



Bylaws of the University of South Dakota Panhellenic Council

Revised October 2015

Article I: Name

The name of this organization shall be the University of South Dakota Panhellenic Council, nationally affiliated with the National Panhellenic Conference.

Article II: Purpose

The purpose of the Panhellenic Association shall be to develop and maintain superior women's fraternity life and interfraternity relations within our university and in so doing to:

1. Consider the goals and ideals of member groups as continually applicable to campus and personal life.
2. Promote intellectual development and scholastic achievement.
3. Cooperate with the member women's fraternities and college administration in the maintenance of high social standards.
4. Be a forum for the discussion of questions related to the college and fraternity world.
5. Compile rules governing recruiting, associating, and initiation on this campus.
6. Act in accordance with National Panhellenic Conference Unanimous Agreements, resolutions, and policies.
7. Act in accordance with such rules established by the Panhellenic Council as to not violate the sovereignty, rights and privileges of member women's fraternities.

Article III: Membership

Section 1. Membership Classes

There shall be three classes of membership: regular, provisional and associate.

- A. **Regular membership.** The regular membership of the University of South Dakota Panhellenic Association shall be composed of all chapters of National Panhellenic Conference fraternities at the University of South Dakota. Regular members of the College Panhellenic Council shall pay dues as determined by the College Panhellenic Council. Each regular member shall have voice and one vote on all matters.
- B. **Provisional membership.** The provisional membership of the University of South Dakota Panhellenic Association shall be composed of all chapters of National Panhellenic Conference colonies and pledged chapters at the University of South Dakota. Provisional members shall

pay no dues and shall have voice but no vote on all matters. A provisional member shall automatically become a regular member upon being installed as a chapter of an NPC fraternity.

- C. **Associate membership.** The associate membership of the University of South Dakota Panhellenic Association shall be composed of all members of local sororities or interest groups or national or regional non-National Panhellenic Conference member groups that have met the requirements for membership in the University of South Dakota Panhellenic Association. An associate member shall have voice and one vote on all matters except extension-related matters and, if they are not participating in the formal recruitment process, they shall not have a vote on recruitment rules and establishment or modification of Panhellenic total. An associate member may be expelled for cause by a majority vote of the Panhellenic Council. An associate member shall not be entitled to vote on the question of its expulsion.

Section 2. Privileges and Responsibilities of Membership

- A. **Duty of Compliance.** All members, without regard to membership class, shall comply with all NPC Unanimous Agreements and be subject to these University of South Dakota Panhellenic Association bylaws, code of ethics, and any additional rules this Panhellenic Association may adopt unless otherwise prescribed in these bylaws. Any rules adopted by this Panhellenic Association in conflict with the NPC Unanimous Agreements shall be void.

Article IV: Officers and Duties

Section 1. Officers

- A. **Executive Officers.** The executive officers of the University of South Dakota Panhellenic Council will be the President, Vice President of External Affairs, Vice President of Internal Affairs, Secretary/Treasurer, and Vice President of Recruitment
- B. **Cabinet Officers.** The cabinet officers of the University of South Dakota Panhellenic Council shall be Special Events/Current Issues, Public Relations/Assistant Recruitment, Scholarship, and Community Service.

Section 2. Eligibility

- A. Only members in good standing of the National Panhellenic Conference fraternities represented on the University of South Dakota campus shall be members of the Panhellenic Council.
- B. All officers shall be initiated members of their respective fraternities.
- C. If a woman receives a position on Panhellenic Executive Council, she is still eligible to run for offices in her chapter (with the consent of the chapter) as long as it does not have conflicting interests (i.e. Panhellenic President-Chapter President)
- D. PHC officers must maintain a 2.8 semester and cumulative GPA and be in good standing with the University of South Dakota.

Section 3. Selection of Officers

- A. Any initiated woman affiliated with a chapter may run for an office on Panhellenic Executive Council and Cabinet offices except for the Vice President of Recruitment who must show ample knowledge of campus recruitment rules while also having previously served as a Gamma Chi or an executive officer of the Panhellenic Council.
- B. The positions for Panhellenic Executive Council and cabinet will be determined by an interview committee consisting of a representative of each chapter on the council, the USD Sorority and Fraternity Life Advisor, and an independent voice such as a Student Life Director, a professor, etc.

- a. Should one of the representatives be running for an office, another independent voice will replace her.
 - b. Positions will be based on two scores. One blind score taken from the application and an interview score.
- C. Any woman running for the position of Panhellenic President, Vice President of Internal Affairs, Vice President of External Affairs, Secretary/Treasurer, and all cabinet positions must be an initiated member who shows not only leadership skills, but also has ample knowledge of the Panhellenic Council and its workings.

Section 4. Office-Holding Limitations

Multiple women may run from each chapter, but each chapter is only allowed two representatives to actually attain spots on Panhellenic Executive Council. (i.e. There could potentially be only three chapters present on Panhellenic Executive council at one time.)

Section 5. Term

The officers shall serve for a term of one year. The term of office will begin at the beginning of the Spring semester.

Section 6. Removal

- A. Any officer who falls below the 2.8 GPA requirement shall be required to meet with the Campus Panhellenic advisor who will decide the plan of action for removal and replacement.
- B. Any officer may be removed for cause by a vote of two-thirds of the Panhellenic Council in consultation with Sorority and Fraternity Life advisor.

Section 7. Vacancies

Unexpected executive vacancies are to be filled by an application and interview process. Unexpected cabinet vacancies are to be filled by the same fraternity in which the vacancy occurs unless a chapter has closed. In such instance, the office shall be slated through a selection process open to any chapter member affiliated with a fraternity belonging to the Panhellenic membership at USD. A training period shall be provided by the outgoing delegate for the incoming delegate.

Section 8. Duties of Officers

- A. The President shall:
 - Have overall responsibility for the operation of the Panhellenic Council.
 - Call and preside at all regular and special meetings of the University of South Dakota Panhellenic Council.
 - Serve as an ex-officio member of all Panhellenic Council committees with voice, but no vote.
 - Report as required to the National Panhellenic Conference Area Advisor.
 - Maintain a complete and up-to-date President's file.
 - Assist Vice President of Recruitment in selection and training of Recruitment Counselors.
 - Serve as chair of the Executive Council and co-chair of the Presidents' Council.
 - Complete the NPC annual report and send it to NPC Area Advisor.
 - Perform all other duties usually pertaining to this office.
- B. The Vice President for External Affairs shall:

- Perform the duties of the President in her absence, inability to serve, or at her call.
- Serve as chair of the Expansion Committee when applicable.
- Supervise the performance of the Community Service and Public Relations cabinet members throughout the semester.
- Perform other duties, which may be assigned by the President as needed.
- Coordinate all educational programming for the Panhellenic Council, at least two programs and one roundtable per semester.
- Be Panhellenic Council's representative at other campus organization meetings.
- Be responsible for maintaining accurate and efficient records for AFLV awards and national reports.
- Complete AFLV award application.
- Be responsible for the implementation of the Campus Director program.

C. The Vice President for Internal Affairs shall:

- Educate the Panhellenic Council on policies and procedures of the judicial board, Panhellenic Council, and The University of South Dakota.
- Serve as the chair of the Greek Conduct Committee.
- Supervise the performance of the Special Events and Scholarship cabinet members throughout the semester.
- Coordinate and implement training of Conduct Committee delegates of each semester.
- Be responsible for all risk management programming for Panhellenic Council at least two events per semester.
- Hold social chair and risk management round tables at least twice each semester.
- Be responsible for an event each semester informing each sorority on alcohol policies and non-alcoholic programming.
- Complete AFLV award application.

D. The Secretary/Treasurer shall:

- Be responsible for the general supervision of the finances of the Panhellenic Council and monitor expenses of all officers.
- Be responsible for the preparation of a yearly budget and, following its approval by the Panhellenic Council, provide a copy to each member fraternity.
- Receive all payments due to the Panhellenic Council, collect all dues, and give receipts.
- Keep minutes of all meetings of the Panhellenic Council and send them to every member sorority, President of the University of South Dakota, Dean of Student Life, Student Life Directors, Sorority and Fraternity Life Advisor, Interfraternity Council President, Student Association President, Sorority Chapter Advisors, Sorority and Fraternity Life GA's, and the Area National Panhellenic Conference Advisor.
- Be responsible for the official correspondence of the Panhellenic Council.
- Be responsible for enforcing the attendance policy.
- Make the master calendar.
- Complete AFLV award application.
- Perform all duties usually pertaining to this office.

E. The Vice President of Recruitment shall:

- Be responsible for all phases of Recruitment.
- Lead the Recruitment Committee and preside over meetings held with chapter Presidents, Recruitment Chairs, and PHC Executive Council.

- Supervise the construction of recruitment rules, recruitment booklet, mailings, the registration of potential members, and coordinate the Spring Recruitment workshops. These are just recommendations, everything must be put to a vote by PHC before it is made into a rule.
- Be responsible for the selection and training of recruitment counselors from the time of selection to the official end of Formal Recruitment with assistance from the Panhellenic President.
- Be responsible for all things involving recruitment. Be in charge of recruitment bylaws and facilitate all phases of recruitment.
- Serve as an ex-officio member of the Panhellenic Council.
- Complete AFLV award application.
- Evaluate Recruitment Week with chapter members, chapter officers, chapter advisors, PHC officers, Recruitment Counselors, individuals who participated in Recruitment but did not join, and new members.
- Be available during work week and the week of Formal Recruitment to answer any questions and to address any discrepancies with all chapters, recruitment counselors, executive council officers, and sorority advisors.
- Perform all other duties usually pertaining to this office.

F. The Current Issues/Special Events Chair shall:

- In conjunction with the Interfraternity Council, the PHC Special Events Chair will be responsible for planning and implementing Greek Weekend.
- Be responsible for the planning of the Greek Unity Events.
- Serve as a liaison for USD special events that include the involvement of the Sorority and Fraternity Life community.
- Report to the Panhellenic Council opportunities for leadership throughout campus.
- Serve as a Gamma Chi during formal recruitment.

G. The Scholarship Chair shall:

- Be responsible for all matters pertaining to the promotion of superior scholarship as basic to intellectual achievement.
 - i. study table exchange
 - ii. information regarding tutoring services (interfraternally or campus services)
- Hold a scholarship roundtable once per semester.
- Shall work with the Public Relations Chair and university officials to publicize the academic successes of the Sorority and Fraternity Life Community and outstanding Sorority and Fraternity Life individuals.
- Complete AFLV award application.
- Serve as a Gamma Chi during formal recruitment.

H. The Philanthropy Chair shall:

- Be responsible for a minimum of two community service projects per semester.
- Hold community service roundtables once each semester, working with the city of Vermillion in gathering information on what services are needed locally.
- Be responsible for compiling and distributing information about campus and community service projects to member fraternities.
- Complete AFLV award application.

- Serve as a Gamma Chi during formal recruitment.
- I. The Public Relations Chair/Assistant Recruitment shall:
- Be responsible for all forms of publicity dealing with Panhellenic Council and its member fraternities.
 - Compile the Recruitment Booklet.
 - Hold a Public Relations roundtable at least one per semester for chapter Public Relations officers. Coordinate system-wide public relations with Interfraternity Council.
 - Assist the Recruitment Chair with assigned duties.
 - Complete AFLV award application.
 - Update the Panhellenic Council website and other social media platforms as needed.
 - Oversee chapter links to ensure their adherence to the website policy found in Article XIV, Section 8.
 - Serve as a Gamma Chi during formal recruitment
- J. The Alumni Relations Chairman shall:
- Assist Chapters in building mutually beneficial relationships with Alumni and Alumni Groups.
 - Assist Chapters in the planning and preparation of large and small-scale Alumni Events.
 - Assist Chapter in the maintenance of Alumni Databases, utilizing the USD Alumni Association and Fraternity Headquarters/Foundation as resources.
 - Assist chapters in the process of Alumni Outreach (Including newsletters, press releases, etc.)
 - Encourage Chapters and their Alumni to work together to increase lifetime Greek Unity.
 - Serve as a Gamma Chi during Formal Recruitment.

Article V: The Panhellenic Council

Section 1. Authority

The governing body of the University of South Dakota Panhellenic Association shall be the Panhellenic Council. It shall be the duty of the Panhellenic Council to conduct all business related to the overall welfare of the University of South Dakota Panhellenic Association including, but not limited to: annually review and adjust total as needed; determine dues; approve the annual budget; consider extension; set a calendar of events which includes no over programming; determine programming; and establish recruitment rules and recruitment style. The Panhellenic Council shall also have the authority to adopt rules governing the Panhellenic Association that do not violate the sovereignty, rights and privileges of member women's fraternities.

Section 2. Composition and Privileges

The University of South Dakota Panhellenic Council shall be composed of one delegate elected from each chapter who represents her chapter and has the vote of the chapter.

Section 3. Selection of Delegates

Delegates to the Panhellenic Council shall be selected by their respective women's fraternity chapters to serve for a term of one year commencing at the beginning of the Spring semester.

Section 4. Attendance

Delegates are required to be in attendance at every Panhellenic meeting. If illness, class, or student teaching prevents attendance, there should be designated a duly authorized substitute. See attached attendance policy.

Section 5. Delegate Vacancies

When a delegate vacancy occurs, it shall be the responsibility of the fraternity affected to select a replacement within one week and to notify the Panhellenic Association secretary/treasurer of her name, phone number, and email address.

Section 6. Regular Meetings

The Panhellenic Council shall meet weekly: day, place, and time to be set at the beginning of each semester by the Panhellenic Council members.

Section 7. Special Meetings

Special meetings shall be called by the Panhellenic Council President at the request of any member fraternity represented in The University of South Dakota Panhellenic Council within 48 hours notice.

Section 8. Quorum

Two-thirds of the delegates from the member fraternities of the University of South Dakota Panhellenic Association shall constitute a quorum for the transaction of business.

Section 9. Vote Requirements

- A. Proposed motions on issues that impact a chapter as a whole must be announced at a previous meeting to allow opportunity for chapter input before a vote may be taken on the issue.
- B. A two-thirds vote of the Panhellenic Council shall be required to approve a recolonization plan and for all extension-related votes. All other votes, unless specified in these bylaws, shall require a majority vote for adoption. (See the Article on Amendment of Bylaws for specific voting requirements for the amendment of these bylaws.)

Article VI: Committees

Section 1. Standing Committees

- A. Recruitment Committee
 - a. Members shall consist of the Vice President of Recruitment and Presidents of each member fraternity with the Panhellenic Recruitment Chair acting as the chair.
 - b. The committee shall seek ways to improve the recruitment program. This committee will update and assist in carrying out recruitment plans and rules.
 - c. The committee shall meet at the end of the Spring semester and again during work week to discuss the rules pertaining to the Formal Recruitment Process.
 - d. All members of the committee must answer emails, phone calls, etc. from the Vice President of Recruitment in a timely manner and bring forth any concerns to the Vice President of Recruitment first.
- B. Greek Week.
 - a. The responsibility of the Greek Week Committee is to plan and organize the activities of Greek Week.
 - b. Members shall consist of two delegates from each member fraternity with the Panhellenic Council & IFC Special Event/Current Issues Chair serving as the chair to this committee.
- C. Public Relations Team

- a. The responsibility of the Public Relations team is being responsible for press releases, provide all publicity for Recruitment, and to promote all Sorority and Fraternity Life events and programs.
- b. The team will consist of one member from each chapter and shall be under the direction of the PHC/IFC Public Relation Chairs.

Section 2. Special Committees

A. Greek Conduct Committee

- a. Membership
 - a. The Greek Conduct Committee shall be comprised of the President and Vice President of Internal Affairs from IFC, and one Representative from all eight Fraternity chapters. The Chapter Representatives will be appointed however the chapter so chooses. Freshmen are excluded from being appointed to the Chapter Representative position and all appointees must be currently holding a leadership position in their organization, or have previously of held one to be eligible.
- ii. Terms of Office
 - a. The duties of the Greek Conduct Committee shall be to:
 1. Hear and decide all cases brought before the Greek Conduct Committee.
 2. Attend all functions associated with the office.
 - b. The duties of the President and Vice President of Internal Affairs shall be to:
 1. Plan all training sessions with the IFC Advisor and/or the Office of Student Rights and Responsibilities.
 2. Conduct an investigation of the incident in collaboration with the University.
 3. Review the decision of the Greek Conduct Committee before turning it over to IFC Advisor and/or Student Right and Responsibilities.
 - c. Every committee member must attend an orientation session. This session shall take place before any member shall be allowed to sit for a Greek Conduct Committee hearing.
 - d. The President and Vice President of Internal Affairs shall chair all meetings of the Greek Conduct Committee.
 - e. All members of the Greek Conduct Committee are required to be recused from the hearing if it involves their Fraternal organization to avoid any conflict of interest.

A.

- a. The Judicial Board shall consist of the President, Vice President for External Affairs, Vice President for Internal Affairs, and Vice President of Recruitment. The Panhellenic advisor shall serve as a nonvoting ex-officio member.
- b. The Judicial Board members shall participate in training to be educated about the purpose of the board, the rules and regulations the Judicial Board will monitor, the procedures to be followed, proper questioning techniques, the rights of the charged organizations, evaluating evidence, and deliberations and sanctioning. The Judicial Board shall educate member fraternities about the Panhellenic judicial procedure.
- c. It shall be the Judicial Board's duty to hold a hearing to adjudicate all alleged violations of the NPC Unanimous Agreements and the bylaws, code of ethics, standing rules and membership recruitment regulations of the University of South Dakota Panhellenic Association that are not settled informally or through mediation. The hearing shall be

conducted by the entire Judicial Board unless Panhellenic Council adopts rules for the hearing to be conducted by a committee of the Judicial Board. The members of the Judicial Board shall maintain confidentiality throughout and upon completion of the judicial process.

B. Constitution/Bylaws

- a. This committee shall consist of the Panhellenic delegates, and an appointed delegate from each chapter with Panhellenic President acting as the chairwoman.
- b. This committee shall meet at the call of the President to revise the constitution bylaws yearly.

C. Expansion

- a. This committee shall consist of an appointed delegate from each chapter with the Panhellenic Vice President acting as chairwoman.
- b. This committee shall meet at the call of the President.
- c. It will be the responsibility of this committee to make recommendations to the Panhellenic Council for expansion of the sorority community.

D. Task Force

- a. A task force can be set up at the discretion of the Panhellenic Council President.
- b. The selection process for the Chairwoman and committee membership shall be determined by the Panhellenic President.

Article VII: Extension

- A. When the majority of the National Panhellenic chapters are close to or over total, the Panhellenic Council shall consider raising total or adding another chapter.
- B. Such a chapter shall be organized through colonization by a National Panhellenic Conference fraternity or through organization of a local sorority, which may petition a National Panhellenic Conference fraternity for a charter.
- C. Consideration shall be given to National Panhellenic Conference member fraternities that have previously had chapters on the campus and to those National Panhellenic Conference fraternities which have filed letters expressing an interest in the campus.
- D. An invitation shall be sent to all National Panhellenic Conference member fraternities not currently on the USD campus for extension consideration.
- E. The Panhellenic Council will follow the National Panhellenic Conference Expansion Guidelines.

Article VIII. Violation Resolution

Section 1. Violation

Chapters shall be held accountable for the conduct of their individual collegiate and alumnae members. Conduct contrary to the NPC Unanimous Agreements, these bylaws, the Panhellenic code of ethics, standing rules and/or membership recruitment regulations of the University of South Dakota Panhellenic Association shall be considered a violation. Infractions must be reported via the on-line violation report located on the USD Sorority and Fraternity Life web site. This report must be submitted within 30 days of the alleged infraction. This report is sent to the Sorority and Fraternity Life

Advisor, who immediately forwards the report to the PHC President. The PHC President discusses the report with the Panhellenic Executive Council. If the Council believes a violation has occurred a mediation date is set with the accused fraternity/individual.

Section 2. Informal resolution

Members are encouraged to resolve alleged violations through informal discussion with the involved parties.

Section 3. Judicial process

If informal discussions are unsuccessful, the judicial process will be set in motion by filing a report of the alleged violation. The University of South Dakota Panhellenic Association shall follow all mediation guidelines found in the Manual of Information.

- A. Mediation. Mediation is the first step of the judicial process. The University of South Dakota Panhellenic Association shall follow all NPC Unanimous Agreements concerning the judicial process found in the Manual of Information.
- B. Judicial Board hearing. When a violation is not settled informally or through mediation, the Judicial Board shall resolve the issue in a Judicial Board hearing. The Panhellenic Council shall adopt procedures in the standing rules for this purpose that are consistent with the NPC Unanimous Agreements.
- C. Appeal of Judicial Board decision. A decision of the Judicial Board may be appealed by any involved party to the NPC College Panhellenic Judicial Appeal Committee. The University of South Dakota Panhellenic Association shall follow all NPC Unanimous Agreements concerning the appeals process found in the Manual of Information.

Article IX: Hazing

- A. All forms of hazing, pledge day and/or pre-initiation activities which are define as hazing, shall be banned.
- B. Hazing is defined as any action taken or situation created intentionally, whether on or off fraternity premises, to produce mental or physical discomfort, embarrassment, harassment or ridicule to any member or prospective member.
- C. Such activities may include but not be limited to the following: use of alcohol; paddling of any form; creation of excessive fatigue; physical and psychological shocks; treasure hunts, scavenger hunts, road trips or any such activities carried on outside or inside the confines of the chapter house; wearing of public apparel which is conspicuous and not normally in good taste; engaging in public stunts and buffoonery; morally degrading or humiliating games and activities; late night sessions that interfere with scholastic activities, and any other activities which are not consistent with fraternal law, ritual or policy or the regulations and policies of the educational institution.

Article X. Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the University of South Dakota Panhellenic Association in all cases to which they are applicable and in which they are not inconsistent with the NPC Unanimous Agreements, these bylaws and any special rules of order the University of South Dakota Panhellenic Association may adopt.

Article XI : Amendments

These bylaws may be amended at any regular or special meeting of the University of South Dakota Panhellenic Council by a two-thirds vote, provided that the proposed amendment has been announced and submitted in writing at the previous regular meeting allowing an opportunity for chapter input.

Article XII: Minimum Scholastic Standards

- A. All USD Social Sorority and Fraternity Life Chapters must meet a minimum GPA of 2.5 in order to be in good standing with the University of South Dakota.
 - a. Additionally, chapters shall sign an academic standards agreement stating their intended academic requirements (2.5).
- B. All USD Sorority and Fraternity Life new member classes must meet a minimum GPA of 2.5 in order to be in good standing with the University of South Dakota.
 - a. Additionally, chapters shall sign an academic standards agreement stating their intended academic requirements (2.5).
- C. If a USD chapter falls below this minimum after one semester, the President and Scholarship Chair of the respective chapter must meet with the Council Scholarship Chair and the USD Sorority and Fraternity Life Advisor on a monthly basis for one semester.
- D. If the same chapter falls below the minimum for a second consecutive semester, the above meetings must take place, plus Sorority and Fraternity Life Coordinator will request a visit from the chapter's headquarters.
- E. If the same chapter falls below the minimum for a third consecutive semester, the above meetings must take place.
- F. If the same chapter falls below the minimum for a fourth consecutive semester, the chapter is asked to leave campus and it is no longer recognized by The University of South Dakota.

Article XIII: Security For Events

Five individuals (minimum) must serve as security and crowd control figures for every 100 people attending the event. All present must adhere to all state and local laws and ordinances. Everything must be cleaned up and put away within four hours after the event.

Article XIV: Adopted Position Statements

Section 1. Health and Fire Safety

- A. All chapter houses should meet all local fire and health codes and standards.
- B. All chapters should have posted by common phones emergency numbers for fire, police, and ambulance and should have posted evacuation routes.
- C. All chapters should comply with engineering recommendations as reported by the insurance company.
- D. The possession and/or use of firearms or explosive devices of any kind within the confines and premises of the chapter house are expressly forbidden.
- E. All chapter shall have fire drills at the beginning of each term and provide written compliance in the form of a letter from the fire marshal.

Section 2. Campus Safety

Both the Panhellenic and Interfraternity Council support the Student Association's Women Safety Task Force. This task force looks to continually improve USD's campus safety by conducting a Campus Safety Audit and by being proactive on this serious issue.

Section 3. Sexual Harassment

The University of South Dakota prohibits sexual harassment, sexual violence and retaliation. Failure of an organization's student members to comply with the Title IX policy may result in the university severing all ties with the organization. In the case of sexual harassment, sexual violence or retaliation the University has the authority to investigate reports of sexual harassment and sexual violence against members of the student organization and to determine appropriate sanctions.

Section 4. Alcohol Purchasing

No alcoholic beverage may be purchased through chapter funds not may the purchase of same for members or guests be undertaken or coordinated by any member in the name of, or on behalf of, the chapter. The purchase or use of bulk quantity or common sources of such alcoholic beverage, i.e. kegs, or cases, is prohibited.

Section 5. Drugs

No chapter, colony, or student shall manufacture, possess, use or dispense marijuana or illegal controlled substances at any chapter house, sponsored event associated with the chapter, property controlled by the Board of Regents, or in connection with any University sponsored activity.

Section 6. Illegal Use of Alcohol

Prohibit the possession, use or dispensing of alcoholic beverages at organizational functions or in the organizational residence by persons under the age of 21 and the provision of alcoholic beverages to persons under the age of 21.

Section 7. Association of Alcohol and Tobacco

Neither the council nor individual chapters will associate philanthropic events with alcohol or tobacco in any way and be in accordance with FIPG Policy.

Section 8. Visual Promotions

The University of South Dakota Panhellenic Council, Interfraternity Council, and Sorority and Fraternity Life Advisor instruct all chapters to maintain a sense of good taste in producing items for recruitment shirts and posters, special event promotions, material posted on web sites affiliated with USD Sorority and Fraternity Life or USD chapters, and other such visual items representing Sorority and Fraternity Life chapters/councils. We encourage each chapter to abide by their own national policies on such issues. In the event that offensive and/or inappropriate material has been produced by a chapter, with or without the intent to degrade a chapter, public groups or the councils, the Executive Council in conjunction with university administrators (if deemed necessary) will conduct investigations into the incidents and will apply appropriate sanctions as needed on a case by case bases.

Section 9. Website Policy

Chapters will provide links to their individual websites on the Sorority and Fraternity Life website. Each chapter must maintain accurate and current information on their website. The chapters and the Public Relations Chair should review these websites regularly to ensure that appropriate maintenance is maintained.

Panhellenic Code of Ethics

Revised April 2013

We, as Panhellenic women at the University of South Dakota, agree to behave in a manner that resonates with the teachings of our rituals and the visions of our founders. It is our duty as sorority women to serve as role models on campus by demonstrating responsibility, honesty, respect, and sisterhood. We also agree to work together to provide a support system that will make sorority life the best that it can be. By following this Code of Ethics and acting ethically, we will be able to make not only sorority life stronger, but each individual sorority chapter stronger as well.

Responsibility

It is the responsibility of all chapter members and alumnae to understand and uphold the letter and spirit of these ethical standards when participating in recruitment procedures and throughout the year. In addition, it is the responsibility of all members, alumni, and advisors to know and uphold the recruitment rules and the Potential New Member Bill of Rights.

Honesty

In order to ensure a spirit of cooperation and unity, the highest level of trust must exist between all sorority chapters and Panhellenic Council. The chapters and their members are expected to provide accurate and factual information with regard to all chapter standards, policies, and procedures whether it be to the potential new members or Panhellenic Council.

Respect

All sorority women should respect the rights and feelings of others, regardless of any Sorority and Fraternity Life affiliation. They will not patronize, embarrass, or demean. Chapters must respect and follow the decisions made by the Panhellenic Council and the recruitment rules. Finally, all sorority woman must recognize potential new members as distinct individuals with the right to make an informed decision without undue pressure from others including Recruitment Counselors.

Sisterhood

It is our duty to promote sisterhood by recognizing that every chapter contributes something unique to this campus and plays an important role in sustaining Sorority and Fraternity Life. Negative remarks about other chapters will not be tolerated. As such, all conversation by initiates and alumnae will be to promote the Sorority & Fraternity Life community as a whole, will be non-competitive in nature, and will not specifically reference any particular chapter.

University of South Dakota Panhellenic Council

Financial Policy

Implemented October 2013

1. Panhellenic Council fiscal responsibilities include preparing a budget for the semester, approving use of reserve funds, determining dues, and following the financial policies concerning student organizations set forth by the University of South Dakota.
2. The fiscal year of the University of South Dakota Panhellenic Council shall be from January 1 to December 31.
3. The Councils' monies shall be held in a University of South Dakota agency fund.
4. The Panhellenic budget shall be agreed upon by the executive members of the Panhellenic Council and presented to the council and member chapters at the beginning of each semester.
5. A quarterly financial report will be requested from the University by the Panhellenic Secretary/Treasurer and presented to the executive members of the Panhellenic Council for review of the accuracy and appropriateness of the income and expenditures. Any errors will be submitted to the University to be corrected.
6. Income:
 - a. Each member fraternity shall pay Panhellenic
 - i. Each member fraternity shall pay Panhellenic dues of \$24 per member per semester.
 - ii. The dues of each Panhellenic Council member fraternity shall be payable four weeks after Bid Day in the fall semester and four weeks after classes begin of the spring semester unless a payment plan is approved by the executive council prior to the payment due. Any chapter who pledges a new member after paying its semester dues will be assessed for this member(s) in that semester. The Panhellenic Secretary/Treasurer must be notified immediately upon pledging the new member(s).
 - iii. Delinquent accounts will be charged a late fee.
 - b. The Panhellenic Council shall have the authority to determine fees and assessments as may be considered necessary.
7. Expenditures:
 - a. No Council funds may be expended without approval by the Panhellenic Council President and the Sorority and Fraternity Life Advisor. All approved funds must be directly related to officer duties and the goals of the councils.
 - b. Officers and professional staff expenses for conference and other official travel shall conform to the university travel policy regarding per diem for travel expenses, including mileage, lodging, meals, local transportation, and registration.
 - c. PHC funds may not be used for the purchase of alcohol.
 - d. Office supplies may be purchased at the discretion of the Sorority and Fraternity Life staff.
 - e. 10% of all Panhellenic dues will be allocated to the Sorority and Fraternity Life scholarship endowment fund.

8. Authority for the use of reserves is delegated to the executive members of the Panhellenic Council in consultation with the Sorority and Fraternity Life Advisor. The use of reserves will be reported to the Panhellenic Council at the next scheduled meeting accompanied by a description of the use of the funds.