of grant-funded activities due to the public health emergency, to charge these costs to their award. OJP will allow recipients to charge full cost of cancellation when the event, travel, or other activities are conducted under the auspices of the grant. In cases where charging of cancellation or other costs results in insufficient funds to eventually carry out the event or travel, please contact your grant manager to discuss possible alternatives or changes to the scope of the project, if feasible.	In accordance with the Part 200 Uniform Requirements (2 C.F.R. Part 200, as adopted by DOJ) and consistent with the DOJ Grants Financial Guide, most OJP awards may be eligible for one no-cost extension of up to 12 months. If the grant has previously received a no-cost extension and an additional extension will be requested due to the extenuating circumstances occurring in connection with the public health emergency, refer to the DOJ Grants Financial Guide for additional information and consult with your grant manager as needed.	For grantees unable to meet original due dates, OJP is allowing delayed submission of up to 60 days for Federal Financial Reports for the reporting period January 1 – March 31, 2020. GMS will continue to send automatic delinquency notifications, which can be disregarded. However, grant funds will not be withheld unless the FFR has not been submitted by June 30. Please note that at this time, due dates for reports for the remaining fiscal year are unchanged.  Progress reporting and performance measurement reporting: For grantees unable to meet original due dates, OJP is allowing delayed submission of up to 60 days for progress and performance measure reports due in March and April 2020. GMS will continue to send automatic delinquency notifications, which can be disregarded. Please note that at this time, due dates for reports for the remaining fiscal year are unchanged.		Until further notice, unless otherwise specifically stated below, OJP is suspending the requirements for grant recipients to seek prior approval and to process Grant Adjustment Notices (GAN) in relation to the items discussed below that would normally require prior approval and/or a GAN. Grantees should maintain a copy of this guidance with any other appropriate records and cost documentation in their grant files (as required by 2 C.F.R. § 200.302, 2 C.F.R. § 200.333).	<a href="https://www.purdue.edu/business/sps/pdf/Office_of_Justice_Programs-COVID-19_Impacts.pdf">https://www.purdue.edu/business/sps/pdf/Office_of_Justice_Programs-COVID-19_Impacts.pdf</a>
National Institute of Food and Agriculture (NIFA)	<a href="https://nifa.usda.gov/announcement/nifa-deadline-extensions-due-covid-19">https://nifa.usda.gov/announcement/nifa-deadline-extensions-due-covid-19</a>						Up to 90 days without pre-approval.		<a href="https://nifa.usda.gov/grants?utm_content=&amp;utm_medium=email&amp;utm_name=&amp;utm_source=govdeliver&amp;utm_term">https://nifa.usda.gov/grants?utm_content=&amp;utm_medium=email&amp;utm_name=&amp;utm_source=govdeliver&amp;utm_term</a> <a href="https://nasapeople.nasa.gov/coronavirus/">https://nasapeople.nasa.gov/coronavirus/</a>
National Aeronautics and Space Administration (NASA)		As a result of any Federal, State, or local government directive, decision, or recommendation related to the COVID-19 situation, if you had to stop work for activities that employees could not perform remotely, you should contact your Contracting Officer.  NASA is establishing Advance Agreements to identify the treatment of special or unusual costs covering employees who are unable to work remotely. In recognition that some employees may not be able to perform NASA work remotely, you should contact your Contracting Officer immediately regarding the details of the Advanced Agreement under the conditions that will be provided, allow for the placement of such employees under a form of weather and safety leave (consistent with your company procedures), in order for such leave to be an allowable cost under the contract and subject to provisional payment. This leave would be allowed solely for covering employees unable to work remotely because of this COVID-19 situation and keeping employees in a mobile ready state to maintain the Space Industrial Base and other skilled professionals and key personnel, per OMB Memo 20-18. Any costs provisionally paid for weather and safety leave purposes will be subject to reconciliation and settlement as part of an equitable adjustment to the contract after a return to normal operations. Circumstances and conditions may vary according to contract type (terms and conditions and fixed-price vs cost reimbursement).							
National Endowment for the Humanities (NEH)		Contact NEH Office of Grant Management with questions.		Contact NEH Office of Grant Management with questions.	Contact NEH Office of Grant Management with questions.		Contact NEH Office of Grant Management with questions.		<a href="https://www.neh.gov/news/information-neh-and-covid-19">https://www.neh.gov/news/information-neh-and-covid-19</a>

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Centers for Medicare & Medicaid Services (CMS)									<a href="https://www.cms.gov/About-CMS/Agency-Information/Emergency/EPRO/EPRO-Home">https://www.cms.gov/About-CMS/Agency-Information/Emergency/EPRO/EPRO-Home</a>

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Department of Labor (DOL)									<a href="https://www.dol.gov/newsroom/releases/eta/eta20200312-0">https://www.dol.gov/newsroom/releases/eta/eta20200312-0</a> <a href="https://www.dol.gov/agencies/whd/pandemic">https://www.dol.gov/agencies/whd/pandemic</a>
Department of Veterans Affairs (VA)									<a href="https://wvet.wiche.edu/sites/default/files/COVID-19-SCO-FAQs-03-12-20.pdf">https://wvet.wiche.edu/sites/default/files/COVID-19-SCO-FAQs-03-12-20.pdf</a>
Food and Drug Administration (FDA)									<a href="https://www.fda.gov/regulatory-information/search-fda-guidance-documents/fda-guidance-conduct-clinical-trials-medical-products-during-covid-19-pandemic">https://www.fda.gov/regulatory-information/search-fda-guidance-documents/fda-guidance-conduct-clinical-trials-medical-products-during-covid-19-pandemic</a>
National Endowment for the Arts (NEA)									<a href="https://www.arts.gov/COVID-19-FAQs">https://www.arts.gov/COVID-19-FAQs</a>
U.S. Department of Education (DoEd)									<a href="https://www.ed.gov/coronavirus">https://www.ed.gov/coronavirus</a>