



UNIVERSITY OF
SOUTH DAKOTA

CREDIT BY EXAMINATION

Instructions: Complete Part A of this form. Have the instructor complete Part B. Obtain the approvals of the chair of the department in which the course is offered (Part C) and the dean of your college/school (Part D). In order for credit to be awarded, the form must then be filed with the Registrar's Office (Belbas Center 223) and the required fees paid.

PART A: To be Completed by the Student

Student Name (please print)	ID Number	
Course for which you request credit by examination (<i>ex: HLTH 250 First Aid</i>):		
Course Prefix	Course Number	Course Title
I request credit by examination for the above course.		
Student's Signature	Date	

PART B: To be Completed by the Instructor

Check and complete either statement 1 or 2, and sign below.

____ 1. This is to certify that the above named student was examined and is entitled to receive credit, with the grade of "EX," in the following course:

Course Prefix	Course Number	Course Title	Semester Hrs.
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____ 2. The above named student did not earn credit by examination.

Instructor's Signature	Date
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PART C: Approval of the Department Chair

Chair's Signature	Date
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PART D: Approval of the Academic Dean

Dean's Signature	Date
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For office use only:
Recorded _____