

Application Checklist

- _____ Complete application to the University of South Dakota if not already enrolled. All candidates considered for entrance into the Paramedic Program must in good academic standing with the University.

- _____ If you desire financial aid to assist with the cost of education, please complete the FAFSA (<http://fafsa.ed.gov>), for further questions please contact the Office of Financial Aid: <http://usd.edu/financial-aid>

- _____ Send *official* college transcripts from **all** educational institutions you have attended. Transcripts must be sent directly from the Registrar's office at those institutions to the Registrar's Office at the University of South Dakota. If you have attended other South Dakota public universities (Regental Schools) you are not required to provide transcripts as your coursework is already in our system.

- _____ Submit proof of certification as a Nationally Registered Emergency Medical Technician-Basic.

- _____ Submit copy of CPR card. CPR certification *must be maintained and current* throughout the program.

- _____ Attach completed core performance form.

- _____ Complete entrance exam.

- _____ Recommendation letters completed and sent directly to Travis Ahlers by **three** of the following:
 1. Current Ambulance Administrator
 2. Medical Advisor of an ambulance service
 3. Educator with knowledge of applicant
 4. Recent Employer
 5. HOSA Advisor

- _____ Submit completed Paramedic Program Application to Travis Ahlers (**See below**).

- _____ Begin to gather completed immunization records and determine immunization requirements you need to demonstrate compliance with the School of Health Sciences Immunization Policy. (**See attached document**)

Paramedic Program Admission Procedures

1. The education committee will base Paramedic Program admission decisions on the following criteria:
 - a. All prerequisite requirements are met.
 - b. Evidence you meet the requirements of the National Registry of EMT's felony policy as well as the South Dakota Board of Medical and Osteopathic Examiners criminal history policy.
 - c. A review of previously completed post-secondary coursework.
 - d. Cumulative grade point average on previous coursework.
 - e. Total score on Fisdap *Entrance Exam*.
 - f. Quantity and type of work experience as an EMT.
 - g. Employment history, letters of recommendation, and commendations.
 - h. Attitude toward profession.
 - i. Effective communication.
 - j. Ability to interact with others.
 - k. Compliance with Core Performance Standards.
 - l. Results of the Criminal Background Check.
2. Applicants who are recommended for admission to the Paramedic Program will be issued a conditional acceptance letter pending submission of all required documentation and results of the criminal background check.
3. Candidates who have left previous paramedic classes with a failing status may be considered for the program depending on the circumstances involved.
4. A final admission letter will be issued when all requirements are met satisfactorily.

Paramedic Program Admission Checklist

Applicants who receive a letter of *conditional acceptance* to the Paramedic Program will be required to complete a Criminal Background Check. Instructions will be sent with the letter of conditional acceptance.

_____ Criminal Background Check

Upon receiving a final letter of admission to the Paramedic Program, students are required to submit:

_____ A completed immunization form demonstrating compliance with the School of Health Sciences Immunization Policy. This includes providing titres.

_____ Seek primary care provider's signature indicating you have completed the required physical examination. Request the clinic submit the form to Amanda.Huber@usd.edu

_____ Submit proof of credible health insurance coverage meeting minimum coverage standards.



UNIVERSITY OF
SOUTH DAKOTA
SCHOOL OF HEALTH SCIENCES

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HEALTH

By signing below I certify I am ready to formally commit to the USD/Sanford Paramedic Program

Printed Name

Applicant's signature

Date

Please submit completed application and all required additional documents to:

Travis Ahlers

University of South Dakota

School of Health Sciences

414 E. Clark Street

Vermillion, SD 57069

You can also scan and email your application form to: Travis.Ahlers@usd.edu

The Department of Health Sciences supports inclusivity – the state of all-embracing that is culturally attune, and which incorporates the needs and viewpoints of diverse communities to create an environment that feels welcoming to everyone and where each individual feels he/she is valued.