

# Human Subjects Research Involving Audio, Video, or Digital Recording Guidelines

Recording the voice and/or image of an individual creates a type of record that requires unique handling and storage, particularly if the content may be considered sensitive. As with all research procedures, the dignity of human subjects should be respected and therefore only what is necessary for the purpose of the study should be recorded. Research subjects must be informed prospectively that such recording will occur, and be provided with information about the storage, confidentiality, and future use of the resulting tape.

**The following elements should be included in the application and informed consent:**

- **Type of recording that will be utilized;**
- **Specific identifiers that will be recorded, e.g., partial facial features, full facial features, subject's name;**
- **People who will have access to the recording(s);**
- **Mechanisms in place to protect the confidentiality of the person(s) being recorded;**
- **Clear indication of when the recording(s) will be destroyed or that recording(s) will be kept indefinitely;**
- **Use(s) of the recording(s), including educational or commercial purposes, analysis by the research team, or future unspecified use;**
- **Compensation, if any, to subjects for allowing themselves to be taped.**

Participants must have the option of whether or not they consent to being recorded and the uses of such recordings.

For example:

\_\_\_\_\_ I give consent to recording my participation in this research and for my quotes to be used, however I will not be identified.

\_\_\_\_\_ I give consent to recording my participation in this research but my quotes will not be used in publication or presentation.