Course Description

An introduction to the methods and skills important to the conduct and consumption of research. Both quantitative and qualitative research paradigms are addressed.

Rationale and Course Goals

This course is intended for all graduate students who are interested in understanding the essential components of a variety of research methods. It is offered through the Division of Counseling and Psychology at USD and is consistent with the course numbering system of the state universities in South Dakota. The purpose of this course is to help you as a graduate student make the best use of educational research to improve your practice and to expand your understanding of the role of research in educational theory. The course serves as a basis for expanded course work in quantitative and qualitative research methods and in measurement. Inspiring and leading through excellence in education is the shared vision of the USD School of Education for all of its programs. The underlying intent of the vision requires that students be exposed to learning experiences that will enhance their ability to engage in life-long learning and leadership roles anchored in reflective practice. Therefore, students are expected to make data-driven decisions based on reflection of context, theory, research, inquiry, and culturally competent practice. The primary goals of the course are to enable students to develop the knowledge, skills and understandings necessary to become good consumers of educational research. To achieve this purpose, the course is designed to enable you to:

- Understand the variety and usefulness of various research designs.
- Differentiate between various kinds of research and expectations particular to each.
- Analyze and evaluate the quality and usefulness of various research studies.
- Translate and apply basic statistical and qualitative findings in a published article.

This course will be taught entirely through D2L with a required text, a required APA style manual and supplementary D2L materials provided by the instructor. You are also encouraged to take advantage of the additional provided online by Pearson Publishing.

Remember that you can contact me through email with any questions or thoughts you have about the course and its’ organization. Please refer technical difficulties with USD’s website including D2L and the
to the D2L support personnel at USD, available as the WebMaster on your D2L Homepage. For issues of registration, etc., you should call Continuing Education at 1-800-233-7937. If you have any questions about links provided by your professor in D2L including instructor video links and weblinks provided, contact your professor directly at Daniela.Syed@usd.edu

2 Required Texts:

*Be sure to get the 11th Edition, as the chapters have changed with the most recent edition.*


Expectations
To successfully complete this course, students are expected to:

- Have access to D2L Monday through Friday when class is in session as per the USD academic calendar.
- Thoughtfully and thoroughly read all course materials and assigned chapters in a timely manner.
- Consult D2L and publisher’s online resources for the course.
- Participate in online discussions.
- Complete 4 quizzes appropriate to various chapters.
- Complete 3 assignments that challenge you to apply research methods tools, strategies, knowledge and skills to your own field of study.
- Complete 5 homework assignments.
- Develop skills in applying research methods to novel situations.

Office Hours
Office hours are by appointment to best accommodate various schedules. Virtual office hours will be held through Collaborate Ultra on D2L. If you have a question about the course or a concern, please e-mail me in D2L and I will respond within 24 hours, excluding weekends/holidays. If you would like to schedule a time to speak with me, please e-mail me your phone number and possible times that I may call you. To access Collaborate Ultra, go to D2L Course Page > Communication > Collaborate Ultra > Join Room.

Freedom in Learning and Academic Responsibility
Students are responsible for learning the content of any course of study in which they are enrolled. Under Board of Regents and University policy, student academic performance shall be evaluated solely on an academic basis and students should be free to take reasoned exception to the data or views offered in any course of study. Students who believe that an academic evaluation is unrelated to academic standards but is related instead to judgment of their personal opinion or conduct should contact the dean of the college which offers the class to initiate a review of the evaluation.

Instructional Methods and Activities
Methods and activities for instruction include lecture instruction (PP with Audio), class discussions (discussion board), reading assignments homework assignments and research proposal assignments.
 Requirements and Grading

Discussion Participation (4 x 12.5 points each) 50 points
Quiz 1, Introductory Concepts (Chs. 1-2, 13) 100 points
Quiz 2, Literature review and proposal (Chs. 3 - 5) 100 points
Quiz 3, Quantitative Research (Chs. 6 - 8) 100 points
Quiz 4, Qualitative Designs (Chs. 9 - 12) 100 points
Research Proposal Assignment 1* 100 points
Research Proposal Assignment 2* 150 points
Research Proposal Assignment 3* 150 points
Homework Assignments (5 x 30 points each) 150 points

Total 1000 points

*Plagiarism will not be tolerated. Direct quotes are not permitted, paraphrase and cite instead. All work submitted should be the result of the student’s own, independent effort.

Grading Letter Grade Equivalents: 92%-100%=A, 81%-91.9%=B; 70%-80.9%=C; <70%=D

All assignments will be submitted electronically through D2L—quizzes through the online quiz, discussion sessions are automatically recorded. Scores will be privately posted in the system as soon as they are ready.

Graded Components

Discussion Participation: Discussion participation will account for 5% of your course grade. You will participate in weekly discussions in assigned groups on the discussion board in D2L. You will first locate your group discussion forum and post a response to my prompts for the week. There may occasionally be an activity or a reading to accompany your discussion post. Please read the instructions for each discussion carefully before submitting. You will then respond to two group members’ posts. Discussion Guidelines, Netiquette Guidelines and a Discussion Rubric are available in D2L. To access Discussion Forum, go to D2L Course Page > Communications > Discussions.

Quizzes: Quizzes will account for 40% of your course grade. The content on quizzes will stem from the material presented in the textbook as well as the material covered in the Lectures. The quizzes are in multiple choice format and will be completed in the Quiz section of D2L. To access Quizzes, go to D2L course page > Assessments > Quizzes.

Research Proposal Assignments: The Research Proposal Assignments will account for 40% of your course grade. You will develop a mixed methods research proposal, including both qualitative and quantitative components. The proposal is a cumulative project divided into three assignments that will build off of one another. It is expected that feedback on previous assignments will be applied to subsequent assignments. All assignments must be in complete APA style. Use 12-Point Times New Roman Font and double space your assignment before submitting. For additional formatting instructions consult the Publication manual of the American Psychological Association. To submit Research Proposal assignments, go to D2L Course Page > Assessments > Dropbox.

Homework Assignments: Homework Assignments will account for 15% of your course grade. The assignments are designed to prepare you for the research proposal assignments. All of the Homework Assignments will be covered in the first unit of the course. There will be five individual assignments including: APA Style Review HW 1, Variable/Hypothesis Identification HW 2, Identifying Research Components HW 3, Scales of Measurement HW 4, and Operationalizing Variables HW 5. To submit Homework Assignments, go to D2L Course Page > Assessments > Dropbox.
### Matrix: Course Objectives/Outcomes, Standards and Assessment

<table>
<thead>
<tr>
<th>Objective/Outcome: By the end of this course, students will..</th>
<th>Standard</th>
<th>Related Assessment</th>
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<tbody>
<tr>
<td>Understand the goals, purposes, procedures, and ethics of research methods in the social and behavioral sciences.</td>
<td>SOE Adv # 1 &amp; 2</td>
<td>Discussion participation Homework Assignments Assignments 1, 2 and 3</td>
</tr>
<tr>
<td>Be able to identify and explain elements of original research reports.</td>
<td>SOE Adv # 1 &amp; 2</td>
<td>Discussion Participation Assignments 1, 2 and 3 Homework Assignments Quizzes</td>
</tr>
<tr>
<td>Understand the structure of QL and QN research, including commonalities and differences.</td>
<td>SOE Adv # 1 &amp; 2</td>
<td>Discussion participation Homework Assignments Quizzes</td>
</tr>
<tr>
<td>Describe QN research Designs.</td>
<td>DOE 24:16:07:01(7)</td>
<td>Discussion Participation Quiz 3</td>
</tr>
<tr>
<td>Describe QL Research Designs.</td>
<td>DOE 24:16:07:01(7)</td>
<td>Discussion Participation Quiz 4</td>
</tr>
<tr>
<td>Develop skills to become an informed consumer of professional research.</td>
<td>DOE 24:16:07:01(7)</td>
<td>Discussion Participation Homework Assignments Assignments 1, 2 and 3</td>
</tr>
<tr>
<td>Design a QL or QN research project.</td>
<td>DOE 24:16:07:01(7)</td>
<td>Assignments 1, 2 and 3</td>
</tr>
<tr>
<td>Describe the basic processes in statistical analysis and interpret statistical reports.</td>
<td>SOE Adv # 1 &amp; 2</td>
<td>Discussion participation Quiz 3</td>
</tr>
<tr>
<td>Describe the basic processes in QL data analysis and interpret QL reports.</td>
<td>SOE Adv # 1 &amp; 2</td>
<td>Discussion participation Quiz 4</td>
</tr>
<tr>
<td>Value the contributions of QL and QN research and articulate paradigm perspectives.</td>
<td>SOE Adv # 1 &amp; 2, 9 &amp; 10</td>
<td>Discussion participation Quizzes</td>
</tr>
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### Course Schedule

You can access the course schedule from course content and home page on D2L.
Class Policies

- Students are expected to thoughtfully and thoroughly read all assigned chapters and to consult D2L and other resources, found on their own, for the course.
- For information about USD’s technical, academic and student support services, as well as how to take advantages of these services, please refer to the CE Online Student Orientation (http://www.usd.edu/cde/upload/Online-Orientatation-Guide.pdf). This document also contains important information pertaining to minimum technology requirements, registration information, as well as other university services and policies. If you have any questions about links provided by your professor in D2L including instructor video links and weblinks provided, contact your professor directly at Daniela.Syed@usd.edu
- Students may contact me with questions via D2L email. Although I typically respond to students fairly quickly, please plan ahead and only expect a response within 48 hours - only on days in which class is in session (Monday through Friday, except for holidays – see USD’s academic calendar for a full list of university holidays).
- Feedback on written assignments can be expected within 1 week of the assignment due date, depending on my schedule and other commitments.
- Although it is often used for personal or informal messages, email is also a professional means of communication (e.g., communication with instructors). What you say in an email and how you say it reflects on you professionally. All emails to the instructor are considered public information. The instructor will only respond to emails: (1) That seek assistance for which other sources are not available (e.g., textbook, Web, other students), (2) That are written respectfully and professionally (including grammar and capitalization). The instructor will not respond to emails that are: (1) Informal or too familiar, (2) Imperative. Please utilize USD e-mail for all communications regarding this course. All see D2L for Netiquette policy.
- Students are required to electronically save all copies of completed coursework that are submitted.
- All assignments are submitted via Desire2Learn in their respective drop boxes.
- Exams will cover material both from the readings and from lecture. Objectives for each unit can be found in D2L.
- Late materials (assessments turned in after the due date and time) will be docked 25% for each day beyond the deadline. Course Schedule with all due dates is available on D2L.
- If an extreme emergency arises, contact the instructor immediately. Excuses such as computer/internet problems will not be accepted. Students are expected to have reliable access to D2L Monday through Friday when class is in session as per the USD academic calendar. It is advised that students save their work on a pen drive as well as hard drive, locate alternate computing resources in the event of a problem, and arrange to finish assignments/test prior to the deadline.
University Policies

Academic Integrity
The University of South Dakota considers plagiarism, cheating, and other forms of academic dishonesty inimical to the objectives of higher education. The University supports the imposition of penalties on students who have been adjudicated to have engaged in academic dishonesty, as defined in the “Conduct” section of the University of South Dakota Student Handbook, and South Dakota Board of Regents policy 2-33 [www.sdbor.edu/policy/Documents/2-33.pdf].
No credit can be given for a dishonest assignment. A student found to have engaged in any form of academic dishonesty may, at the discretion of the instructor, be:
   a. Given a zero for that assignment.
   b. Allowed to rewrite and resubmit the assignment for credit.
   c. Assigned a reduced grade for the course.
   d. Dropped from the course.
   e. Failed in the course.

Freedom in Learning
Under Board of Regents and University policy student academic performance may be evaluated solely on an academic basis, not on opinions or conduct in matters unrelated to academic standards. Students should be free to take reasoned exception to the data or views offered in any course of study and to reserve judgment about matters of opinion, but they are responsible for learning the content of any course of study for which they are enrolled. Students who believe that an academic evaluation reflects prejudiced or capricious consideration of student opinions or conduct unrelated to academic standards should contact the dean of the college or school that offers the class to initiate a review of the evaluation.

Disability Accommodation
Any student who feels s/he may need academic accommodations or access accommodations based on the impact of a documented disability should contact and register with Disability Services during the first week of class or as soon as possible after the diagnosis of a disability. Disability Services is the official office to assist students through the process of disability verification and coordination of appropriate and reasonable accommodations. Students currently registered with Disability Services must obtain a new accommodation memo each semester.
Please note: if your home institution is not the University of South Dakota but one of the other South Dakota Board of Regents institutions (e.g., SDSU, SDSMT, BHSU, NSU, DSU), you should work with the disability services coordinator at your home institution.
Ernetta L. Fox, Director
Disability Services, Room 119 Service Center
(605) 677-6389
Web Site: [www.usd.edu/ds](http://www.usd.edu/ds)
E-mail: [disabilityservices@usd.edu](mailto:disabilityservices@usd.edu)

Diversity and Inclusive Excellence
The University of South Dakota strives to foster a globally inclusive learning environment where opportunities are provided for diversity to be recognized and respected. To learn more about USD’s diversity and inclusiveness initiatives, please visit the website for the Office of Diversity.