

## Applicable Risk Management Guidelines

All events with alcohol must be in compliance with [SDBOR Policy 4:27](#) and [SDBOR Policy 3:4](#) including but not limited to:

1. If the function includes the sale of alcoholic beverages, appropriate permits must be obtained in compliance with all of the requirements of SDBOR Policy 6:14.
2. The organization sponsoring the event should implement precautionary measures to ensure that alcoholic beverages are not accessible or served to persons under the legal drinking age or to persons who appear intoxicated.
3. Persons of legal age must be designated as servers. They must be trained to monitor alcohol consumption, and they alone may have direct access to alcoholic beverages.
4. Attractive nonalcoholic beverages must be equally available and on display.
5. The consumption of alcoholic beverages must be limited to the area designated for the event.
6. A reasonable portion of the budget for the event must be designated for the purchase of food items, and food must be available throughout the event.
7. Officially recognized student organizations remain subject to the additional restrictions set forth in SDBOR Policy 3.4 that prohibit expenditure of organizational funds for alcoholic beverages.
  - Prohibit the manufacture, possession, use, dispensing, or provisions of alcoholic beverages at organizational functions or in the organizational residence by persons under the age of 21;
  - Prohibit the manufacture, possession, use, or dispensing of marijuana or unauthorized controlled substances at organizational functions or in the organizational residence;
  - Prohibit the expenditure of organizational funds on alcoholic beverages, marijuana, or controlled substances;
  - Prohibit the informal collection of monies from members, associates, or invitees to be spent on alcoholic beverages, marijuana, or controlled substances;
  - Prohibit the possession, use, or distribution of alcohol, marijuana, or controlled substances on premises controlled by the Board of Regents, except as explicitly permitted by Section 3.G.1 of the Student Code.
8. Alcohol service must be discontinued well before the event is expected to end.
9. Alcohol use should never be the primary focus of the event. Drinking contests and other activities that encourage consumption of alcohol are strictly prohibited.
10. Advertising may not mention the availability of alcohol in a prominent way, nor may advertising mention the amount of alcoholic beverages available. If mention is made, equal attention must be given to the availability of nonalcoholic beverages.
11. Officially recognized organizations will have the responsibility to provide those persons conducting the event with copies of these guidelines. They will also be responsible for implementing these guidelines.
12. Officially recognized organizations must agree to abide by the foregoing guidelines as a condition of continued recognition.