

APPLICATION FOR REDUCED TUITION AT SD BOARD OF REGENTS UNIVERSITY CENTERS --CURRENT MILITARY MEMBERS ONLY--				
SECTION I: STUDENT INFORMATION				
Name (Last, First, MI)		Student ID#	Date	
Mailing Address (Street, City, State, Zip)				
Email		Check UC Location: Pierre Rapid City Sioux Falls		
Check Term: FALL SPRING SUMMER	Year	Check Home School: BHSU DSU NSU SDSMT SDSU USD		
-APPLICATIONS MUST BE SUBMITTED TO THE SCHOOL NO LATER THAN THE ADD/DROP DATE OF THE SEMESTER- -THIS APPLICATION IS VALID FOR ONLY ONE SEMESTER, STUDENTS MUST REAPPLY EACH SEMESTER- -REDUCED TUITION WILL ONLY APPLY TO UNDERGRADUATE COURSES OFFERED AT UNIVERSITY CENTERS-				
Check all Military/VA Educational Benefits that you may be using this semester: Federal Tuition Assistance SDNG 50% TA ROTC GI Bill MYCAA				
APPLICANT STATEMENT OF UNDERSTANDING				
I HEREBY MAKE APPLICATION FOR REDUCED TUITION. I AM A CURRENT MILITARY SERVICE MEMBER ENROLLED IN UNIVERSITY CENTER COURSES DURING THE SEMESTER IN WHICH THE REDUCED TUITION BENEFITS ARE REQUESTED. I AUTHORIZE THE RELEASE OF THIS MILITARY INFORMATION TO ALL EDUCATION REPRESENTATIVES AND STATE SCHOOL OFFICIALS TO DETERMINE BENEFIT ELIGIBILITY.				
Student's Signature		Rank	Date	
SECTION II: VERIFICATION OF MILITARY SERVICE				
Unit Name & Location		Branch of Service	Status (Active, NG, Reserve)	
Students must provide a Current Military Document to a UC or a Main Campus Official – See Page 2				
Document Used: (Military ID / Orders / Pay Stub / Other)		Name & Signature of UC/Campus Official:		
SECTION III: MAIN CAMPUS VERIFICATION & APPROVAL				
Approved	Disapproved	Student Coded?	School Official Initials	Date

Completed Applications should be sent to the appropriate university office below:

BLACK HILLS STATE UNIVERSITY
VETERAN SERVICE OFFICE
 EMAIL: VETERANS@BHSU.EDU
 PHONE: (605) 642-6415 FAX: (605) 642-6095

SOUTH DAKOTA SCHOOL OF MINES & TECH
REGISTRAR'S OFFICE
 EMAIL: ACADEMICSERVICES@SDSMT.EDU
 PHONE: (605) 394-2553 FAX: (605) 394-1268

DAKOTA STATE UNIVERSITY
REGISTRAR'S OFFICE
 EMAIL: VETERAN.ASSISTANT@DSU.EDU
 PHONE: (605) 256-5815 FAX: (605) 256-5020

SOUTH DAKOTA STATE UNIVERSITY
MULTI-CULTURAL CENTER
 EMAIL: SDSU.VETERANS@SDSTATE.EDU
 PHONE: (605) 688-5319 FAX: (605) 688-4355

NORTHERN STATE UNIVERSITY
REGISTRAR'S OFFICE
 EMAIL: VAOFFICE@NORTHERN.EDU
 PHONE: (605) 626-2545 FAX: (605) 626-2587

UNIVERSITY OF SOUTH DAKOTA
REGISTRAR'S OFFICE
 EMAIL: VETERANS@USD.EDU
 PHONE: (605) 677-8833 FAX: (605) 677-6753

**INSTRUCTIONS FOR COMPLETING THE
APPLICATION FOR REDUCED TUITION RATE AT SD BOARD OF REGENTS UNIVERSITY CENTERS
--CURRENT MILITARY MEMBERS ONLY--**

Reduced tuition will only apply to undergraduate courses offered at the following locations:
UNIVERSITY CENTER- PIERRE, SD / UNIVERSITY CENTER- RAPID CITY, SD / UNIVERSITY CENTER- SIOUX FALLS, SD

SECTION I: STUDENT INFORMATION

- Complete student information including which semester benefits are being applied for and school information.
- Indicate all Military and VA benefits expected to be used during the semester.
- Read and sign the Applicant Statement of Understanding.

SECTION II: VERIFICATION OF MILITARY SERVICE

- Students must complete Unit Name & Location, Branch of Service, and indicate current military status.
- For Verification of Military Service: Students must provide a military document (Military ID, Pay Stub, Orders, ect) with a current date(s) of military service to a university official at a UC or a Main Campus. Examples:
 - **Current Military ID** with expiration date. Must not expire before academic term start date.
 - **Pay Stub** (Leave and Earnings Statement) – see ETS date on top row of form – date must be after academic term start date.
 - **Current Orders** – effective dates of orders must include academic term start date.
 - **Other document** with current dates of service that include academic term start date.
- University official should indicate type of document provided and provide name & signature for verification of military service.
- A copy of the document provided by the student to the university official for verification of military service is **not** required to be sent to the student’s home university once current military service has been verified.

Student or University Official should submit the completed application to the appropriate university office – See list on Page 1

SECTION III: CAMPUS VERIFICATION & APPROVAL

- Each main campus university office (see list on Page 1) will approve or disapprove applications based on the requirements concerning proof of military service and date of application.
- Verify student enrollment in the semester for which application is being submitted.
 - Verify date of application (no later than the drop/add date of semester for which benefits are being applied for).
 - Verify dated military document was provided (see list in Section II) and signature of University Official.
 - Approve or disapprove application accordingly.

FREQUENTLY ASKED QUESTIONS

- 1. What if I am in SD NG, can I use both tuition reduction benefits?** Students may use only one tuition reduction program per semester. This benefit is equal to the SD NG rate.
- 2. How long can I use this benefit?** There is no credit hour limit for this benefit. Students must be a member of the Active Armed Forces or a National Guard/Reserve unit at least one day of the semester in which you use the benefit.
- 3. Will this application apply to online or courses on a main campus?** This tuition reduction program will only apply to undergraduate courses take at the SD State Supported University Centers listed above.