How do I help my students?
The student will need to log-on to the portal.

Click on SNAP Self-Service Button

Select “student” from the menu options.
Select “Register for Classes and View Schedule.”

Select white icon (circled in red below) to navigate student self-service.

Choose Banner. Choose Student.
Entire Student menu. Select “Registration.”

To see schedule, click on “View Registration information.”

All active registrations can be viewed on the “Active Registration” tab.
Click on “Look up a schedule” tab.

➢ Select Term: “Fall 2019.”

This will allow the student to see all courses they are registered for and a calendar of courses. *Online courses do not appear on the calendar.* One can view more details about a specific course by clicking on the title under the term selected.
To find out where a course is located, in the detail box select “Instructor/meeting times” from the list.

GRADES for Summer 2019

Click on the “My Academic Information” from the Student Tab.
One can see Summer grades by clicking on “Grades- Final” from the list.

Final Grade view
Select “Student Profile” under the academic tab.

Students **MUST** complete the Attendance Confirmation.

Students may find the required “Attendance Confirmation” on the student tab.
Students may access their accounts. Choose “Student Accounts.”