Computer Science Internship Application

*Applicant Information*
Name:
Campus Address:__________________________________________
Email Address:___________________________________________
Home Phone:___________________________________________
Work Phone:___________________________________________
Major/Minor:___________________________________________
Total Credits:___________________________________________
Estimated Graduation Date:_______________________________
Cumulative GPA:________________________________________

To Dr. José Flores, Chair of Computer Science

I am writing to apply for an internship with __________ located in__________. My supervisor will be __________. I will be working ________ hours per week between and I would like to receive __________ credits for this internship.

My workload would mostly entail web-oriented programming. I would be expected to design, develop, and maintain many web applications. I would be primarily working with the Web Services Programming staff. This staff consists of five to six programmers. I would also be working a great deal with Marketing and other departments with their web work.

Through this internship work, I expect to:
- Continue developing an understanding of how a professional organization runs
- Gain more real world programming experience
- Develop a better understanding of how to plan and carry out projects
- Improve on interpersonal skills with co-workers and other university staff
- Become more familiar with the organization
- Learn and improve on time management skills and meeting deadlines

This internship will help to teach me many valuable work skills. Through this internship, I will most definitely become more attractive to future employers and become more confident in what I would like to do after my schooling.

If you have any questions or would like more information about my internship proposal, feel free to contact me. I look forward to discussing my proposal and taking on this internship.

Sincerely,